

SUNFISH LAKE

03/29/24 2:34 PM

Page 1

*Check List

April 2024

Check #	Search Name	Invoice	Amount	Act Typ	FUND Descr	Last Dim Descr
010054	4/3/2024 CATHERINE IAGO		\$174.00	E	General Fund	Elections
010055	4/3/2024 CHARLENE STARK		-\$318.64	G	General Fund	AP
010055	4/3/2024 CHARLENE STARK		\$1,087.50	E	General Fund	Treasurer with 3% raise
010055	4/3/2024 CHARLENE STARK		\$83.19	E	General Fund	Treasurer with 3% raise
010055	4/3/2024 CHARLENE STARK		-\$268.61	G	General Fund	AP
010055	4/3/2024 CHARLENE STARK		\$81.56	E	General Fund	Treasurer with 3% raise
010056	4/3/2024 CHRISTY WILCOX		\$69.86	E	General Fund	Elections
010056	4/3/2024 CHRISTY WILCOX		-\$204.00	G	General Fund	AP
010056	4/3/2024 CHRISTY WILCOX		-\$307.30	G	General Fund	AP
010056	4/3/2024 CHRISTY WILCOX		\$153.65	E	General Fund	City Administrator
010056	4/3/2024 CHRISTY WILCOX		\$2,008.50	E	General Fund	City Administrator
010057	4/3/2024 CITY OF WEST ST PAUL	March	\$9,039.50	E	General Fund	Police
010058	4/3/2024 DESIGNWRITE STUDIOS	351135	\$220.00	E	General Fund	Website Expenses
010059	4/3/2024 ELIZABETH LEE		\$82.50	E	General Fund	Elections
010060	4/3/2024 EXECUTIVE CONTRACTORS	3	\$7,500.00	E	General Fund	Snow removal - other
010061	4/3/2024 GINNY BECKETT		\$110.00	E	General Fund	Elections
010062	4/3/2024 INTERNAL REVENUE SERVICE	MARCH	\$27.19	G	General Fund	AP
010062	4/3/2024 INTERNAL REVENUE SERVICE	MARCH	\$857.05	G	General Fund	AP
010063	4/3/2024 KELLY & LEMMONS	62603	\$804.00	E	General Fund	City Attorney - Prosecutio
010064	4/3/2024 LEAGUE OF MN CITIES		\$43.00	E	General Fund	Insurance
010065	4/3/2024 LEVANDER GILLEN & MILLER	402	\$1,014.00	E	General Fund	City Attorney - Civil
010066	4/3/2024 MARK SULLIVAN		\$2,563.75	G	Escrows	MARK SULLIVAN
010067	4/3/2024 MN DEPT OF REVENUE		\$89.25	G	General Fund	AP
010068	4/3/2024 OLD TJIKKLO LLC	3.23.24	\$316.31	E	General Fund	City Forester with 3% rais
010069	4/3/2024 PERA		\$152.25	G	General Fund	AP
010070	4/3/2024 SALLY ENGLISH		\$93.50	E	General Fund	Elections
010071	4/3/2024 SHANNON NELSON		\$93.50	E	General Fund	Elections
010072	4/3/2024 SHELLEY LITTLE		\$110.00	E	General Fund	Elections
010073	4/3/2024 THOMAS HOCKENSON		\$7,597.50	G	Escrows	THOMAS HOCKENSON/
010074	4/3/2024 TWIN CITIES PIONEER PRESS	0224572448	\$71.04	E	General Fund	Publishing-printing & adv
010075	4/3/2024 WARNING LITES	5332	\$695.00	E	General Fund	Street maint/pavement m
010076	4/3/2024 WSB	Feb	\$2,335.25	G	Escrows	JEREMY & RACHEL SE
010076	4/3/2024 WSB	Feb	\$124.50	G	Escrows	MARK SULLIVAN
010076	4/3/2024 WSB	Feb	\$92.00	E	General Fund	City Planner
010076	4/3/2024 WSB	Feb	\$1,702.00	E	General Fund	City Planner
010076	4/3/2024 WSB	Feb	\$278.00	E	General Fund	Water quality
010076	4/3/2024 WSB	Feb	\$1,206.00	E	General Fund	City Engineer
010076	4/3/2024 WSB	Feb	\$2,790.50	G	Escrows	THOMAS HOCKENSON/
010076	4/3/2024 WSB	Feb	\$270.00	G	Escrows	FITZER
010077	4/3/2024 XCEL ENERGY	866492701	\$105.22	E	General Fund	Signal lighting
Grand Total			\$42,942.52			



Invoice: 351135

Date: Mar 12, 2024

Designwrite Studios

2126 Jefferson Ave.
St. Paul, MN 55105

651-690-0773

robyn@designwritestudios.com

*Thank you for choosing
Designwrite Studios. We
enjoyed working on this project,
and we appreciate your
business!*

*Don't hesitate to call if you have
any questions about this
invoice. 651-690-0773.*

Christy wilcox

City of Sunfish Lake

10 Windy Hill Road
Sunfish Lake, MN 55077

Website Services - First Quarter 2024

Date	Description	Qty	Cost
1/1/24	New Accordion menu for Ordinances	1.5	\$120.00
3/4/24	Training on Modules and Mailing	1.25	\$100.00
		2.75	\$220.00

