

SUNFISH LAKE

Payments

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Page 1

Current Period: June 2024

Payments Batch 07092024		\$102,623.27	
Refer	35 <i>Advantage Signs & Graphics</i>	-	
Cash Payment	E 101-32-40405 Street maint/pavement m Replacement		\$306.48
Invoice	R-V0524-249 6/30/2024		
Transaction Date	6/30/2024	CHECKING 1010	Total \$306.48
Refer	36 <i>Ehlers Bond Trust Services</i>	-	
Cash Payment	E 310-70-47020 Paying Agent Fees fee		\$237.50
Invoice	89652 6/12/2024		
Transaction Date	6/30/2024	CHECKING 1010	Total \$237.50
Refer	37 <i>Ehlers Bond Trust Services</i>	-	
Cash Payment	E 340-70-47020 Paying Agent Fees Paying Agent fee		\$475.00
Invoice	89653 6/12/2024		
Transaction Date	7/2/2024	CHECKING 1010	Total \$475.00
Refer	38 <i>Ehlers Bond Trust Services</i>	-	
Cash Payment	E 320-70-47010 Bond Interest Interest		\$2,282.50
Invoice	88720 6/12/2024		
Transaction Date	6/30/2024	CHECKING 1010	Total \$2,282.50
Refer	39 <i>Ehlers Bond Trust Services</i>	-	
Cash Payment	E 330-70-47010 Bond Interest Interest		\$8,693.75
Invoice	88721 6/12/2024		
Transaction Date	6/30/2024	CHECKING 1010	Total \$8,693.75
Refer	40 <i>Ehlers Bond Trust Services</i>	-	
Cash Payment	E 340-70-47000 Bond Principal Interest		\$2,942.50
Invoice	88722 6/12/2024		
Transaction Date	6/30/2024	CHECKING 1010	Total \$2,942.50
Refer	41 <i>Ehlers Bond Trust Services</i>	-	
Cash Payment	E 320-70-47010 Bond Interest Interest		\$490.00
Invoice	88719 6/12/2024		
Transaction Date	6/30/2024	CHECKING 1010	Total \$490.00
Refer	42 <i>City of Mendota Heights</i>	-	
Cash Payment	E 101-20-42200 Fire protection 1/2 Fire Billing		\$44,992.00
Invoice	2024-1 6/1/2024		
Transaction Date	6/30/2024	CHECKING 1010	Total \$44,992.00
Refer	43 <i>KELLY & LEMMONS</i>	-	
Cash Payment	E 101-10-40305 City Attorney - Prosecutio 63273-May 31 24		\$660.00
Invoice	13260.1-May 6/30/2024		
Transaction Date	6/30/2024	CHECKING 1010	Total \$660.00
Refer	44 <i>Mobile Pro Systems</i>	-	
Cash Payment	E 202-20-40505 Equipment Power Sentry Control Section Long		\$9,997.00
Invoice			
Transaction Date	6/30/2024	CHECKING 1010	Total \$9,997.00
Refer	45 <i>Morgans Tree Service</i>	-	
Cash Payment	E 101-36-41930 Forestry expenses Trees		\$2,320.00
Invoice	13177		

SUNFISH LAKE

Payments

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Current Period: June 2024

Transaction Date	7/2/2024	CHECKING	1010	Total	\$2,320.00
Refer	46 OLD TJIKKLO LLC	-			
Cash Payment	E 101-36-41920 City Forester with 3% rais	through June 15			\$597.48
Invoice	6.17.24	6/17/2024			
Transaction Date	7/2/2024	CHECKING	1010	Total	\$597.48
Refer	47 TWIN CITIES PIONEER PRESS	-			
Cash Payment	E 101-01-40350 Publishing-printing & adve	May Legals			\$15.28
Invoice	572448-May	6/1/2024			
Transaction Date	7/2/2024	CHECKING	1010	Total	\$15.28
Refer	48 CITY OF WEST ST PAUL	-			
Cash Payment	E 101-20-42100 Police	June Services			\$9,039.50
Invoice		6/30/2024			
Transaction Date	7/2/2024	CHECKING	1010	Total	\$9,039.50
Refer	49 WSB	-			
Cash Payment	E 101-12-41910 City Planner	May Invoices			\$97.00
Invoice		6/19/2024			
Cash Payment	E 101-30-43000 City Engineer	May Invoices			\$3,077.75
Invoice		6/19/2024			
Cash Payment	E 101-12-41910 City Planner	May Invoices			\$3,047.50
Invoice		6/19/2024			
Cash Payment	E 101-32-40405 Street maint/pavement m	May Invoices			\$1,280.25
Invoice		6/19/2024			
Cash Payment	E 101-12-41910 City Planner	May Invoices			\$498.75
Invoice		6/19/2024			
Cash Payment	E 101-12-41910 City Planner	May Invoices			\$5,432.00
Invoice		6/19/2024			
Cash Payment	E 101-12-41910 City Planner	May Invoices			\$2,047.50
Invoice		6/19/2024			
Cash Payment	E 101-20-42000 Septic System Admin	May Invoices			\$412.00
Invoice		6/19/2024			
Transaction Date	6/30/2024	CHECKING	1010	Total	\$15,892.75
Refer	50 XCEL ENERGY	-			
Cash Payment	E 101-32-43160 Signal lighting	June Stmt			\$70.80
Invoice	879879687-06	6/3/2024			
Transaction Date	6/30/2024	CHECKING	1010	Total	\$70.80
Refer	51 CHARLENE STARK	-			
Cash Payment	E 101-03-41520 Treasurer with 3% raise	June Payroll			\$1,256.25
Invoice		6/30/2024			
Cash Payment	E 101-03-41520 Treasurer with 3% raise	Fica-Medicare ER			\$96.10
Invoice		6/30/2024			
Cash Payment	E 101-03-41520 Treasurer with 3% raise	PERA-ER			\$94.22
Invoice		6/30/2024			
Cash Payment	G 101-2200 AP	Deductions			-\$678.37
Invoice		6/30/2024			
Cash Payment	E 101-60-40200 Office Supplies & Expens	Reimburseables			\$1.99
Invoice		6/30/2024			
Transaction Date	6/30/2024	CHECKING	1010	Total	\$770.19

