

Item 7**Sunfish Lake Engineer's Report for February 6, 2024**

By: Justin Messner, PE
City Engineer

Date: January 29, 2024

The following Engineer's Report reflects the Engineering activities undertaken this past month.

1. Engineering Activities Undertaken in the Month of January

- A. Staff conducted a review of historical corporate limits (city boundaries) of Sunfish Lake following a request from the US Census Bureau. Staff determined that no changes to the corporate limits have occurred since 1965 and responded to the US Census Bureau.
- B. Staff completed a survey request from the MN Department of Labor and Industry – Labor Standards Division's Prevailing Wage Unit regarding projects completed in the past 12 months that required prevailing wages.

2. Public Works Activities Undertaken in the Month of January

- A. Staff worked with the contractor on snow removal and addressing areas of concern following the snow/ice event on January 4, specifically on Zehnder Road.
- B. Staff ordered a replacement stop sign and post for a sign that was knocked down at the intersection of Salem Church Road and Salem Lane. Staff also reached out to Police Chief Sturgeon to have a temporary sign placed until the new permanent stop sign can be installed.

3. Building and Site Reviews in the Month of January

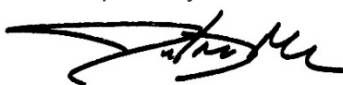
- A. Staff conducted reviews for the following properties this past month:
 - 389 Salem Church Road – Staff completed an engineering review and memo for the resubmittal of the Major Site Plan. Recommendations were to address comments and resubmit for final approval.
 - 5960 Zehnder Road – Staff completed an engineering review and memo for the variance request of the septic system replacement. Recommendations were to resubmit a site plan consistent with the City of Sunfish Lake Site Plan and Building Application Procedures.
 - 389 Salem Church Road – Staff met with the applicants to conduct a preliminary review for the Major Site and Building Plan Approval/Conditional Use Permit.

4. Anticipated Engineering/Public Works Activities for the Month of February

- A. No new activities are planned for the month of February at this time.

The above constitutes the Engineer's Report for the City of Sunfish Lake for February 6, 2024.

Respectfully submitted,



Justin Messner, PE
City Engineer