Wilcox	Wages - City Clerk/Administrator			
		24,102	2,008.50	2,008.50
	FICA=7.65%			153.65
	Federal Income Tax			180.00
	State Income Tax			24.00
	Pera-Wilcox - Exempt			
	Total Withholdings			357.65
	Reimbursables			69.86
	Net check			1,720.71

Culver's 240
West St. Paul, MN
Locally Owned and Operated:
The Laudenbach Family
651-457-1870

240 West St Paul MN - Marie Avenue
East

125 Marie Ave E
West St. Paul, MN 55118
Phone 651-457-1870

3/5/2024 11:40:49 AM
Order Id: AAALYL4NACAO
21 KRISTY - Carryout
Employee: Reg1

3 Cranberry Bacon Bleu S \$27.87
Raspberry Vinaigrette \$0.00
1 French Fries LG \$3.49

Sub Total \$31.36

Sales Tax \$2.70

Order Total \$34.06

Visa \$34.06
AUTHORIZED AMOUNT \$34.06

Card#: *****0710
Authorization: 014042

election Judge Morning shift

AID: A0000000031010

--> Order Closed <--

Thank You!

PNP Election

Culver's 240
West St. Paul, MN
Locally Owned and Operated:
The Laudenbach Family
651-457-1870

240 West St Paul MN - Marie Avenue
East

125 Marie Ave E
West St. Paul, MN 55118
Phone 651-457-1870

3/5/2024 4:53:23 PM
Order Id: AAALYL4NAECG
50 christy - Carryout
Employee: Reg2

1 Chicken Cashew Salad \$9.29
Culver's Vinaigrette \$0.00
1 Cranberry Bacon Bleu Sa \$9.29
Culver's Vinaigrette \$0.00
Raspberry Vinaigrette \$0.00
1 Value Basket \$10.89
1 ButterBurger Cheese-DBl.
Onions - Raw \$0.00
Onions - Grilled \$0.00
Ketchup \$0.00
Mustard \$0.00
Pickles \$0.00
1 Regular VB
1 French Fries MED
1 Fountain Drink MED
1 French Fries LG \$3.49

Sub Total \$32.96

Sales Tax \$2.84

Order Total \$35.80

Visa \$35.80
AUTHORIZED AMOUNT \$35.80

Card#: *****0710
Authorization: 065321

Election Judge Afternoon shift

AID: A0000000031010

--> Order Closed <--

Thank You!

PNP Election

\$35.80

+ 34.06

\$69.86

Sun fish Lake Hours

Rate 75

1-Mar Reports	0.5
3/3/2024 Bank Rec	1
3/6/2024 Council Meeting	0.5
Mail checks, Send payments to PERA, Fed	
3/7/2024 and State	1
3/17/2024 Invoices scanning, emails, Escrow	1
Deposit, mail and Form for Wells Fargo	
3/20/2024 Advisors	1
3/21/2024 Pick up files from Ann	1
3/23/2024 State Report-Annual	2
3/24/2024 Scan invoices	0.5
3/24/2024 ARPA Account	1
3/28/2024 Payroll-Enter invoices	2
3/29/2024 Reports	2
3/29/2024 Checks	1

To Date Total Hours to date 14.5

Gross 1,087.50
 PERA 70.69 81.56
 SSI 67.43 67.43
 Medicare 15.77 15.77

Reimbursables Postage

933.62
 Federal 203.36
 State 65.25
 Net 665.01

TOTAL 0

reimbursals -

Total 665.01

ER

Taxable Wages-minus PERA

Consolidated

Wages	3,096.00
Withholding	
FICA	236.84
Federal Income Tax	383.36
State Income Tax	89.25
Pera	70.69
Total Withholdings	<u>780.14</u>
Reimbursables	<u>69.86</u>
Net Check	<u>2,385.72</u>

Unemployment-not required-only payment when a claim is filed

PERA

PERA-Withholding -6.5%	70.69
PERA-City contribution-7.5%-Stark only	81.56
	<u>152.25</u>

Total PERA contribution

IRS

Stark FICA WH	67.43
Wilcox Fica withholding	493.77
	124.53

Stark SSI WH 15.77

Wilcox SSI withholding 29.12

FICA-city contribution	<u>236.84</u>
Total IRS deposit	<u>857.05</u>

State

Stark State WH	65.25
Wilcox withholding	24.00
Due State	<u>89.25</u>

Deposit Confirmation

Your payment has been accepted.

Payment Successful

An EFT Acknowledgement Number has been provided for this payment. Please keep this number for your records.

REMINDER: REMEMBER TO FILE ALL RETURNS WHEN DUE!

EFT ACKNOWLEDGEMENT NUMBER:	270448130644109
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Payment Information	Entered Data
Taxpayer EIN	xxxxx0554
Tax Form	941 Employers Federal Tax
Tax Type	Balance due on return or notice
Tax Period	Q4/2023
Payment Amount	\$27.19
Settlement Date	03/21/2024
Account Number	xxx8210
Account Type	CHECKING
Routing Number	091914370
Bank Name	VERMILLION STATE BANK

FW: project detail through today for two projects

Lori Johnson <ljohnson@wsbeng.com>

Fri 2/23/2024 6:06 PM

To: Char Stark <char.stark@comcast.net>

Cc: Christy Wilcox <cwilcoxclerk@gmail.com>

 2 attachments (57 KB)

Project Detail_021665.xlsx; Project Detail_024109.xlsx;

Hi Char,

The two projects that I need escrow releases for are as follows:

205 Salem Church Road: In escrow I believe the City has \$20,000, and WSB's final billings (attached) are \$17,436.25. Resulting in a return of \$2563.75. #021655

389 Salem Church Road: In escrow I believe the City has \$17,500, and WSB's final billings (attached) are \$9,902.50. Resulting in a return of \$7,597.50. #024109

Let me know if this matches with your numbers and when this will go to the Council. I can then inform the applicants. Thanks!