SUNFISH LAKE

Payments

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Current Period: June 2024

Refer	52	CHRISTY WILCOX	-			
Cash Payment	E 101-02-41320	City Administrator	June Payroll			\$2,008.50
Invoice		6/30/2024				
Cash Payment	E 101-02-41320	City Administrator	EE FICA-Medicare			\$153.65
Invoice		6/30/2024				
Cash Payment	G 101-2200	AP	Deductions			-\$611.30
Invoice		6/30/2024				
Transaction Date	6/30/2024	CHECKING	1010	Total		\$1,550.85
Refer	53	PERA	-			
Cash Payment	G 101-2200	AP				\$175.88
Invoice		6/30/2024				
Transaction Date	6/30/2024	CHECKING	1010	Total		\$175.88
Refer	54	MN DEPT OF REVENUE	-			
Cash Payment	G 101-2200	AP	June Payroll			\$149.38
Invoice		6/30/2024				
Transaction Date	6/30/2024	CHECKING	1010	Total		\$149.38
Refer	55	INTERNAL REVENUE SERVICE	-			
Cash Payment	G 101-2200	AP	June Payroll			\$964.43
Invoice						
Transaction Date	6/30/2024	CHECKING	1010	Total		\$964.43

Fund Summary

	1010	CHECKING
101 General Fund		\$77,505.02
202 Public Safety		\$9,997.00
310 2014 Debt Service		\$237.50
320 2017 Debt Service		\$2,772.50
330 2019 Debt Service		\$8,693.75
340 2021 Debt Service		\$3,417.50
		\$102,623.27

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$102,623.27
Total	
	\$102,623.27

SUNFISH LAKE

Payments

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Current Period: June 2024

Payments Batch 070224PAY-2		\$871.00	
Refer	56 LEVANDER GILLEN & MILLER	-	
Cash Payment	E 101-10-40304 City Attorney - Civil	Legal fees fro June 24	\$715.00
Invoice			
Cash Payment	G 500-2312 JEREMY & RACHEL SEGAL	Legal fees fro June 24	\$52.00
Invoice	6/30/2024		
Cash Payment	E 101-10-40304 City Attorney - Civil	Legal fees fro June 24	\$104.00
Invoice	6/30/2024		
Transaction Date	7/2/2024	CHECKING 1010	Total \$871.00

Fund Summary

	1010 CHECKING	
101 General Fund	\$819.00	
500 Escrows	\$52.00	
	<u>\$871.00</u>	

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$871.00
Total	<u>\$871.00</u>

SUNFISH LAKE

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*Check Summary Register©

1010 Unposted

Name		Check Date	Check Amt
1010 CHECKING			
Unposted	GINNY BECKETT	7/5/2024	\$177.99
		Total Checks	\$177.99

President or VP: _____

Finance Officer: _____

Date: _____



Phone: (877) 936-9998
75 S Owasso Blvd. W
St. Paul, MN 55117
advansign.com

Invoice

Date	Job Number	Invoice #
5/22/2024	V0524-249	V0524-249

Bill To
City of Sunfish Lake C/O WSB & Associates Kate Achenbach 701 Xenia Ave S Suite 300 Minneapolis , MN 55416

Ship To
Sunfish Lake Kate Achenbach 369 Salem Church Road Sunfish Lake , MN 55118

	P.O. No.	Terms	Rep	Ship Date
			EBASG	5/30/2024
Description	Qty	Rate	Amount	
15.00" x 18.00" Custom Sign	1	\$62.95	\$62.95	
15x18 HIP Reflective .080 Aluminum Double Sided Address Sign - 916/917 White on Red	0	\$0.00	\$0.00	
Posts	1	\$25.50	\$25.50	
6' 2lb Galvanized Channel Post	0	\$0.00	\$0.00	
Installation	1	\$195.00	\$195.00	
Installation of Sign	0	\$0.00	\$0.00	
Shipping: Standard	1	\$0.00	\$0.00	
		Subtotal	\$283.45	
		Sales Tax	\$23.03	
		Total	\$306.48	
		Payments/Credits	\$0.00	
		Balance Due	\$306.48	

Chae Stark

Order Invoice

CRYSTALCENTRAL

Order Number: C3625580

Order Date: June 04, 2024

Plaque for Sirin
Kuntz

Billing & Shipping

Shipping Address

Ginny Beckett
5815 South Robert Trail
Sunfish Lake, MN 55077
United States
651-457-6414

Billing Address

Ginny Beckett
5815 South Robert Trail
Sunfish Lake, MN 55077
United States
651-457-6414

Order Summary

Subtotal: \$154.99
Shipping: \$23.00
Sales Tax: \$0.00

Total: \$177.99

Shipping Method

Express Service

Payment Method

American Express ending in 7009
Paid



Email Address

scott.beckett@usfamily.net

Order Detail

Item Description	Item Price	Quantity	Item Total
Sunflower Award 6.5" #172 - with Color Fill	\$154.99	1	\$154.99

Need Help? Contact Us

Email orders@crystalcentral.com

Telephone (855) 855-2288 (9am-6pm, M-F, ET)

Address 600 Summer St, Suite #601, Stamford, CT 06901

CITY OF MENDOTA HEIGHTS

FINAL FIRE BILLINGS
YEAR 2024

March 1, 2024

Adj. 2022 Billed	\$664,000	
Actual	\$683,146	\$ 19,146
2024 Budget		\$ 758,206
Relief Association		\$ 252,000
Equip. Depreciation		\$ 415,013
Total Expense		<u>\$ 1,444,365</u>

Billing Formula

	<u>2024</u>	<u>%</u>	<u>Calls 21/22</u>	<u>%</u>	<u>Averages</u>
Mendota Hts	\$3,288,173,100	84.69	618	85.48	85.09
Sunfish Lake	268,994,700	6.93	40	5.53	6.23
Lilydale	269,731,500	6.95	50	6.92	6.93
Mendota	<u>55,756,200</u>	<u>1.43</u>	<u>15</u>	<u>2.07</u>	<u>1.75</u>
	\$3,882,655,500	100.00	723	100.00	100.00

