LIST OF BILLS

3.B

City of Sunfish Lake, MN
Cash Requirements
As of Jan 31, 2023

Filter Criteria includes: 1) Invoices Due (no discount available). Report order is by ID. Report is printed in Detail Format.

Vendor ID Vendor	Invoice/CM #	Date	Date Due	Amount Due	Disc Amt	Age
A TO Z A TO Z HOME INSPECTION L	20230103-SFL	1/3/23	1/3/23	2,156.80		28
A TO Z A TO Z HOME INSPECTION L				2,156.80		
EXECUTIVECONTR EXECUTIVE CONTRACTORS	20230123-01	1/23/23	1/23/23	6,500.00		8
EXECUTIVECONTR EXECUTIVE CONTRACTORS				6,500.00		
IAGOCATHW2 CATHERINE IAGO	1358	1/31/23	1/31/23	836.67		
IAGOCATHW2 CATHERINE IAGO				836.67		
IAGOCONSULTINGLLC IAGO CONSULTING LLC	1346	1/17/23	1/17/23	580.82		14
IAGOCONSULTINGLLC IAGO CONSULTING LLC				580.82		
INTERNALREVSVC INTERNAL REVENUE SERVI	1370	1/31/23	1/31/23	1,456.94		
INTERNALREVSVC INTERNAL REVENUE SERVI				1,456.94		
JOSEPHLINVAL LINVAL JOSEPH	REFUND ESCROW	1/31/23	1/31/23	1,510.50		
JOSEPHLINVAL LINVAL JOSEPH				1,510.50		
KELLY&LEMMONS KELLY & LEMMONS. P.A.	59778	1/1/23	1/1/23	72.00		30
KELLY&LEMMONS KELLY & LEMMONS. P.A.				72.00		
LANOUEANN ANN P. LANOUE	JAN2023	1/31/23	1/31/23	1,277.97		
LANOUEANN ANN P. LANOUE				1,277.97		
LEVANDER LEVANDER, GILLEN & MILL	DEC2022LEGALFEE	1/1/23	1/1/23	6,590.45		30
LEVANDER LEVANDER, GILLEN & MILL				6,590.45		
METROPOLITAN METROPOLITAN COUNCIL E	0001149935	1/1/23	1/1/23	1,140.00		30
METROPOLITAN METROPOLITAN COUNCIL E				1,140.00		

City of Sunfish Lake, MN
Cash Requirements
As of Jan 31, 2023
Filter Criteria includes: 1) Invoices Due (no discount available). Report order is by ID. Report is printed in Detail Format.

Vendor ID Vendor	Invoice/CM #	Date	Date Due	Amount Due	Disc Amt	Age
MNDEPTREVENUE MN DEPARTMENT OF REVE	1322	1/22/23	1/22/23	414.00		9
MNDEPTREVENUE MN DEPARTMENT OF REVE				414.00		
OLD TJIKKO LLC OLD TJIKKO LLC	01152023	1/19/23	1/19/23	828.89		12
OLD TJIKKO LLC OLD TJIKKO LLC				828.89		
POLICE CITY OF WEST ST. PAUL	1334	1/22/23	1/22/23	9,032.00		9
POLICE CITY OF WEST ST. PAUL				9,032.00		
WILCOXCHRISTY CHRISTY M WILCOX	1023	1/31/23	1/31/23	1,696.82		
WILCOXCHRISTY CHRISTY M WILCOX				1,696.82		
WSB WSB & ASSOCIATES	R-017767-000-15	1/20/23	1/20/23	79.50		11
	R-021843-000-2	1/20/23	1/20/23	711.00		11
	R-019518-000-12	1/20/23	1/20/23	4,033.00		11
	R-019575-000-12	1/20/23	1/20/23	3,257.50		11
	R-021665-000-3	1/20/23	1/20/23	353.25		11
	R-020928-000-7	1/20/23	1/20/23	737.50		11
	R-021666-000-3	1/20/23	1/20/23	119.25		11
WSB WSB & ASSOCIATES				9,291.00		
XCEL XCEL ENERGY	810369720	1/3/23	1/3/23	89.41		28
XCEL XCEL ENERGY				89.41		
Report Total				43,474.27		

A to Z Home Inspection LLC

4835 - 37th Avenue South
Minneapolis, MN 55417
Mike Andrejka 612.597.9667
Mike.BuildingOfficial@yahoo.com