Lori Johnson, AICP
Sr. Professional Community Planner
612.364.3029 (o)
WSB | wsbeng.com



For a list of WSB employee licenses and certifications visit [here](#).

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From: WSB Project Mgmt. Office <wsbprojectmgmtoffice@wsbeng.com>

Sent: Friday, February 23, 2024 1:26 PM

To: Lori Johnson <ljohnson@wsbeng.com>

Subject: RE: project detail through today for two projects

Hi Lori,

Please see the attached and let us know if you have any questions.

Thanks,

Sean

WSB Project Mgmt. Office

From: Lori Johnson <ljohnson@wsbeng.com>

Sent: Friday, February 23, 2024 12:53 PM

To: WSB Project Mgmt. Office <wsbprojectmgmtoffice@wsbeng.com>

Subject: project detail through today for two projects

Good afternoon—could you please generate a project detail for two of my projects (through today) so I can close out an escrow for those. The projects are 021665 and 024109.

Thank you!

Lori

612.364.3029



Invoice #: 3
Date: 3/1/24
Job: Snow Removal

Description	Price
Snow Service for March	\$7,500.00
	Total: 7,500.00

Please make all checks payable to ECI

KELLY & LEMMONS, P.A.

2350 Wycliff Street - Suite 200
Saint Paul, MN 55114-1331

Federal ID 41-1228060
(651) 224-3781

Billing Through 02/29/2024

City of Sunfish Lake
PO Box 18281
West St. Paul, MN 55118

Statement Date: February 29, 2024
Account No: 13260.100000
Statement No: 62603

ATTN: Char Stark

RE: Prosecution Services

Previous Balance \$936.00

Fees

			Hours	
02/28/2024	RLD	review court trials and notice officers	0.50	60.00
	RLD	correspondence w/ trooper re: availability	0.30	36.00
	RLD	correspondence w/ pro se def re: resolution; draft court papers	1.00	120.00
	RLD	draft and file continuance request re: trooper unavailable	0.30	36.00
		Rebecca L. Duren	2.10	252.00
02/01/2024	KJB	update state patrol on case status	0.30	36.00
02/27/2024	KJB	prepare files for upcoming arraignments, review discovery, prepare offers	0.50	60.00
02/28/2024	KJB	Attend Court Calendar	0.50	60.00
		Kristina J. Borgen	1.30	156.00
		For Current Services Rendered	3.40	408.00
		Total Current Work		408.00

Payments

02/15/2024	Payment Received - Thank You	-540.00
	Balance Due	<u>\$804.00</u>

Page: 2
City of Sunfish Lake
RE: Prosecution Services

Statement Date: February 29, 2024
Account No: 13260.100000
Statement No: 62603

Please make checks payable to Kelly & Lemmons. Payments received after 02/29/2024 are not reflected on this statement. We appreciate your business.

To remit payment by eCheck or credit card - please visit:
<https://secure.lawpay.com/pages/kellylemmonspa/operating>



CONNECTING & INNOVATING
SINCE 1913

Invoice

Page 1 of 3

Member Name and Address

Sunfish Lake, City Of
C/O Ann P. Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076-3358

Invoice Date

03/04/2024

Agent

North Risk Partners LLC
2010 Centre Pointe Blvd
Mendota Heights, MN 55120-1200
(651)379-7800

Account Number: 40002385
Account Type: Property/Casualty Coverage Premium
Current Balance: \$ 43.00
Minimum Due: \$ 43.00
Due Date: 04/01/2024

Summary of activity since last Billing Invoice	Date	Activity	Account Balance	Minimum Due
See reverse side and attachments for additional information		Previous Invoice Balance	2,569.00	
		Payments Received	-2,569.00	
		Total of Transactions and Fees shown on reverse or attached	43.00	
		Current Balance	\$ 43.00	\$ 43.00

Detach and return this Payment Coupon with your payment

Account Number
40002385

Invoice Date
03/04/2024

Due Date
04/01/2024

Current Balance
\$ 43.00

Minimum Due
43.00

Amount Enclosed
\$ _____

Member Name Sunfish Lake, City Of

BILLING INVOICE - Return stub with payment - make checks payable to:

Mail payment
7 days before
Due Date to
ensure timely
receipt

League of MN Cities Insurance Trust P&C
c/o Berkley Risk Administrators Company
222 South Ninth Street, Suite 2700
P.O. Box 581517
Minneapolis, MN 55458-1517



CONNECTING & INNOVATING
SINCE 1913

Invoice

Page 2 of 3

Detail of		Transaction Amount	Minimum Due
activity since last Invoice	Package 1003884-7 Agreement Period 08/01/2023 - 08/01/2024		
	Agreement Previous Balance	\$ 2,569.00	
	Payment 10/10/2023	\$ -2,569.00	
	Endorsement - PR 03/01/2024	\$ 43.00	
	Agreement Ending Balance	\$ 43.00	\$ 43.00
Defense Cost Reimbursement 1003885-7 Agreement Period 08/01/2023 - 08/01/2024			
	Agreement Previous Balance	\$ 0.00	
	Agreement Ending Balance	\$ 0.00	\$ 0.00
	Total Current Balance	\$ 43.00	
	Total Minimum Due		\$ 43.00



CONNECTING & INNOVATING
SINCE 1913

Invoice

Thank you for choosing us as your Coverage carrier. The following information is to assist you in reviewing your Billing Invoice.