Billings

Sunfish Lake	\$ 89,984
Lilydale	\$100,095
Mendota	\$ 25,277



Paying Agent Fee Invoice

City of Sunfish Lake
8010 Corey Path
Inver Grove Heights, MN 55076

Invoice #: 89652
Invoice Date: 6/12/2024

Re: \$330,000.00 General Obligation Improvement Bonds, Series 2014A

Due Date: 8/1/2024	Paying Agent Fee: \$237.50
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Payment Instructions

Terms: Upon Receipt

Make check payable to:
Bond Trust Services Corporation
Ref: 89652-PA

Send to:
Bond Trust Services Corporation
Attn: Accounts Receivable
3060 Centre Pointe Drive, Suite 110
Roseville, MN 55113-1105

Please direct any questions to:
Accounts Receivable, (651) 209-1010



Paying Agent Fee Invoice

City of Sunfish Lake
8010 Corey Path
Inver Grove Heights, MN 55076

Invoice #: 89653
Invoice Date: 6/12/2024

Re: \$630,000.00 General Obligation Improvement Bonds, Series 2021A

Due Date: 8/1/2024	Paying Agent Fee: \$475.00
--------------------	----------------------------

Payment Instructions

Terms: Upon Receipt

Make check payable to:
Bond Trust Services Corporation
Ref: 89653-PA

Send to:
Bond Trust Services Corporation
Attn: Accounts Receivable
3060 Centre Pointe Drive, Suite 110
Roseville, MN 55113-1105

Please direct any questions to:
Accounts Receivable, (651) 209-1010

Debt Service Statement

WIRES due by July 31, 2024

CHECKS due by July 25, 2024

City of Sunfish Lake

8010 Corey Path
Inver Grove Heights, MN 55076

Statement #: 88719
Statement Date: June 12, 2024

RE: \$330,000.00 General Obligation Improvement Bonds, Series 2014A

<u>Debt Service Date</u>	<u>CUSIP</u>	<u>Principal</u>	<u>Interest</u>	<u>Total Due</u>
08-01-2024	867349	\$0.00	\$490.00	\$490.00

Payment Instructions

WIRES due by July 31, 2024

Wells Fargo Bank
ABA #: 121000248
BNF: BTSC Paying Agent Account
Account #: 4126695238
Ref: 327150

CHECKS due by July 25, 2024

Make check payable to:
Bond Trust Services Corporation
Ref: 327150
Send to:
Bond Trust Services Corporation
Attn: Accounts Receivable
3060 Centre Pointe Drive, Suite 110
Roseville, MN 55113-1105

Please direct any questions to:
Accounts Receivable, (651) 209-1010

For your convenience, multiple Statements/Invoices may be combined in one payment.

Thank you for your business!

Debt Service Statement

WIRES due by July 31, 2024
CHECKS due by July 25, 2024

City of Sunfish Lake

8010 Corey Path
Inver Grove Heights, MN 55076

Statement #: 88720
Statement Date: June 12, 2024

RE: \$415,000.00 General Obligation Improvement Bonds Series 2017A

<u>Debt Service Date</u>	<u>CUSIP</u>	<u>Principal</u>	<u>Interest</u>	<u>Total Due</u>
08-01-2024	867349	\$0.00	\$2,282.50	\$2,282.50

Payment Instructions**WIRES** due by July 31, 2024

Wells Fargo Bank
ABA #: 121000248
BNF: BTSC Paying Agent Account
Account #: 4126695238
Ref: 329623

CHECKS due by July 25, 2024

Make check payable to:
Bond Trust Services Corporation
Ref: 329623
Send to:
Bond Trust Services Corporation
Attn: Accounts Receivable
3060 Centre Pointe Drive, Suite 110
Roseville, MN 55113-1105

Please direct any questions to:
Accounts Receivable, (651) 209-1010

For your convenience, multiple Statements/Invoices may be combined in one payment.

Thank you for your business!

Debt Service Statement

WIRES due by July 31, 2024
CHECKS due by July 25, 2024

City of Sunfish Lake
8010 Corey Path
Inver Grove Heights, MN 55076

Statement #: 88721
Statement Date: June 12, 2024

RE: \$995,000.00 General Obligation Improvement Bonds, Series 2019A

<u>Debt Service Date</u>	<u>CUSIP</u>	<u>Principal</u>	<u>Interest</u>	<u>Total Due</u>
08-01-2024	867349	\$0.00	\$8,693.75	\$8,693.75

Payment Instructions**WIRES** due by July 31, 2024

Wells Fargo Bank
ABA #: 121000248
BNF: BTSC Paying Agent Account
Account #: 4126695238
Ref: 333279

CHECKS due by July 25, 2024

Make check payable to:
Bond Trust Services Corporation
Ref: 333279
Send to:
Bond Trust Services Corporation
Attn: Accounts Receivable
3060 Centre Pointe Drive, Suite 110
Roseville, MN 55113-1105

Please direct any questions to:
Accounts Receivable, (651) 209-1010

For your convenience, multiple Statements/Invoices may be combined in one payment.

Thank you for your business!

Debt Service Statement

WIRES due by July 31, 2024
CHECKS due by July 25, 2024

City of Sunfish Lake
8010 Corey Path
Inver Grove Heights, MN 55076

Statement #: 88722
Statement Date: June 12, 2024

RE: \$630,000.00 General Obligation Improvement Bonds, Series 2021A

<u>Debt Service Date</u>	<u>CUSIP</u>	<u>Principal</u>	<u>Interest</u>	<u>Total Due</u>
08-01-2024	867349	\$0.00	\$2,942.50	\$2,942.50

Payment Instructions

WIRES due by July 31, 2024

Wells Fargo Bank
ABA #: 121000248
BNF: BTSC Paying Agent Account
Account #: 4126695238
Ref: 339807

CHECKS due by July 25, 2024

Make check payable to:
Bond Trust Services Corporation
Ref: 339807
Send to:
Bond Trust Services Corporation
Attn: Accounts Receivable
3060 Centre Pointe Drive, Suite 110
Roseville, MN 55113-1105

Please direct any questions to:
Accounts Receivable, (651) 209-1010

For your convenience, multiple Statements/Invoices may be combined in one payment.

Thank you for your business!

KELLY & LEMMONS, P.A.