Invoice Date:	1/3/2023
Invoice Number:	20230103-SFL
Amount Due:	$ 2,156.80

Amount due upon receipt of invoice

Payable to: ***A to Z Home Inspection LLC***

Bill To: **City of Sunfish Lake**

Sunfish Lake, MN 55077

Issued	Permit #	Permit Fee	Plan Review Fee	State Surcharge	Total
0	**September**	$ -	$ -	$ -	$ -
5	**October**	$ 953.50	$ -	$ 23.00	$ 976.50
5	**November**	$ 1,500.00	$ -	$ 45.16	$ 1,545.16
2	**December**	$ 242.50	$ -	$ 4.35	$ 246.85
12	***Sub-Total***	***$ 2,696.00***	***$ -***	***$ 72.51***	***$ 2,768.51***
		x 80%	*x 100%*		
Total Due Building Official		***$ 2,156.80***	***$ -***	***$ -***	***$ 2,156.80***

Issued	Permit #	Permit Fee	Plan Review Fee	State Surcharge	Total
10/8/2022	B-22-22	$ 339.25	$ -	$ 10.00	$ 349.25
10/8/2022	P-22-07	$ 85.00	$ -	$ 1.00	$ 86.00
10/10/2022	M-22-21	$ 95.00	$ -	$ 1.00	$ 96.00
10/20/2022	M-22-22	$ 95.00	$ -	$ 1.00	$ 96.00
10/20/2022	B-22-23	$ 339.25	$ -	$ 10.00	$ 349.25
11/4/2022	B-22-24	$ 103.25	$ -	$ 2.16	$ 105.41
11/5/2022	M-22-23	$ 95.00	$ -	$ 1.00	$ 96.00
11/5/2022	P-22-08	$ 315.00	$ -	$ 1.00	$ 316.00
11/6/2022	B-22-25	$ 906.75	$ -	$ 40.00	$ 946.75
11/11/2022	P-22-09	$ 80.00	$ -	$ 1.00	$ 81.00
12/10/2022	M-22-24	$ 95.00	$ -	$ 1.00	$ 96.00
12/10/2022	B-22-26	$ 147.50	$ -	$ 3.35	$ 150.85

EXECUTIVE CONTRACTORS INC

6526 Doffing Ave
Inver Grove Heights MN 55076
651-260-0740, office@acsholdingsinc.com

Invoice # 20230123-01

01/23/2022

To:
Sunfish Lake

For:
Snow Service

Notes:

Item Description	Amount
Snow Service For Jan 2023	$6,500.00

Subtotal	$6,500.00
Discount	$0.00
Total Cost	$6,500.00

If you have any questions concerning this Invoice, use the following contact information:
Contact Craig Kromrey, 651-260-0740, office@acsholdingsinc.com
Thank you for your business!

DUE UPON RECEIPT

Catherine Iago
City Administrator, City of Sunfish Lake
City Clerk, City of Sunfish Lake

2/3/2023 14:18

INVOICE

Services rendered for the month of January 2023

City Administrator			
City Administrator monthly services per Independent Contractor Agreement Addendum dated 2/8/2022			$ 580.82
			$ 580.82
City Clerk			
City Clerk monthly services per Employment Agreement Addendum dated 2/8/2022			$ 1,355.35
			$ 1,355.35
City FICA 7.65%			103.68
Total Cost City Clerk-month			**1,459.03**
Calculation of net Check-City Clerk			
Monthly services per employment agreement			1,355.35
Less Federal Income tax withheld	$	(275.00)	
Less FICA withheld- 7.65%		(103.68)	
Less State tax withheld		(140.00)	
Total Withholdings			(518.68)
	Net check		$ 836.67

Consolidated				
Wages	3,291.41	3,291.41	-	6,582.82
Withholding	575.00	575.00	-	1,150.00
FICA	251.79	251.79	-	503.58
Federal Income Tax	575.00	599.00	-	1,174.00
State Income Tax	390.00	390.00	-	780.00
Pera	-	-	-	-
Total Withholdings	1,216.79	2,913.61	-	4,130.40
Net Check	2,074.62	4,438.83	-	6,513.45
Unemployment-not required-only payment when a claim is filed				
PERA				
PERA-Withholding	-	-	-	-
PERA-City contribution-7.25%-Blair only	-	-	-	-
Total PERA contribution	-	-	-	-
IRS				
Iago Fica withholding	103.68	103.68	-	207.36
Lanoue Fica withholding	148.11	148.11	-	296.22
Wilcox Fica witholding	-	149.18		149.18
				-
Iago withholding	275.00	275.00	-	550.00
Lanoue withholding	300.00	300.00	-	600.00
Wilcox witholding	-	80.00		80.00
				-
FICA-city contribution	251.79	251.79	-	503.59
Total IRS deposit	**1,078.59**	**1,456.94**	-	**2,181.17**
State				
Iago withholding	140.00	140.00	-	280.00
Lanoue withholding	250.00	250.00	-	500.00
Wilcox withholding	-	24.00		24.00
Due State	**390.00**	**414.00**	-	**804.00**