Billing Inquiries: CONTACT YOUR AGENT FOR QUESTIONS ON YOUR AGREEMENT OR CHANGES IN COVERAGE. For billing inquiries, please call 1-612-766-3000

BILLING PROCEDURES

New Agreements and renewals: If your Agreement is issued after the date that coverage began, your first Billing Invoice for the agreement may include more than one installment payment due.

Application of Payments and Cancellation: If you pay more than the Minimum Due, the extra payment will be applied to your next installment proportionately to all agreements on your account. For Accounts owned on agreements with the same Due Date, the payment will be applied proportionately to all agreements with the same Due Date.

Minimum Due is the amount to pay to avoid any agreements on your account from going into a late pay status which could cause cancellation of coverage. If you fail to pay the Minimum Due by the Due Date, a Direct Notice of Cancellation for Non Payment may be issued for one or more agreements on your account. If your account has more than one agreement and you pay less than the Minimum Due, your payment will be applied first to amounts owed on agreements with the oldest balance due.

If we receive a payment after the cancellation effective date and we elect not to reinstate your agreement, the payment will be applied toward any unpaid earned premium on your account before any remainder is refunded.

After an agreement is cancelled, we will bill you for any unpaid earned premium. If you do not pay, the matter may be referred to collections.

Audit Premium: Any Audit Premium owed will be included in both Current Balance and Minimum Due balance shown on the Billing Invoice. Payment of Audit Premium is due in full by the Due Date. If Audit Premium is owed, your payment may be applied first to Audit Premium owed and then to amounts owed on agreements with the earliest Due Date. If special arrangements are needed for repayment of audit premium you MUST contact the Billing Unit at the number shown above for consideration of any such arrangements.

Refunds: Any refund due will be mailed from our office within 15 days after the Invoice date.

Payment address: ALL PAYMENTS SHOULD BE SENT TO OUR PAYMENT PROCESSING CENTER ALONG WITH THE PAYMENT COUPON. The address change from below is printed on the back of the payment coupon. If needed it may also be sent along with your payment to the Payment Processing Center at:

222 South Ninth Street, Suite 2700 Minneapolis, MN 55402 . Please do not send any other correspondence to the payment processing center.

CHANGE OF ADDRESS AND/OR NAME
PLEASE FILL IN THE NAME, AGREEMENT NUMBER AND CHECK APPROPRIATE BOX

- ☐ Name Change Only
- ☐ Name and Address Change
- ☐ Address Change Only

Name: _____

Address: _____

Former Name: _____

Address: _____

Agreement Number: _____

City: _____

State: _____

Zip Code: _____

PLEASE REFER ALL OTHER CHANGES TO YOUR AGENT. THANK YOU.



LEVANDER
GILLEN &
MILLER_{P.A.}
ATTORNEYS AT LAW

City of Sunfish Lake
P.O. Box 18281
West St. Paul MN 55118

Page: 1
February 29, 2024
Client # 18305E

	FEES	EXPENSES	COSTS	BALANCE
18305-00000 General Business	1,014.00	0.00	0.00	<u>\$1,014.00</u>



City of Sunfish Lake
P.O. Box 18281
West St. Paul MN 55118

Page: 1
February 29, 2024
Client # 18305-00000E
Statement # 402

General Business

For Services Through 02/25/24

		RATE	HOURS	
01/31/2024	Preparation of Sunfish Lake agenda items.	130.00	1.50	195.00
02/02/2024	Review upcoming Sunfish Lake agenda matters.	130.00	1.00	130.00
02/06/2024	Preparation for Sunfish Lake Council meeting.	130.00	1.00	130.00
	Sunfish Lake City Council meeting.	130.00	0.40	52.00
02/12/2024	Conference call with Mayor.	130.00	0.40	52.00
	Review of pending Sunfish Lake matters.	130.00	0.90	117.00
	Timothy J. Kuntz		5.20	676.00
02/12/2024	Perform research regarding competitive bidding requirements and its application to towing services contract; review research materials and request Minnesota Attorney General opinions regarding the same.	130.00	2.00	260.00
02/13/2024	Perform legal research and review correspondence and attached Minnesota Attorney General Opinion regarding competitive bidding requirements.	130.00	0.60	78.00
	Aaron Price		2.60	338.00
	FOR CURRENT SERVICES RENDERED		7.80	1,014.00
	BALANCE DUE			<u>\$1,014.00</u>

Old Tjikko LLC
5900 Zehnder Road
Sunfish Lake, Minnesota 55077

March 23, 2024

Char Stark
P.O. Box 18281
Sunfish Lake, Minnesota 55118

Invoice for Sunfish Lake City Forester Consultant 2 15 2024 through 3 15 2024

2/27	Installed spring weight limit signs on all City streets – 1.5 hr	\$105.44
3/6	Preparation for and participation in City Council meeting - 2 hr	\$140.58
3/13	Surveyed all City streets for possible tree issues and checked all lake levels with respect to outflow – 1 hr	\$70.29
Total due		\$316.31