2350 Wycliff Street - Suite 200
Saint Paul, MN 55114-1331

Federal ID 41-1228060
(651) 224-3781

Billing Through 05/31/2024

City of Sunfish Lake
PO Box 18281
West St. Paul, MN 55118

Statement Date: May 31, 2024
Account No: 13260.100000
Statement No: 63273

ATTN: Char Stark

RE: Prosecution Services

Previous Balance \$108.00

Fees

			Hours	
05/03/2024	RLD	attend court hearings	0.50	60.00
05/17/2024	RLD	attend court hearings	0.50	60.00
05/24/2024	RLD	attend court hearings	0.50	60.00
05/31/2024	RLD	attend court hearings	0.50	60.00
		Rebecca L. Duren	2.00	240.00
05/01/2024	KJB	Attend Omnibus Hearings	0.50	60.00
05/07/2024	KJB	prepare files for arraignments, review discovery, prepare offers	0.50	60.00
05/08/2024	KJB	Attend Court Hearings	0.50	60.00
05/21/2024	KJB	prepare files for upcoming hearings, review discovery, prepare and send offers	1.00	120.00
05/22/2024	KJB	Attend AM Court calendar	0.50	60.00
	KJB	Attend PM Court Calendar	0.50	60.00
		Kristina J. Borgen	3.50	420.00
		For Current Services Rendered	5.50	660.00
		Total Current Work		660.00

Payments

05/21/2024	Payment Received - Thank You	-108.00
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City of Sunfish Lake
RE: Prosecution Services

Statement Date: May 31, 2024
Account No: 13260.100000
Statement No: 63273

Balance Due

\$660.00

Please make checks payable to Kelly & Lemmons. Payments received after 05/31/2024 are not reflected on this statement. We appreciate your business.

*To remit payment by eCheck or credit card - please visit:
<https://secure.lawpay.com/pages/kellylemmonspa/operating>*



City of Sunfish Lake
P.O. Box 18281
West St. Paul MN 55118

Page: 1
June 30, 2024
Client # 18305E

	FEES	EXPENSES	COSTS	BALANCE
18305-01001 Administration	715.00	0.00	0.00	\$715.00
18305-04003 2570 Delaware Ave - Project No. 024203-000	156.00	0.00	0.00	\$156.00
	<u>871.00</u>	<u>0.00</u>	<u>0.00</u>	<u>\$871.00</u>



City of Sunfish Lake
P.O. Box 18281
West St. Paul MN 55118

Page: 1
June 30, 2024
Client # 18305-01001E
Statement # 1

Administration

For Services Through 06/25/24

		RATE	HOURS	
05/28/2024	Review of upcoming agenda items (no charge).	130.00	0.60	0.00
05/30/2024	Research status of code amendment matters (no charge).	130.00	0.30	0.00
06/11/2024	Review revised ordinances; review of upcoming agenda items (no charge).	130.00	4.00	0.00
	Timothy J. Kuntz		4.90	0.00
05/30/2024	Telephone conference with City Planner regarding pending planning applications and zoning ordinance revision process; telephone conference with Mayor. (no charge)	130.00	1.30	0.00
06/11/2024	Prepare for and attend City Council meeting.	130.00	1.80	234.00
06/17/2024	Conduct research on the ability to charge escrow fees for legal services; prepare Parking Ordinance Amendment to permit temporary parking in No Parking Zones; forward to City Staff.	130.00	0.50	65.00
06/18/2024	Review ordinances regarding an imminent threat of a septic system leaching into the lake; respond to Mayor; telephone conference with Mayor.	130.00	0.60	78.00
06/25/2024	Telephone conference with Christy Wilcox regarding a filling a Council vacancy.	130.00	0.30	39.00
	Korine L. Land		4.50	416.00
06/17/2024	Correspondence re planning application escrow and research needed; research City Code application fees and escrow requirements; correspondence re ordinance amendment to allow parking; draft Ordinance amendment.	130.00	1.60	208.00
06/18/2024	Correspondence re escrow fees and costs under City Code; review Ordinance amendment for parking areas.	130.00	0.20	26.00
06/25/2024	Correspondence re research needed to determine the need for a special			

Administration

	RATE	HOURS	
election to appoint a City Council member; research Minnesota Statutes for election requirements.	130.00	0.50	65.00
Cassandra M. Kuebler		2.30	299.00
FOR CURRENT SERVICES RENDERED		11.70	715.00
BALANCE DUE			<u>\$715.00</u>

Client #

18305-04003E

Statement #

1

2570 Delaware Ave - Project No. 024203-000

		RATE	HOURS	
05/31/2024	Review communication from fence permit application for 2570 Delaware Avenue.	130.00	0.30	39.00
06/10/2024	Review continuance request for 2570 Delaware Avenue.	130.00	0.10	13.00
06/14/2024	Prepare for and attend Zoom meeting with Dan O'Leary and Lori Johnson regarding a establishing a process for the Zoning Ordinance revision project.	130.00	0.80	104.00
	Korine L. Land		1.20	156.00
FOR CURRENT SERVICES RENDERED			1.20	156.00
BALANCE DUE				<u>\$156.00</u>
TOTAL BALANCE DUE				<u>\$871.00</u>



Morgan's Tree Service
5855 Buffalo Lane Shoreview, MN, 55126
morganstree.com

Invoice | #13177

Invoice For

Location

City of Sunfish Lake Mn

5900 Zehnder Rd
Sunfish Lake, MN 55077

main: (612) 803-9033
jim@lstrees.com

City of Sunfish Lake Mn

Terms

Due on receipt

ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1) Gen 1 One gravel bed produced Eastern Redbud	1	\$ 115.90	\$ 115.90
2) Gen 1 Six gravel bed produced American Yellowwoods	1	\$ 695.40	\$ 695.40
3) Gen 1 Four gravel bed produced Pin Oaks	1	\$ 463.60	\$ 463.60
4) Gen 1 Five gravel bed produced Frontier Lims	1	\$ 579.50	\$ 579.50
5) Gen 1 Two gravel bed produced Service Berry	1	\$ 227.80	\$ 227.80
6) Gen 1 One gravel bed produced Sugar Maple	1	\$ 121.90	\$ 121.90
7) Gen 1 One gravel bed produced Red Oak	1	\$ 115.90	\$ 115.90

*Your invoice is attached. Please remit payment at your earliest convenience.
Thank you for your business - we appreciate it very much.*

*Sincerely,
Morgan's Tree Service*

SUBTOTAL \$ 2,320.00

SALES TAX \$ 0.00

INVOICE TOTAL \$ 2,320.00

Total Balance Due \$ 2,320.00

As of 6/5/2024. Total Balance Due includes
unpaid amounts from previous invoices.