City of Sunfish Lake

City of Sunfish Lake — Wages and related withholdings

Detail of compensation and related withholdings

	Earned Paid	Annual	Monthly	Earned Paid	Dec Jan	Jan Feb	Feb Mar	Cum'l 1st qtr
Iago.	**Independent-"Iago Consulting, LLC**							
	Contractor-Adminstrator	4,467	372.24		580.82	580.82		1,161.64
		4,556	379.69					-
		4,693	391.08					
		5,550	462.50					
			511.09					
			526.42					
			542.21					
			563.90					
			580.82					
Iago	**Wages-City Clerk**	10,632	886.00		1,355.35	1,355.35		2,710.70
	Withholding	10,845	903.72					-
		11,170	930.83					
	FICA=7.65%	12,950	1,079.17		103.68	103.68		207.36
			1,192.63					
			1,265.26					
			1,315.87					
			1,355.35					
	Federal Income Tax				275.00	275.00		550.00
	State Income Tax				140.00	140.00		280.00
	Pera-Iago-exempt							-
	Total Withholdings				518.68	518.68		1,037.36
	Net Check				836.67	836.67	-	1,673.34
Wilcox	**Wages - City Clerk/Administrator**							
		23,400	1,950.00		-	1,950.00		1,950.00
	FICA=7.65%				-	149.18		149.18
	Federal Income Tax				-	80.00		80.00
	State Income Tax				-	24.00		24.00
	Pera-Wilcox - Exempt							-
	Total Withholdings				-	253.18	-	253.18
	Net wages				-	1,696.82	-	1,696.82
	Net check				-		-	-
		Per hour						
Lanoue	**Wages-Treasurer- Lanoue**		67.63		1,936.06	1,936.06		3,872.12
	Withholding		69.66					-
		18,500	1,541.66					
			1,754.74					
			1,807.38					
			1,879.67					
			1,936.06					
	FICA=7.65%				148.11	148.11		296.22
	Federal Income Tax				300.00	300.00		600.00
	State Income Tax				250.00	250.00		500.00
	Pera-Lanoue - Exempt							-
	Total Withholdings				698.11	698.11	-	1,396.22
	Net wages				1,237.95	1,237.95	-	2,475.90
	Postage				11.40	11.52		22.92
	Supplies				28.50	28.50		57.00
	Net check				1,277.85	1,277.97	-	2,555.82

Taxable Wages-minus PERA

Release of Escrow for 2 Sunfish Lane

To Ann Lanoue <alanoue@comcast.net> Copy Jeff Sandberg <jsandberg@wsbeng.com>

Ann,

Can you please release the escrow for WSB Project Number 019818-00 at 2 Sunfish Lane. The amount of the release, according to my records, should be $1,510.50. The total escrow paid for this project is $5,600. The total WSB charges are $4089.50. The difference is $1,510.5. Please let me know if you see any discrepancies. Can this release be placed on the agenda for February 7?

Thank you.

Lori Johnson , AICP
Sr. Professional Community Planner
612.364.3029 (o)
WSB | wsbeng.com

- Project Detail_019818-000_20221228.xlsx (28 KB)
- image630312.png (9 KB)

Refund to: Linval Joseph
2 Sunfish Lane
Sunfish Lake, MN 55118

KELLY & LEMMONS, P.A.

2350 Wycliff Street - Suite 200
Saint Paul, MN 55114-1331

Federal ID 41-1228060
(651) 224-3781

Billing Through 12/31/2022

City of Sunfish Lake
c/o Ann Lanoue, Treasurer
8010 Corey Path
Inver Grove Heights, MN 55076

Statement Date: December 31, 2022
Account No: 13260.100000
Statement No: 59778

ATTN: Ann Lanoue

RE: Prosecution Services

		Previous Balance		$312.00
		Fees		
			Hours	
12/07/2022	KJB	prepare files for upcoming hearings, review discovery, prepare and send offers	0.30	36.00
12/28/2022	KJB	review file set for hearing, prepare offer	0.30	36.00
		Kristina J. Borgen	0.60	72.00
		For Current Services Rendered	0.60	72.00
		Total Current Work		72.00
		Payments		
12/13/2022		Payment Received - Thank You		-120.00
		Balance Due		$264.00

Please make checks payable to Kelly & Lemmons. Payments received after 12/31/2022 are not reflected on this statement. We appreciate your business.