Regards,
Jim Naves

TwinCities.com PIONEER PRESS

PO Box 8015 Willoughby, OH 44096-8015
Return Service Requested

ADVERTISING INVOICE AND STATEMENT BILLING ACCOUNT NAME AND ADDRESS

4934000030 PRESORT PBPS001



CITY OF SUNFISH LAKE LEGALS
CITY TREASURER CHAR STARK
PO BOX 18281
WEST ST PAUL MN 55118-0281



BILLING PERIOD		ADVERTISER/CLIENT NAME	
2/1/2024 - 2/29/2024		CITY OF SUNFISH LAKE LEGALS	
TOTAL AMOUNT DUE		CURRENT AMOUNT	TERMS OF PAYMENT
\$71.04		\$4.48	Net 30
PAGE	INVOICE NUMBER	BILLED ACCOUNT NUMBER	
Page 1 of 1	0224572448	572448	

2.2

REMITTANCE ADDRESS

ST PAUL PIONEER PRESS
PO BOX 8015
WILLOUGHBY, OH 44096-8015



PLEASE DETACH AND RETURN UPPER PORTION WITH YOUR REMITTANCE

Date	Ad Reference No.	Advertisement Description	Size/Ad	Times Ran	Total Rate	Gross Amount	Net Amount
		Balance Forward					\$103.80
02/19	P655997	Payment - Check 0000010004					(\$76.44)
02/04 -	0071513786	S Legals S Full Run	1.00 x 84 Li	1.00		\$43.68	\$43.68
02/10		Nor-Son Custom Build					

CURRENT NET AMOUNT DUE	30 DAYS	60 DAYS	Over 90 DAYS	TOTAL AMOUNT DUE
\$4.48	\$66.56	\$0.00	\$0.00	\$71.04

2.2

TwinCities.com PIONEER PRESS

Please call 860-241-3050 for billing inquiries
PO Box 8015 Willoughby, OH 44096-8015
FED. ID # 76-0425553

Sales Representative/Phone Number
True Lee / 651-228-2166

INVOICE NUMBER	BILLING PERIOD	BILLED ACCOUNT NUMBER	ADVERTISER/CLIENT CODE	ADVERTISER/CLIENT NAME
0224572448	2/1/2024 - 2/29/2024	572448	572448	CITY OF SUNFISH LAKE LEGALS

ADVERTISING INVOICE



March 19, 2024

Char Stark
City of Sunfish Lake
8010 Corey Path
Inver Grove Heights, MN 55076

Re: February 2024 Invoices

Dear Char:

Enclosed are the invoices for professional engineering and planning services during the month of February for the City of Sunfish Lake.

If you have any questions, please contact me at (612) 388-9652.

Sincerely,

WSB & Associates, Inc.

Justin Messner
Principal

Enclosure(s)

cc: Mayor Daniel O'Leary

kc

701 XENIA AVENUE S
SUITE 300
MINNEAPOLIS, MN
55416



City of Sunfish Lake
Attn: Char Stark, City Treasurer
PO Box 18281
West St. Paul, MN 55118

March 19, 2024
Project/Invoice: R-023875-000 - 2
Reviewed by: Justin Messner
Project Manager: Justin Messner

2024 City Engineering Services

Professional Services from February 1, 2024 to February 29, 2024

Phase 001 City Engineering Services
City Engineering

		Hours	Rate	Amount	
Buckley, Susan	2/28/2024	1.00	140.00	140.00	
1. JMessenner re ER email dist list. 2. March ER report. Email to dist list w/attachments.					
Buckley, Susan	2/29/2024	.50	140.00	70.00	
1. Follow up w/former and replacing CC member re March ER. 2. Update dist list. 3. Print/mail ER report and attachments to CWilcox.					
Messner, Justin	2/1/2024	.25	249.00	62.25	
Fire Marker Sign @ 2 Salem Lake					
Messner, Justin	2/6/2024	1.25	249.00	311.25	
Council Meeting					
Messner, Justin	2/16/2024	.50	249.00	124.50	
CIP Meting with Dakota County to discuss upcoming County projects					
Messner, Justin	2/26/2024	2.00	249.00	498.00	
Engineering Council Report					
Totals		5.50		1,206.00	
Total Labor					1,206.00
Total this Task					\$1,206.00
Total this Phase					\$1,206.00

Phase 002 LGU Services
LGU Role for Wetland Conservation Act

		Hours	Rate	Amount	
Williams, Shawn	2/29/2024	2.00	139.00	278.00	
WCA 2023 Reporting					
Totals		2.00		278.00	
Total Labor					278.00
Total this Task					\$278.00
Total this Phase					\$278.00

Project	R-023875-000	SFLK - 2024 City Engineering Services	Invoice	2
Billing Limits		Current	Prior	To-Date
Total Billings		1,484.00	1,723.50	3,207.50
Limit				50,100.00
Remaining				46,892.50
			Total this Invoice	<u>\$1,484.00</u>

701 XENIA AVENUE S
SUITE 300
MINNEAPOLIS, MN
55416



City of Sunfish Lake
Attn: Char Stark, City Treasurer
PO Box 18281
West St. Paul, MN 55118

March 19, 2024
Project/Invoice: R-024343-000 - 2
Reviewed by: Justin Messner
Project Manager: Lori Johnson