Old Tjikko LLC
5900 Zehnder Road
Sunfish Lake, Minnesota 55077

June 17, 2024

Char Stark
P.O. Box 18281
Sunfish Lake, Minnesota 55118

invoice for Sunfish Lake City Forester Consultant 5 15 2024 through 6 15 2024

5/29	Met with property owner at 2570 Delaware regarding trees likely to do well for their building project – 1.5 hr	\$105.44
5/30	Met with new property owners at 295 Salem Church Road regarding likely loss of trees due to septic system updates required - 1 hr	\$70.29
5/31	Discussion with Steve from inspectron regarding septic system updates within the City and how to have least negative impact possible on old existing trees. Collected City's lake water samples for delivery to testing folks. - 1.5 hr	\$105.44
5/25	Prepared burning permit for Buell – 0.5 hr	\$35.15
6/3	Drive through to check lake water levels and for tree issues – 1 hr	\$70.29
6/6-7	Heard from Scott Spaethe about blocked outlet to Hornbeam Lake and called City Engineer about that issue. Scott and Justin Messner talked and looked at problem near Grieve Glen Lane and Messner coordinated remediation work. – 1 hr	\$70.29
6/11	Preparation for and participation in City Council meeting – 2 hr	\$140.58
Total due		\$597.48

Regards,
Jim Nayes

City of Sunfish Lake		City of Sunfish Lake		Wages and related withholdings			
Detail of compensation and related withholdings							
	Earned Paid	Annual	Monthly	Earned Paid	Cum'l 1st qtr	Cum'l 2nd qtr	June July
Stark	Wages-new Treasurer			\$75/hr.	4,443.75	3,900.00	1256.25
	Withholding				-	-	
	FICA=7.65%				339.95	298.35	96.10
	Federal Income Tax				830.99	729.30	234.92
	State Income Tax				266.63	234.00	75.375
	Pera-				288.84	253.50	81.66
	Total Withholdings				1,726.41	1,515.15	488.05
	Reim ursables				360.80	31.63	1.99
	Net Check				3,078.14	2,416.48	770.19
Wilcox	Wages - City Clerk/Administrator				4,017.00	6,025.50	2,008.50
		24,102	2,008.50		307.30	460.95	153.65
	FICA=7.65%				360.00	640.00	230.00
	Federal Income Tax				48.00	172.00	74.00
	State Income Tax				-	-	-
	Pera-Wilcox - Exempt				715.30	1,272.95	457.65
	Total Withholdings				213.48	69.86	1,550.85
	Reimbursables				3,515.18	4,822.41	
	Net check						
Taxable Wages-minus PERA							
Consolidated							
Wages					8,460.75	9,925.50	3,264.75
Withholding						-	
FICA					647.25	759.30	249.75
Federal Income Tax					1,190.99	1,369.30	464.92
State Income Tax					314.63	406.00	149.38
Pera					288.84	253.50	81.66
Total Withholdings					2,441.71	2,788.10	945.70
Reimbursables					574.28	101.49	
Net Check					6,593.32	7,238.89	2,319.05
Unemployment-not required-only payment when a claim is filed							
PERA							
PERA-Withholding -6.5%					288.84	253.50	81.66
PERA-City contribution-7.5%-Stark only					333.28	292.50	94.22
						-	
Total PERA contribution					622.13	546.00	-
						-	
IRS							
Stark FICA WH					275.51	241.80	77.89
					-	-	
Wilcox Fica withholding					249.05	373.58	124.53
					-	-	
Stark SSI WH					64.43	56.55	18.22
					-	-	
Wilcox SSI withholding					58.25	87.37	29.12
					-	-	
FICA-city contribution					647.25	759.30	249.75
Total IRS deposit					2,485.48	1,276.80	964.43
State							
Stark State WH					266.63	234.00	75.38
					-	-	
Wilcox withholding					48.00	172.00	74.00
Due State					314.63	406.00	149.38

TwinCities.com PIONEER PRESS

PO Box 8015 Willoughby, OH 44096-8015
Return Service Requested

ADVERTISING INVOICE AND STATEMENT

BILLING ACCOUNT NAME AND ADDRESS

2360000096 PRESORT PBPS001



CITY OF SUNFISH LAKE LEGALS
CITY TREASURER CHAR STARK
PO BOX 18281
WEST ST PAUL MN 55118-0281



BILLING PERIOD		ADVERTISER/CLIENT NAME	
5/1/2024 - 5/31/2024		CITY OF SUNFISH LAKE LEGALS	
TOTAL AMOUNT DUE		CURRENT AMOUNT	TERMS OF PAYMENT
\$15.28		\$80.08	Net 30
PAGE	INVOICE NUMBER	BILLED ACCOUNT NUMBER	
Page 1 of 1	0524572448	572448	

2.2

REMITTANCE ADDRESS

ST PAUL PIONEER PRESS
PO BOX 8015
WILLOUGHBY, OH 44096-8015



PLEASE DETACH AND RETURN UPPER PORTION WITH YOUR REMITTANCE

Date	Ad Reference No.	Advertisement Description	Size/Ad	Times Ran	Total Rate	Gross Amount	Net Amount
		Balance Forward					(\$64.80)
05/12 - 05/18	0071517521	S Legals S Full Run 2570 Delaware Avenue	1.00 x 78 Li	1.00		\$40.56	\$40.56
05/12 - 05/18	0071517524	S Legals S Full Run 415 Salem Church Roa	1.00 x 76 Li	1.00		\$39.52	\$39.52

CURRENT NET AMOUNT DUE

\$80.08

30 DAYS

\$11.64

60 DAYS

(\$37.24)

Over 90 DAYS

(\$39.20)

TOTAL AMOUNT DUE

\$15.28

2.2

TwinCities.com
PIONEER PRESS

Please call 860-241-3050 for billing inquiries

PO Box 8015 Willoughby, OH 44096-8015
FED. ID # 76-0425553

Sales Representative/Phone Number

True Lee / 651-228-2166

INVOICE NUMBER	BILLING PERIOD	BILLED ACCOUNT NUMBER	ADVERTISER/CLIENT CODE	ADVERTISER/CLIENT NAME
0524572448	5/1/2024 - 5/31/2024	572448	572448	CITY OF SUNFISH LAKE LEGALS

ADVERTISING INVOICE



June 19, 2024

Char Stark
City of Sunfish Lake
8010 Corey Path
Inver Grove Heights, MN 55076

Re: May 2024 Invoices

Dear Char:

Enclosed are the invoices for professional engineering and planning services during the month of May for the City of Sunfish Lake.