To remit payment by eCheck or credit card - please visit:
https://secure.lawpay.com/pages/kellylemmonspa/operating

Ann P. Lanoue
City Treasurer
8010 Corey Path
Inver Grove Heights. MN 55076
651-338-3756
alanoue@comcast.net

2/3/2023 13:54

INVOICE

City of Sunfish Lake

Accounting services for January 2023 per Employment Addendum No. 9 dated 2/8/2022		1,936.06
		1,936.06
Postage expense		11.52
Supplies - printing @ $.10 per page		28.50
		1,976.08
		1,976.08
Less Federal Income tax withheld	300.00	
Less FICA	148.11	
Less PERA withheld 0% (Exempt)	-	
Less State tax withheld	250.00	
Total Withholdings		(698.11)
	Net check	1,277.97

Reconciliation to Treasurer Expense

Services	1,936.06
City FICA 7.65%	148.11
City Pera-0%	-
Total Treasurer	2,084.17

LEVANDER GILLEN & MILLER P.A.
ATTORNEYS AT LAW

December 31, 2022
Client # 18305E

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

	FEES	EXPENSES	COSTS	BALANCE
18305-00000 General Business	6,255.00	161.12	174.33	$6,590.45

LEVANDER GILLEN & MILLER P.A.
ATTORNEYS AT LAW

December 31, 2022
Client # 18305-00000E
Statement # 387

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

General Business

For Services Through 12/25/22

		RATE	HOURS	
11/28/2022	Telephone call to Attorney Tom Loonan of Mendota.	130.00	0.20	26.00
	Review of Sunfish Lake tax levy documents.	130.00	0.50	65.00
11/30/2022	Preparation of agenda items.	130.00	1.00	130.00
12/01/2022	Telephone conference with City Clerk concerning PERA requirements.	130.00	1.00	130.00
	Research concerning peddler license.	130.00	0.50	65.00
	Research concerning escrow accounts.	130.00	0.40	52.00
	Further review of retirement issues.	130.00	0.40	52.00
	Draft of Council resolutions for upcoming meeting.	130.00	1.50	195.00
12/02/2022	Review information from City Forester concerning change of entity.	130.00	0.30	39.00
	Prepare agenda items.	130.00	1.00	130.00
	Review audit materials.	130.00	0.50	65.00
	Review of budget nd tax levy materials in preparation of Council resolutions.	130.00	1.40	182.00
12/06/2022	Preparation for Council meeting.	130.00	2.00	260.00
	Sunfish Lake Council meeting.	130.00	2.80	364.00
	Further research concerning clerk retirement issues.	130.00	1.50	195.00
12/07/2022	Telephone conference with Cathy Iago.	130.00	0.40	52.00
	Follow-up on Sunfish Lake agenda items.	130.00	1.30	169.00
12/09/2022	Follow-up on outline of new contract for clerk/administrator and PERA research.	130.00	1.50	195.00

		RATE	HOURS	
	Follow-up on Council meeting.	130.00	1.00	130.00
	Research on current escrow requirement.	130.00	0.60	78.00
12/12/2022	Research on employment matters.	130.00	1.00	130.00
	Telephone conference with Cathy Iago.	130.00	0.20	26.00
	Meeting with retiring clerk and new clerk concerning contract for clerk position and PERA requirements; follow-up to meeting.	130.00	2.00	260.00
	Timothy J. Kuntz		23.00	2,990.00
12/09/2022	Conference and analysis of issues re pending employment matter and employee classification; follow up re same.	130.00	1.00	130.00
	Angela M.L. Amann		1.00	130.00
11/22/2022	Telephone call with Cathy Iago; email to Ann Lanoue re final tax levy and budget; draft Resolution.	85.00	0.50	42.50
11/29/2022	Email communications with Ann Lanoue re budget matters.	85.00	0.10	8.50
11/30/2022	Email communications with Ann Lanoue re budget matters.	85.00	0.10	8.50
12/01/2022	Email communications with Ann and Cathy re Financial Audit numbers; review and revise Memorandums for Council; review and revise Resolutions.	85.00	2.50	212.50
12/02/2022	Prepare City Council materials.	85.00	0.70	59.50
	Email to Council with current City Clerk contracts.	85.00	0.10	8.50
12/08/2022	Draft City Clerk contracts; memorandum to incoming and outgoing Clerks, Mayor and Treasurer re PERA.	85.00	1.60	136.00
12/12/2022	Review City Clerk matters; office meeting with Christy Wilcox and Cathy Iago re City Clerk.	85.00	3.00	255.00
12/21/2022	Draft 2023 Resolutions and Memos.	85.00	0.60	51.00
	Nicole D. Foote		9.20	782.00
11/29/2022	Perform legal research and review applicable state statutes regarding collection of unpaid municipal services fees.	130.00	2.50	325.00
12/01/2022	Meeting with city attorney for discussion on collection of unpaid municipal fees, PERA pension benefits related to City Clerk position, and peddlers, solicitors and transient merchant ordinance amendment.	130.00	0.70	91.00
	Review proposed revisions to peddlers, solicitors and transient merchant			