2024 General Planning Services

Professional Services from February 1, 2024 to February 29, 2024

Phase 001 2024 General Planning Services
General Planning Services

		Hours	Rate	Amount	
Johnson, Lori	2/5/2024	.25	184.00	46.00	
resolving receipt issues for Jon Ylinen					
Johnson, Lori	2/6/2024	1.75	184.00	322.00	
meeting prep, travel to and from CC meeting, CC meeting					
Johnson, Lori	2/19/2024	.50	184.00	92.00	
invoices					
Johnson, Lori	2/22/2024	.50	184.00	92.00	
review of Met Council forecasts, correspondence with Mayor on this issue.					
Johnson, Lori	2/23/2024	.75	184.00	138.00	
escrow correspondence with city treasurer, review of escrow accounts					
Johnson, Lori	2/25/2024	.50	184.00	92.00	
prep Met Council letter on forecasts					
Johnson, Lori	2/26/2024	2.25	184.00	414.00	
correspondence with clerk and former applicant on escrow for 389 Salem Church Road, missing middle housing bill research and correspondence with Mayor, building mounted solar questions/correspondence with solar company, correspondence with potential applicant at 116 SCR					
Johnson, Lori	2/27/2024	.25	184.00	46.00	
escrow correspondence with Nor-Son homes					
Johnson, Lori	2/28/2024	2.00	184.00	368.00	
building permit questions, roof mounted solar, planners report, PC cancellation					
Johnson, Lori	2/29/2024	.50	184.00	92.00	
review of WCA reporting form before finalization					
Totals		9.25		1,702.00	
Total Labor					1,702.00
			Total this Task		\$1,702.00
			Total this Phase		\$1,702.00

Project	R-024343-000	SFLK - 2024 General Planning Services	Invoice	2
Billing Limits		Current	Prior	To-Date
Total Billings		1,702.00	1,288.00	2,990.00
Limit				38,000.00
Remaining				35,010.00
			Total this Invoice	<u>\$1,702.00</u>

701 XENIA AVENUE S
SUITE 300
MINNEAPOLIS, MN
55416



City of Sunfish Lake
Attn: Char Stark, City Treasurer
PO Box 18281
West St. Paul, MN 55118

March 19, 2024
Project/Invoice: R-024510-000 - 2
Reviewed by: Justin Messner
Project Manager: Lori Johnson

2024 Pre-Application Questions/Concerns

Professional Services from February 1, 2024 to February 29, 2024

Phase 001 Pre-Application Questions/Concerns
Resident Pre-Application Questions

		Hours	Rate	Amount	
Johnson, Lori	2/6/2024	.25	184.00	46.00	
correspondence with future property owner on 60th regarding MnDOT vacation in 2014					
Johnson, Lori	2/27/2024	.25	184.00	46.00	
email correspondence with contractor for additions to 116 Salem Church Road					
Totals		.50		92.00	
Total Labor					92.00
				Total this Task	\$92.00
				Total this Phase	\$92.00
				Total this Invoice	<u>\$92.00</u>

Billings to Date

	Current	Prior	Total
Labor	92.00	92.00	184.00
Totals	92.00	92.00	184.00

701 XENIA AVENUE S
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MINNEAPOLIS, MN
55416



City of Sunfish Lake
Attn: Char Stark, City Treasurer
PO Box 18281
West St. Paul, MN 55118

March 19, 2024
Project/Invoice: R-021665-000 - 14
Reviewed by: Justin Messner
Project Manager: Lori Johnson

205 Salem Church Road

Professional Services from February 1, 2024 to February 29, 2024

Phase 001 Site Plan Review
Engineering Review

		Hours	Rate	Amount	
Messner, Justin	2/9/2024	.50	249.00	124.50	
Site Walkthrough and Final Acceptance					
Totals		.50		124.50	
Total Labor					124.50
			Total this Task		\$124.50
			Total this Phase		\$124.50

Billing Limits	Current	Prior	To-Date	
Total Billings	124.50	17,311.75	17,436.25	
Limit			20,000.00	
Remaining			2,563.75	
		Total this Invoice		<u><u>\$124.50</u></u>

701 XENIA AVENUE S
SUITE 300
MINNEAPOLIS, MN
55416



City of Sunfish Lake
Attn: Char Stark, City Treasurer
PO Box 18281
West St. Paul, MN 55118

March 19, 2024
Project/Invoice: R-024203-000 - 3
Reviewed by: Justin Messner
Project Manager: Lori Johnson

2570 Delaware Segal MSP CUP SFL 8

Professional Services from February 1, 2024 to February 29, 2024

Phase 001 Land Use Application Review
Land Use Application Review

		Hours	Rate	Amount	
Johnson, Lori	2/6/2024	.25	184.00	46.00	
call with concerned neighbor regarding proposed improvements on this site					
Johnson, Lori	2/8/2024	.25	184.00	46.00	
email correspondence with adjacent neighbor					
Johnson, Lori	2/9/2024	.50	184.00	92.00	
ordinance research, response to email from applicant regarding upcoming application					
Johnson, Lori	2/11/2024	.25	184.00	46.00	
email correspondence with applicant					
Johnson, Lori	2/15/2024	1.00	184.00	184.00	
download, brief review of plans, correspondence with city engineer, correspondence on check					
Johnson, Lori	2/23/2024	.25	184.00	46.00	
correspondence with applicant, check processing					
Johnson, Lori	2/27/2024	1.50	184.00	276.00	
review of plans, incomplete letter					
Totals		4.00		736.00	
Total Labor					736.00
Total this Task					\$736.00
Total this Phase					\$736.00