If you have any questions, please contact me at (612) 388-9652.

Sincerely,

A handwritten signature in black ink, appearing to read "Justin Messner", with a stylized flourish at the end.

Justin Messner
Director, Municipal Services
WSB

Enclosure(s)

cc: Mayor Daniel O'Leary

ck

701 XENIA AVENUE S
SUITE 300
MINNEAPOLIS, MN
55416



City of Sunfish Lake, MN
Attn: Char Stark, City Treasurer
PO Box 18281
West St. Paul, MN 55118

June 19, 2024
Project/Invoice: R-021843-000 - 13
Reviewed by: Justin Messner
Project Manager: Lori Johnson

11 Salem Lane Major Site and Building Plan Review
Professional Services from May 1, 2024 to May 31, 2024

Phase 001 Land Use Application Review
Land Use Application Review

		Hours	Rate	Amount	
Johnson, Lori	5/20/2024	.25	194.00	48.50	
email question from landscaper about garden/play set, correspondence with other staff					
Johnson, Lori	5/30/2024	.25	194.00	48.50	
correspondence with landscape/engineer about addition of garden/play area					
	Totals	.50		97.00	
	Total Labor				97.00
			Total this Task		\$97.00
			Total this Phase		\$97.00

Billing Limits	Current	Prior	To-Date	
Total Billings	97.00	12,155.25	12,252.25	
Limit			15,500.00	
Remaining			3,247.75	
		Total this Invoice		\$97.00

701 XENIA AVENUE S
SUITE 300
MINNEAPOLIS, MN
55416



City of Sunfish Lake, MN
Attn: Char Stark, City Treasurer
PO Box 18281
West St. Paul, MN 55118

June 19, 2024
Project/Invoice: R-023875-000 - 5
Reviewed by: Justin Messner
Project Manager: Justin Messner

2024 City Engineering Services
Professional Services from May 1, 2024 to May 31, 2024

Phase 001 City Engineering Services
City Engineering

		Hours	Rate	Amount
Achenbach, Kate	5/3/2024	.75	121.00	90.75
Engineer's Report				
Achenbach, Kate	5/20/2024	.50	121.00	60.50
Fire Number Coordination				
Achenbach, Kate	5/23/2024	.50	121.00	60.50
Draft - Notice to Residents				
Achenbach, Kate	5/24/2024	1.00	121.00	121.00
Addresses for Mailing				
Buckley, Susan	5/9/2024	.50	140.00	70.00
May ER for JMessner.				
Messner, Justin	5/1/2024	1.50	249.00	373.50
Coordinate pothole repai, discuss road improvements, Comcast permit				
Messner, Justin	5/6/2024	.25	249.00	62.25
April Engineer's Report				
Messner, Justin	5/14/2024	2.00	249.00	498.00
Council Meeting				
Messner, Justin	5/14/2024	1.00	249.00	249.00
Drainage Issue Review @ 2156 Charlton Road				
Messner, Justin	5/23/2024	.50	249.00	124.50
Resident Drainage/Flooding Concerns				
Messner, Justin	5/28/2024	1.00	249.00	249.00
295 Salem Church Road Septic Replacment - Response to Neighbor				
Concerns and follow up with Steve Kleist				
Messner, Justin	5/30/2024	.25	249.00	62.25
Comcast permit at 2511 Angell Rd				
Messner, Justin	5/31/2024	1.00	249.00	249.00
Degnan Drainage Issue- Site Visit				
Messner, Justin	5/31/2024	.50	249.00	124.50
PFAS Testing Memo				
Sabeti-Oseid, Sean	5/1/2024	1.00	110.00	110.00
Project Management				
Timm, Jessica	5/24/2024	.50	85.00	42.50
printing envelopes for mailing				

Project	R-023875-000	SFLK - 2024 City Engineering Services	Invoice	5
Young, Elizabeth	5/23/2024	.25	90.00	22.50
Exporting table to excel and organizing excel spreadsheet.				
Totals		13.00		2,569.75
Total Labor				2,569.75
			Total this Task	\$2,569.75
			Total this Phase	\$2,569.75
Phase	002	LGU Services		
LGU Role for Wetland Conservation Act				
		Hours	Rate	Amount
Williams, Shawn	5/6/2024	1.00	139.00	139.00
60th St. West property - wetland application				
Williams, Shawn	5/9/2024	1.00	139.00	139.00
60th St. West property - wetland application				
Totals		2.00		278.00
Total Labor				278.00
			Total this Task	\$278.00
			Total this Phase	\$278.00
Phase	003	MS4 Services		
MS4 Annual Reporting				
		Hours	Rate	Amount
Bonnell Roe, Kory	5/15/2024	1.25	184.00	230.00
Quarterly meeting prep for annual reporting				
Totals		1.25		230.00
Total Labor				230.00
			Total this Task	\$230.00
			Total this Phase	\$230.00
Billing Limits		Current	Prior	To-Date
Total Billings		3,077.75	7,603.00	10,680.75
Limit				50,100.00
Remaining				39,419.25
			Total this Invoice	<u>\$3,077.75</u>

701 XENIA AVENUE S
SUITE 300
MINNEAPOLIS, MN
55416



City of Sunfish Lake, MN
Attn: Char Stark, City Treasurer
PO Box 18281
West St. Paul, MN 55118

June 19, 2024
Project/Invoice: R-024343-000 - 5
Reviewed by: Justin Messner
Project Manager: Lori Johnson