		RATE	HOURS	
	ordinance amendment; draft correspondence to Police Chief Sturgeon regarding the same.	130.00	0.50	65.00
	Perform research regarding collection of unpaid municipal fees pursuant to Minnesota Statute 514.67.	130.00	0.50	65.00
12/02/2022	Perform research regarding collection of unpaid municipal fees pursuant to Minnesota Statute 514.67.	130.00	0.80	104.00
	Perform research regarding PERA pension benefit regulations regarding public employees working after retirement and associated earnings limitations.	130.00	0.40	52.00
12/05/2022	Perform research and review applicable statutes regarding PERA pension benefits regulations regarding public employees working after retirement and associated earning limitations.	130.00	1.00	130.00
12/06/2022	Review research and corresponding documentation regarding PERA benefits recipient restrictions for return to PERA-covered employment after retirement and associated earnings limitations; draft memorandum regarding the same.	130.00	2.00	260.00
	Perform research regarding collection of unpaid municipal fees in relation to authority granted under Minnesota Statute 514.67; perform research regarding municipal ordinance regulations regarding the same.	130.00	1.00	130.00
12/07/2022	Perform research regarding collection of unpaid municipal fees in relation to authority granted under Minnesota Statutes 514.67; draft ordinance amendment regarding the same.	130.00	1.30	169.00
12/08/2022	Perform research regarding municipal authority to collect unpaid service fees pursuant to Minnesota Statute 462.353, subd. 4a and 514.67; draft, review and revise ordinance amendment regarding the same.	130.00	2.00	260.00
12/09/2022	Meeting for discussion of PERA benefits and association earnings limitations for city clerk position; collection of municipal service fees pursuant to Minnesota Statute 462.353, subd. 4a & 514.67.	130.00	0.60	78.00
	Perform research and review documentation regarding Phased Retirement Option Agreements for PERA retirement benefits.	130.00	1.40	182.00
12/12/2022	Perform research and review documentation regarding Phased Retirement Option Agreements for PERA retirement benefits; draft, review and revise memorandum regarding the same.	130.00	1.30	169.00
	Perform research and review documentation regarding Fair Labor Standards Act requirements for exempt and non-exempt employees; draft, review and revise memorandum regarding the same.	130.00	1.70	221.00
12/21/2022	Review correspondence from West St. Paul Police Chief regarding			

		RATE	HOURS	
	peddlers, solicitors, and transient merchant ordinance amendment; review ordinance amendment regarding the same.	130.00	0.40	52.00
	Aaron Price		18.10	2,353.00
	FOR CURRENT SERVICES RENDERED		51.30	6,255.00
	Photocopies			157.20
	Color Copies			3.92
	TOTAL EXPENSES THROUGH 12/25/2022			161.12
11/29/2022	Westlaw charges			174.33
	TOTAL COSTS			174.33
	BALANCE DUE			$6,590.45

METROPOLITAN COUNCIL

INVOICE

Invoice No: 0001149935
Invoice Date: 12/8/22
Page: 1 of 1

Please Remit To:
Metropolitan Council
Environmental Services
PO Box 856513
Minneapolis MN 55485-6513
United States

Customer Number: 7308
Payment Terms: Due 30 dys
Due Date: 1/7/23

Bill To:
CITY OF SUNFISH LAKE
CATHY IAGO
7378 Jordon Ave S
Cottage Grove MN 55016
United States

AMOUNT DUE: **$ 1,140.00 USD**

Amount Remitted

For account questions: metcar@metc.state.mn.us

Line	Identifier	Description	Quantity	UOM	Unit Amt	Original Net Amount
1	CAMP	Citizen-Assist-Monitor-Prj	1.00	EA	1,140.00	1,140.00