Phase 002 Engineering Review
Engineering Review

		Hours	Rate	Amount
Fallon, Kendra	2/21/2024	1.00	180.00	180.00
Plan Review				
Glisky, Robert	2/20/2024	2.50	131.00	327.50
WR and erosion control review				
Glisky, Robert	2/21/2024	3.00	131.00	393.00
WR and erosion control review				

Project	R-024203-000	SFLK - 2570 Delaware Segal MSP CUP SFL 8	Invoice	3
Glisky, Robert	2/22/2024	1.25	131.00	163.75
WR and erosion control review - memo				
Keller, Kris	2/28/2024	1.25	179.00	223.75
Site/Grading Plan Review				
Messner, Justin	2/19/2024	.25	249.00	62.25
Engineering Review				
Messner, Justin	2/28/2024	1.00	249.00	249.00
Plan Review				
Totals		10.25		1,599.25
Total Labor				1,599.25
			Total this Task	\$1,599.25
			Total this Phase	\$1,599.25
Billing Limits	Current	Prior	To-Date	
Total Billings	2,335.25	2,410.25	4,745.50	
Limit			17,500.00	
Remaining			12,754.50	
		Total this Invoice		<u><u>\$2,335.25</u></u>

701 XENIA AVENUE S
SUITE 300
MINNEAPOLIS, MN
55416



City of Sunfish Lake
Attn: Char Stark, City Treasurer
PO Box 18281
West St. Paul, MN 55118

March 19, 2024
Project/Invoice: R-024109-000 - 4
Reviewed by: Justin Messner
Project Manager: Lori Johnson

389 Salem Church Road Tom Hockenson SFL #6

Professional Services from February 1, 2024 to February 29, 2024

Phase 001 Land Use Application Review
Land Use Application Review

		Hours	Rate	Amount	
Johnson, Lori	2/1/2024	2.00	184.00	368.00	
finalize mailings, review of old variance files					
Johnson, Lori	2/5/2024	4.25	184.00	782.00	
sending out PDF of plans to neighbor, packet creation, staff report, correspondence with the DNR					
Johnson, Lori	2/6/2024	2.75	184.00	506.00	
staff report, packet assembly, correspondence with engineer					
Johnson, Lori	2/7/2024	1.00	184.00	184.00	
staff report					
Johnson, Lori	2/8/2024	1.00	184.00	184.00	
finalize packet and send out to PC, App					
Johnson, Lori	2/9/2024	.75	184.00	138.00	
review of email from Planning Commissioner and review of plans and response to email					
Johnson, Lori	2/11/2024	.25	184.00	46.00	
email correspondence with PC member					
Johnson, Lori	2/12/2024	.50	184.00	92.00	
Powerpoint for PC meeting					
Johnson, Lori	2/13/2024	.75	184.00	138.00	
calls with planning commissioners, cancellation of meeting--emails with council, PC and applicant					
Johnson, Lori	2/14/2024	.25	184.00	46.00	
email correspondence with applicant					
Johnson, Lori	2/15/2024	.50	184.00	92.00	
correspondence with attorney for applicant--sending info					
Totals		14.00		2,576.00	
Total Labor					2,576.00
			Total this Task		\$2,576.00
			Total this Phase		\$2,576.00

Phase 002 Engineering Review
Engineering Review

Project	R-024109-000	SFLK - 389 Salem Church Road Tom Hockens	Invoice	4
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		Hours	Rate	Amount	
Fallon, Kendra	2/5/2024	.50	180.00	90.00	
Plan Review					
Messner, Justin	2/1/2024	.25	249.00	62.25	
Plan Review					
Messner, Justin	2/6/2024	.25	249.00	62.25	
Correspondance w/ applicant					
Totals		1.00		214.50	
Total Labor					214.50

Total this Task \$214.50

Total this Phase \$214.50

Billing Limits	Current	Prior	To-Date	
Total Billings	2,790.50	7,112.00	9,902.50	
Limit			12,500.00	
Remaining			2,597.50	
		Total this Invoice	\$2,790.50	

Billings to Date	Current	Prior	Total
Labor	2,790.50	7,112.00	9,902.50
Totals	2,790.50	7,112.00	9,902.50

701 XENIA AVENUE S
SUITE 300
MINNEAPOLIS, MN
55416



City of Sunfish Lake
Attn: Char Stark, City Treasurer
PO Box 18281
West St. Paul, MN 55118

March 19, 2024
Project/Invoice: R-023689-000 - 3
Reviewed by: Justin Messner
Project Manager: Lori Johnson

415 Salem Church Road, Fitzer Pool, SFL 06-2023

Professional Services from February 1, 2024 to February 29, 2024

Phase 002 Engineering Review
Engineering Review

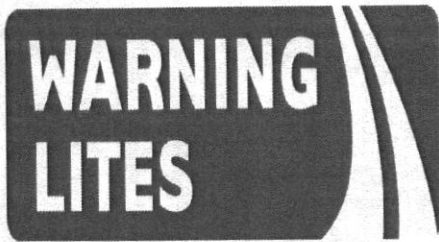
		Hours	Rate	Amount
Fallon, Kendra	2/26/2024	1.50	180.00	270.00
Site Visit with Developer for SW Management Questions and Drive Time				
	Totals	1.50		270.00
	Total Labor			270.00

Total this Task \$270.00

Total this Phase \$270.00

Billing Limits	Current	Prior	To-Date
Total Billings	270.00	1,672.25	1,942.25
Limit			12,500.00
Remaining			10,557.75

Total this Invoice \$270.00



4700 Lyndale Ave N
Minneapolis, MN 55430-3638
Phone: (612)521-4200

STATEMENT

Customer Number: 1232

City of Sunfish Lake
PO Box 18281

Statement as of: 3/8/2024

West St Paul, MN 5112

Invoice Dt	Due Date	Invoice No.	Job Information		Amount	Retainage
1/30/2024	2/29/2024	5332	125	Perm Install Invoicing	\$695.00	\$0.00

Current	31-60 Days	61-90 Days	Over 90 Days
\$0.00	\$695.00	\$0.00	\$0.00

Retainage:	\$0.00
Total Amount Due:	\$695.00

Jan 2024

City of Sunfish Lake
Treasurer

The 2024 police services amount is \$108,474.