2024 General Planning Services

Professional Services from May 1, 2024 to May 31, 2024

Phase 001 2024 General Planning Services
General Planning Services

		Hours	Rate	Amount	
Guarini, Colton	5/30/2024	1.00	93.00	93.00	
Sunfish Lake, OHW boundary affected parcels map					
Johnson, Lori	5/3/2024	.25	194.00	48.50	
call from realtor regarding a property on Charleston Road					
Johnson, Lori	5/6/2024	.50	194.00	97.00	
Planners report					
Johnson, Lori	5/8/2024	.50	194.00	97.00	
Planners report finalize, send to City Council					
Johnson, Lori	5/15/2024	1.50	194.00	291.00	
PC minute review, 27 Sunnyside--email questions, Bonfe questions, Stowell questions					
Johnson, Lori	5/17/2024	.50	194.00	97.00	
PC packet assembly and correspondence					
Johnson, Lori	5/29/2024	1.00	194.00	194.00	
set up of applications/project numbers 025748 and 025788, call with Justin Messner on septic at 295 Salem Church Road, and 15 Sunnyside					
Johnson, Lori	5/30/2024	1.00	194.00	194.00	
Call with resident on 295 Salem Church Road septic, call with Jim Naves on same issue, septic research discussion with WSB staff, call with neighbor of 295 SCR					
Lupton, Andrew	5/13/2024	2.25	106.00	238.50	
Land Use Application Form Revisions					
Totals		8.50		1,350.00	
Total Labor					1,350.00
			Total this Task		\$1,350.00

Meetings

		Hours	Rate	Amount
Johnson, Lori	5/13/2024	.25	194.00	48.50
meeting prep--CC				
Johnson, Lori	5/14/2024	3.00	194.00	582.00

Project	R-024343-000	SFLK - 2024 General Planning Services			Invoice	5
travel to and from, and CC meeting						
Johnson, Lori	5/23/2024	4.75	194.00	921.50		
PC meeting prep, travel to and from meeting, and meeting						
Johnson, Lori	5/24/2024	.75	194.00	145.50		
questions regarding silt fence at 15 sunnyside, questions from WSP building inspector, 27 Sunnyside questions						
Totals		8.75		1,697.50		
Total Labor					1,697.50	
				Total this Task	\$1,697.50	
				Total this Phase	\$3,047.50	
Billing Limits		Current	Prior	To-Date		
Total Billings		3,047.50	6,486.00	9,533.50		
Limit				38,000.00		
Remaining				28,466.50		
				Total this Invoice	\$3,047.50	

701 XENIA AVENUE S
SUITE 300
MINNEAPOLIS, MN
55416



City of Sunfish Lake, MN
Attn: Char Stark, City Treasurer
PO Box 18281
West St. Paul, MN 55118

June 19, 2024
Project/Invoice: R-024936-000 - 1
Reviewed by: Justin Messner
Project Manager: Matthew Indihar

2024 Pavement Management Work Plan

Professional Services from May 1, 2024 to May 31, 2024

Phase 001 Pavement Management Plan
Data Management

		Hours	Rate	Amount
Casey, Dylan	3/12/2024	.50	163.00	81.50
PMO Project Setup				
Gazdik, Stephen	5/7/2024	1.00	158.00	158.00
GIS Mapping				
Gazdik, Stephen	5/23/2024	2.50	158.00	395.00
GIS data MGMT				
Henderson, Matthew	5/7/2024	.75	139.00	104.25
Sunfish Lake inspection map submission for review				
Henderson, Matthew	5/8/2024	.50	139.00	69.50
Sunfish Lake inspection map submission for review				
Henderson, Matthew	5/22/2024	.50	139.00	69.50
Getting maps set up for inspection				
Henderson, Matthew	5/28/2024	.50	139.00	69.50
Preparing and coordinating culvert inspections with culvert inspector				
Henderson, Matthew	5/29/2024	.50	139.00	69.50
Preparing and coordinating culvert inspections with culvert inspector				
Henderson, Matthew	5/30/2024	.50	139.00	69.50
Preparing and coordinating culvert inspections with culvert inspector				
Indihar, Matthew	5/24/2024	1.00	194.00	194.00
Project set up				
Totals		8.25		1,280.25
Total Labor				1,280.25
Total this Task				\$1,280.25
Total this Phase				\$1,280.25

Billing Limits	Current	Prior	To-Date
Total Billings	1,280.25	0.00	1,280.25
Limit			8,559.00
Remaining			7,278.75
Total this Invoice			\$1,280.25

701 XENIA AVENUE S
SUITE 300
MINNEAPOLIS, MN
55416



City of Sunfish Lake, MN
Attn: Char Stark, City Treasurer
PO Box 18281
West St. Paul, MN 55118

June 19, 2024
Project/Invoice: R-024510-000 - 5
Reviewed by: Justin Messner
Project Manager: Lori Johnson

2024 Pre-Application Questions/Concerns

Professional Services from May 1, 2024 to May 31, 2024

Phase 001 Pre-Application Questions/Concerns
Resident Pre-Application Questions

		Hours	Rate	Amount	
Johnson, Lori	5/9/2024	.25	194.00	48.50	
flag pole questions from resident					
Johnson, Lori	5/16/2024	1.25	194.00	242.50	
comments on Stowell driveway, Hurley residence correspondence on landscaping and meeting with landscaper, call regarding electrical permits, 331 Salem Church road review and correspondence on detached garage proposal					
Johnson, Lori	5/17/2024	.25	194.00	48.50	
call with Kyle Hagen-potential subdivison					
Johnson, Lori	5/29/2024	.50	194.00	97.00	
correspondence regarding Yue Him Tam variance on Zehnder--with applicant, contractor, Bryan Sommerland					
Messner, Justin	5/7/2024	.25	249.00	62.25	
400 Salem Church Rd - Wetland review					
Totals		2.50		498.75	
Total Labor					498.75
			Total this Task		\$498.75
			Total this Phase		\$498.75
			Total this Invoice		\$498.75

Billings to Date

	Current	Prior	Total
Labor	498.75	1,293.50	1,792.25
Totals	498.75	1,293.50	1,792.25

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SUITE 300
MINNEAPOLIS, MN
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City of Sunfish Lake, MN
Attn: Char Stark, City Treasurer
PO Box 18281
West St. Paul, MN 55118

June 19, 2024
Project/Invoice: R-024203-000 - 6
Reviewed by: Justin Messner
Project Manager: Lori Johnson