Subtotal: 1,140.00

Contract: 22R020X

Quantity of lake sites: 3 at $380 each.
2022 Citizen-Assisted Monitoring Program
-
For questions about this bill, please contact Brian Johnson at 651-602-8743 or Brian.Johnson@metc.state.mn.us.
- - - -
ANY UNPAID BALANCE OVER 30 DAYS FROM DATE OF INVOICE WILL BE SUBJECT TO A FINANCE CHARGE AT THE RATE OF 1.5% PER MONTH (18% PER YEAR)
- - - -

Amount Due: **$ 1,140.00**

Old Tjikko LLC
5900 Zehnder Road
Sunfish Lake, Minnesota 55077

January 19, 2023

Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

Invoice for Sunfish Lake City Forester Consultant through 1 15 2023

12/29	Drive through to check for tree issues along City streets – 1 hr	$66.31
1/3	Preparation for and participation in City Council meeting - 1.5 hr	$99.47
1/4	Drive through to check for tree issues along City streets following winter storm. No downed trees on streets. 1 hr	$66.31
1/10	Recertified for Pesticide Applicator License at Northern Green Conference – 4 hr	$265.24
1/12	Preparation for Tree Board meeting and begin writing Treeways articles for City website– 1.5 hr	$99.47
1/14	Preparation for and leading Tree Board meeting – 2.5 hr	$165.78
1/14	Prepared burning permit for Hall – 1 hr	$66.31
Total due		**$828.89**

Regards,
Jim Nayes

Christy M Wilcox
City Clerk/Administrator
423 19th Avenue North
South St. Paul, MN 55075

alanoue@comcast.net

2/3/2023 14:15

INVOICE

City of Sunfish Lake

City Clerk/Administrator services for January 2023 per Employment Agreement dated 1/3/2023		1,950.00
		1,950.00
Postage expense		-
Supplies - printing @ $.10 per page		-
		1,950.00
		1,950.00
Less Federal Income tax withheld	80.00	
Less FICA	149.18	
Less PERA withheld 0% (Exempt)	-	
Less State tax withheld	24.00	
Total Withholdings		(253.18)
	Net check	1,696.83

Reconciliation to City Clerk/Administrator Expense

Services	1,950.00
City FICA 7.65%	149.18
City Pera-0%	-
Total Treasurer	2,099.18

January 20, 2023

Ann Lanoue
City of Sunfish Lake
8010 Corey Path
Inver Grove Heights, MN 55076

Re: December, 2022 Invoices

Dear Ann:

Enclosed are the invoices for professional engineering and planning services during the month of December for the City of Sunfish Lake.

If you have any questions, please contact me at (651) 286-8474.

Sincerely,

WSB & Associates, Inc.

Jeffry S. Sandberg, PE
City Engineer

Enclosure(s)

cc: Mayor Daniel O'Leary

kc

701 XENIA AVENUE S | SUITE 300 | MINNEAPOLIS, MN | 55416 | 763.541.4800 | WSBENG.COM

701 XENIA AVENUE S
SUITE 300
MINNEAPOLIS, MN
55416

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City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

January 20, 2023
Project/Invoice: R-017767-000 - 15
Reviewed by: Jeffry Sandberg
Project Manager: Lori Johnson

100 Windy Hill Major Site Plan

Professional Services from December 1, 2022 to December 31, 2022

Phase 001 CUP/Major Site Plan

Plan Review

		Hours	Rate	Amount	
Johnson, Lori	12/22/2022	.25	159.00	39.75	
lighting plan review					
Johnson, Lori	12/27/2022	.25	159.00	39.75	
review of lighting plan and email with contractor					
Totals		.50		79.50	
Total Labor					**79.50**
			Total this Task		**$79.50**
			Total this Phase		**$79.50**

Billing Limits	**Current**	**Prior**	**To-Date**
Total Billings	79.50	17,996.50	18,076.00
Limit			20,119.50
Remaining			2,043.50

Total this Invoice **$79.50**

Billings to Date

	Current	**Prior**	**Total**
Fee	0.00	2,392.50	2,392.50
Labor	79.50	15,604.00	15,683.50
Totals	**79.50**	**17,996.50**	**18,076.00**

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City of Sunfish Lake
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January 20, 2023
Project/Invoice: R-021843-000 - 2
Reviewed by: Jeffry Sandberg
Project Manager: Lori Johnson