Monthly amount is \$9,039.50



MAILING ADDRESS	ACCOUNT NUMBER	DUE DATE
SUNFISH LAKE, CITY OF ATTN ANN LANOUE 8010 COREY PATH INVER GROVE HEIGHTS MN 55076-3358	51-6522337-8	03/22/2024
	STATEMENT NUMBER	STATEMENT DATE
	866492701	02/26/2024
		AMOUNT DUE
		\$105.22

QUESTIONS ABOUT YOUR BILL?

See our website: xcelenergy.com
 Please Call: 1-800-481-4700
 Fax: 1-800-311-0050
 Or write us at: XCEL ENERGY
 PO BOX 8
 EAU CLAIRE WI 54702-0008

SUMMARY OF CURRENT CHARGES (detailed charges begin on page 2)

Other Recurring Charges	\$11.72
Current Charges	\$11.72

ACCOUNT BALANCE (Balance de su cuenta)

Previous Balance	\$93.50
No Payments Received	\$0.00
Balance Forward	\$93.50
Current Charges	\$11.72
Amount Due (Cantidad a pagar)	\$105.22

INFORMATION ABOUT YOUR BILL

Different fuel sources are used to generate electricity, and they produce different air emissions. For updated environmental information for 2022, go to: xcelenergy.com/MNEnvironmentalDisclosure. If you don't have internet access, please contact us at 800.895.4999 and we can provide you with this information.

RETURN BOTTOM PORTION WITH PAYMENT ONLY • PLEASE DO NOT INCLUDE OTHER REQUESTS • SEE BACK OF BILL FOR CONTACT METHODS



ACCOUNT NUMBER	DUE DATE	AMOUNT DUE	AMOUNT ENCLOSED
51-6522337-8	03/22/2024	\$105.22	

Please see the back of this bill for more information regarding the late payment charge. Pay on or before the date due to avoid assessment of a late payment charge.
 Make your check payable to XCEL ENERGY

MARCH						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

AV 01 008584 24957H 35 A**5DGT



SUNFISH LAKE, CITY OF
 ATTN ANN LANOUE
 8010 COREY PATH
 INVER GROVE HEIGHTS MN 55076-3358



XCEL ENERGY
 P.O. BOX 9477
 MPLS MN 55484-9477

31 51032224 65223378 0000000117200000010522

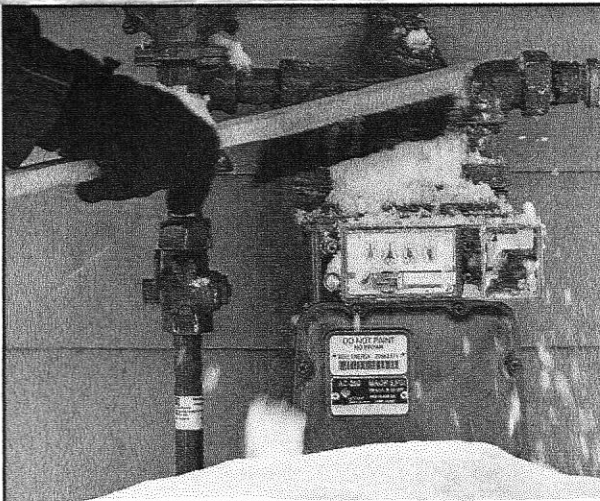


MAILING ADDRESS	ACCOUNT NUMBER	DUE DATE
SUNFISH LAKE, CITY OF ATTN ANN LANOUE 8010 COREY PATH INVER GROVE HEIGHTS MN 55076-3358	51-6522337-8	03/22/2024
	STATEMENT NUMBER	STATEMENT DATE
	866492701	02/26/2024
		AMOUNT DUE
		\$105.22

OTHER RECURRING CHARGES DETAILS

INVOICE NUMBER: 1091990592
 ADDRESS: 2166 CHARLTON RD
 SUNFISH LAKE, MN 55118-4737

DESCRIPTION	USAGE UNITS	UNIT CHARGE	QTY	CHARGE
Install Number 144519 01/25/24 to 02/24/24 100 WATT HPS AREA CO OWN				
Auto Protective Lgt	48 kWh	\$9.51	1	\$9.51
Fuel Cost Charge				\$1.19
Resource Adjustment				\$0.27
Subtotal				\$10.97
State Tax				\$0.75
Total				\$11.72



A CLEAR GAS METER IS A SAFE GAS METER.

If it snows on your meter, brush it off gently to avoid icy build-up that can dangerously interfere with the flow of natural gas to and from your meter. Additionally, carefully shovel around your meter to maintain a clear path to allow quick access in an emergency.

Learn more at [xcelenergy.com/Safety](https://www.xcelenergy.com/Safety).