

Memorandum

To: Sunfish Lake Mayor Dan O'Leary and City Council Members

From: Lori Johnson, City Planner

Date: March 5, 2025

Re: Sunfish Lake – Planner's Report for the March 11, City Council Meeting
WSB Project No. 026639-000

A formal Planning Commission meeting will not be held in March, but there will be another work session to discuss the draft zoning ordinance. See #1.

1. Ordinance Updates: The Planning Commission held a worksession in February to discuss the Institutional District and Performance Standards chapters of the draft zoning ordinance. The next work session will be held on March 20, 2025 at 5:30 p.m. at the church to discuss the Shoreland District chapter and signage standards. Anyone interested in learning more about the new ordinance is welcome to attend.

As a reminder, the work sessions are being held to give the Planning Commission a chance to comment on DRAFT chapters that are being prepared by city staff. Once all chapters have been drafted and vetted by the Planning Commission, there will be a public meeting to discuss the proposed changes. After this meeting, the overall zoning ordinance update will be placed on a Planning Commission agenda for a public hearing and recommendation to the City Council. The City Council will review the final draft and make a motion to approve, deny or table the item.

2. 2 Acorn Drive: A major site plan application has been submitted by the owners of 2 Acorn Drive. The owners plan to build a new home on this lot. While the application and fee have been submitted, plans are still being developed for the site. Once the plans are received and the application is deemed complete, the item will be placed on the Planning Commission agenda.