11 Salem Lane Major Site and Building Plan Review

Professional Services from December 1, 2022 to December 31, 2022

Phase 001 Land Use Application Review

Land Use Application Review

		Hours	Rate	Amount	
Johnson, Lori	12/5/2022	.50	159.00	79.50	
receipt of plans for 11 Salem Lane maj. site plan					
Johnson, Lori	12/6/2022	2.00	159.00	318.00	
sending check to Treasurer, reviewing plans, drafting incomplete letter, emailing plans to other staff					
Johnson, Lori	12/9/2022	.50	159.00	79.50	
emails with JS on incomplete letter, revising incomplete letter, sending incomplete letter via email.					
Johnson, Lori	12/15/2022	.50	159.00	79.50	
email correspondence with architect, voicemail/email with applicant					
Totals		3.50		556.50	
Total Labor					**556.50**
			Total this Task		**$556.50**
			Total this Phase		**$556.50**

Phase 002 Engineering Review

Engineering Review

		Hours	Rate	Amount	
Sandberg, Jeffry	12/9/2022	.75	206.00	154.50	
Review submitted information, incomplete letter					
Totals		.75		154.50	
Total Labor					**154.50**
			Total this Task		**$154.50**
			Total this Phase		**$154.50**

Billing Limits	**Current**	**Prior**	**To-Date**
Total Billings	711.00	79.50	790.50
Limit			12,500.00
Remaining			11,709.50

Project	R-021843-000	SFLK - 11 Salem Lane Major Site and Bui	Invoice	2

Total this Invoice **$711.00**

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January 20, 2023
Project/Invoice: R-019518-000 - 12
Reviewed by: Jeffry Sandberg
Project Manager: Jeffry Sandberg

2022 City Engineering Services

Comments: Council Meeting $50 rate.

Professional Services from December 1, 2022 to December 31, 2022

Phase 001 City Engineering Services
City Engineering

		Hours	Rate	Amount
Buckley, Susan	12/27/2022	.50	97.00	48.50
JSandberg re January ER. Update ER email distribution list.				
Buckley, Susan	12/28/2022	.50	97.00	48.50
Final/PDF January ER. Update email distribution list and email ER.				
Sandberg, Jeffry	12/1/2022	1.00	206.00	206.00
Call w snowplow contractor, follow-up on issue at 62 and Charlton				
Sandberg, Jeffry	12/1/2022	.50	206.00	103.00
Review and comment on Planners report, review final CC agenda				
Sandberg, Jeffry	12/2/2022	.50	206.00	103.00
Review list of bills from Treasurer				
Sandberg, Jeffry	12/5/2022	1.00	206.00	206.00
Meeting prep,				
Sandberg, Jeffry	12/6/2022	1.00	206.00	206.00
coord w lori				
Sandberg, Jeffry	12/8/2022	1.00	206.00	206.00
Discussion on neighbor concerns at 205 Salem CHurch				
Sandberg, Jeffry	12/9/2022	.75	206.00	154.50
Process invoices for payment, city council follow up				
Sandberg, Jeffry	12/12/2022	1.00	206.00	206.00
coord w snowplowing, prep for storm				
Sandberg, Jeffry	12/14/2022	1.00	206.00	206.00
coord on snowplowing				
Sandberg, Jeffry	12/15/2022	.50	206.00	103.00
coord on plowing				
Sandberg, Jeffry	12/16/2022	1.50	206.00	309.00
Permit application review for T-Mobile Tower Equip replacement				
Sandberg, Jeffry	12/16/2022	1.00	206.00	206.00
Start Jan. 3 CC Memo				
Sandberg, Jeffry	12/19/2022	.50	206.00	103.00
Drive city roads to assess conditions				

Sandberg, Jeffry	12/19/2022	1.00	206.00	206.00	
Invoices review, discussion w snowplow contractor about road conditions					
Sandberg, Jeffry	12/20/2022	1.25	206.00	257.50	
Review of final invoices, coord with lori					
Sandberg, Jeffry	12/21/2022	1.50	206.00	309.00	
coord on snowplowing; conv w mayor					
Sandberg, Jeffry	12/27/2022	2.00	206.00	412.00	
Review CC mtg Minutes; Review planners report, coord Eng Report					
Sandberg, Jeffry	12/29/2022	1.00	206.00	206.00	
Review of attny items, final agenda for CC					
Sandberg, Jeffry	12/30/2022	.50	206.00	103.00	
Review forester report, Building official report, final agenda					
Totals		19.50		3,908.00	
Total Labor					**3,908.00**
				Total this Task	**$3,908.00**