2570 Delaware Segal MSP CUP SFL 8

Professional Services from May 1, 2024 to May 31, 2024

Phase 001 Land Use Application Review
Land Use Application Review

		Hours	Rate	Amount
Johnson, Lori	5/1/2024	.25	194.00	48.50
correspondence with applicant on complete letter/meeting schedules/presentation responsibilities				
Johnson, Lori	5/6/2024	.75	194.00	145.50
finalize notices for public hearing				
Johnson, Lori	5/8/2024	.50	194.00	97.00
print and send notices				
Johnson, Lori	5/9/2024	1.50	194.00	291.00
staff report				
Johnson, Lori	5/10/2024	1.50	194.00	291.00
staff report				
Johnson, Lori	5/13/2024	2.00	194.00	388.00
staff report				
Johnson, Lori	5/15/2024	3.00	194.00	582.00
staff report				
Johnson, Lori	5/17/2024	4.00	194.00	776.00
staff report				
Johnson, Lori	5/20/2024	.75	194.00	145.50
call with concerned neighbor (2 calls 2 different neighbors) call with PC chair about meeting				
Johnson, Lori	5/21/2024	1.50	194.00	291.00
power point				
Johnson, Lori	5/22/2024	6.00	194.00	1,164.00
staff report, power point, correspondence with neighbors, correspondence with PC and CC, call with city attorney				
Johnson, Lori	5/23/2024	2.25	194.00	436.50
power point finalization, finalize public comment packet, on site meeting				
Johnson, Lori	5/24/2024	.25	194.00	48.50
resident questions on application				
Johnson, Lori	5/29/2024	1.00	194.00	194.00
call with Amber Hill applicant , email correspondence with AMber and PC				

Project	R-024203-000	SFLK - 2570 Delaware Segal MSP CUP SFL 8			Invoice	6
Johnson, Lori	5/30/2024	2.50	194.00		485.00	
call with city attorney on project, email correspondence and research with and for applicant on fence permit, City Council report						
Johnson, Lori	5/31/2024	.25	194.00		48.50	
email correspondence with mayor, attorney and TH on 2570 Delaware text message issue						
Totals		28.00			5,432.00	
Total Labor						5,432.00
Total this Task						\$5,432.00
Total this Phase						\$5,432.00
Billing Limits		Current	Prior	To-Date		
Total Billings		5,432.00	7,211.50	12,643.50		
Limit				17,500.00		
Remaining				4,856.50		
Total this Invoice						<u>\$5,432.00</u>

701 XENIA AVENUE S
SUITE 300
MINNEAPOLIS, MN
55416



City of Sunfish Lake, MN
Attn: Char Stark, City Treasurer
PO Box 18281
West St. Paul, MN 55118

June 19, 2024
Project/Invoice: R-023689-000 - 6
Reviewed by: Justin Messner
Project Manager: Lori Johnson

415 Salem Church Road, Fitzer Pool, SFL 06-2023

Professional Services from May 1, 2024 to May 31, 2024

Phase 001 Land Use Application Review
Land Use Application Review

		Hours	Rate	Amount
Johnson, Lori	5/6/2024	.75	194.00	145.50
finalize notices for public hearing				
Johnson, Lori	5/8/2024	.50	194.00	97.00
print and send notices				
Johnson, Lori	5/9/2024	1.50	194.00	291.00
staff report				
Johnson, Lori	5/10/2024	1.00	194.00	194.00
staff report				
Johnson, Lori	5/16/2024	.50	194.00	97.00
staff report				
Johnson, Lori	5/23/2024	1.00	194.00	194.00
finalize power point on site meeting				
Johnson, Lori	5/30/2024	.25	194.00	48.50
staff report discussion				
Lupton, Andrew	5/8/2024	3.50	106.00	371.00
415 Salem Church Road SR				
Lupton, Andrew	5/9/2024	2.00	106.00	212.00
415 Salem Church Road SR				
Lupton, Andrew	5/10/2024	.50	106.00	53.00
Sunfish Lake SR Review				
Lupton, Andrew	5/11/2024	1.00	106.00	106.00
SR Revision, Aerial and Location Map				
Lupton, Andrew	5/16/2024	.25	106.00	26.50
SF Review 415 Salem Church Road				
Lupton, Andrew	5/21/2024	1.50	106.00	159.00
415 Salem Church Road PC PPT				
Lupton, Andrew	5/22/2024	.50	106.00	53.00
PPT for PC				

Totals 14.75 2,047.50

Total Labor 2,047.50

Total this Task \$2,047.50

Project	R-023689-000	SFLK - 415 Salem Church Road, Fitzer Poo	Invoice	6
Total this Phase				\$2,047.50
Billing Limits		Current	Prior	To-Date
Total Billings		2,047.50	3,933.25	5,980.75
Limit				12,500.00
Remaining				6,519.25
Total this Invoice				\$2,047.50

701 XENIA AVENUE S
SUITE 300
MINNEAPOLIS, MN
55416



City of Sunfish Lake, MN
Attn: Char Stark, City Treasurer
PO Box 18281
West St. Paul, MN 55118

June 19, 2024
Project/Invoice: R-024347-000 - 4
Reviewed by: Justin Messner
Project Manager: Lori Johnson

5960 Zehnder Road Sommerland septic variance

Professional Services from May 1, 2024 to May 31, 2024

Phase 001 Land Use Application Review
Land Use Application Review

		Hours	Rate	Amount	
Johnson, Lori	5/3/2024	1.00	194.00	194.00	
CC report and resolution					
Johnson, Lori	5/13/2024	.50	194.00	97.00	
CC meeting prep					
Totals		1.50		291.00	
Total Labor					291.00
			Total this Task		\$291.00
			Total this Phase		\$291.00

Phase 002 Engineering Review
Engineering Review

		Hours	Rate	Amount	
Achenbach, Kate	5/29/2024	1.00	121.00	121.00	
Inspect Silt Fence - 5960 Zehnder Rd					
Totals		1.00		121.00	
Total Labor					121.00
			Total this Task		\$121.00
			Total this Phase		\$121.00

Billing Limits	Current	Prior	To-Date	
Total Billings	412.00	3,725.00	4,137.00	
Limit			17,500.00	
Remaining			13,363.00	
		Total this Invoice		\$412.00

Jan 2024

City of Sunfish Lake
Treasurer

The 2024 police services amount is \$108,474.

Monthly amount is \$9,039.50