Council Meetings

Unit Billing

Meetings/Council Meetings ($50)

12/6/2022	Sandberg, Jeffry	2.5 Meetings @ 50.00	125.00	
	Total Units		**125.00**	**125.00**
			Total this Task	**$125.00**
			Total this Phase	**$4,033.00**

Billing Limits	**Current**	**Prior**	**To-Date**
Total Billings	4,033.00	36,590.42	40,623.42
Limit			46,590.00
Remaining			5,966.58

Total this Invoice **$4,033.00**

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City of Sunfish Lake
Attn: Ann Lanoue
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January 20, 2023
Project/Invoice: R-019575-000 - 12
Reviewed by: Jeffry Sandberg
Project Manager: Lori Johnson

2022 General Planning Services
Professional Services from December 1, 2022 to December 31, 2022

Phase 001 2022 General Planning Services
General Planning Services

		Hours	Rate	Amount
Johnson, Lori	12/1/2022	.50	159.00	79.50
finish planners report and send to CC				
Johnson, Lori	12/2/2022	.25	159.00	39.75
call--zoning info request				
Johnson, Lori	12/6/2022	4.00	159.00	636.00
call regarding building permit questions, call regarding escrow for 245 Salem Church (not billable to that address) testing breakout rooms for meeting, adding to escrow worksheet and project number worksheet, Council meeting				
Johnson, Lori	12/7/2022	1.50	159.00	238.50
meeting follow up--video email to Cathy, development review scheduile to Mike, corresponce with Mayor on in person meetigs, email with TK on PC meeting in January, completing spreadsheet regarding application timelines.				
Johnson, Lori	12/9/2022	.50	159.00	79.50
escrow release work--75 Windy Hill				
Johnson, Lori	12/12/2022	.25	159.00	39.75
phone call regarding general questions on vacant property in the city.				
Johnson, Lori	12/13/2022	.50	159.00	79.50
release of escrow for 75 Windy Hill Road				
Johnson, Lori	12/14/2022	.50	159.00	79.50
meeting set up with Pastor Mike, cell tower question				
Johnson, Lori	12/15/2022	1.25	159.00	198.75
email correspondence with cell tower provider, building permit questions--call, questions about height and short term rentals, revising website content for approval by staff and council				
Johnson, Lori	12/16/2022	.75	159.00	119.25
email correspondence--Dick Braun, general questions, cell tower questions, follow up, invoices				
Johnson, Lori	12/19/2022	.25	159.00	39.75
invoices				
Johnson, Lori	12/20/2022	.50	159.00	79.50
start of planners report, general questions (calls) on zoning regulations,				

Johnson, Lori	12/22/2022	.50	159.00	79.50	
review of CC minutes					
Johnson, Lori	12/27/2022	2.00	159.00	318.00	
Planners report, budget research, correspondence with JS and AL for Jan. 2 CC meeting					
Johnson, Lori	12/29/2022	1.25	159.00	198.75	
meeting with Pastor Verway at church to see meeting set up--includes travel time.					
Reh, Taylor	12/1/2022	.50	104.00	52.00	
Project Management					
Totals		15.00		2,357.50	
Total Labor					**2,357.50**

Total this Task	**$2,357.50**
Total this Phase	**$2,357.50**

Billing Limits	**Current**	**Prior**	**To-Date**
Total Billings	2,357.50	46,619.75	48,977.25
Limit			49,000.00
Remaining			22.75

Total this Invoice **$2,357.50**

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January 20, 2023
Project/Invoice: R-021665-000 - 3
Reviewed by: Jeffry Sandberg
Project Manager: Lori Johnson

205 Salem Church Road

Professional Services from December 1, 2022 to December 31, 2022

Phase 001 Site Plan Review

Planning Review

		Hours	Rate	Amount	
Johnson, Lori	12/2/2022	.25	159.00	39.75	
processing $250 fee					
Johnson, Lori	12/6/2022	.25	159.00	39.75	
review of tree inventory and recommendations sent via DO					
Johnson, Lori	12/7/2022	.50	159.00	79.50	
incomplete letter					
Johnson, Lori	12/15/2022	.25	159.00	39.75	
email correspondence on site survey					
Totals		1.25		198.75	
Total Labor					**198.75**
			Total this Task		**$198.75**

Engineering Review

		Hours	Rate	Amount	
Sandberg, Jeffry	12/9/2022	.75	206.00	154.50	
Follow up on survey/ boundary concerns, review partial submittal					
Totals		.75		154.50	
Total Labor					**154.50**
			Total this Task		**$154.50**
			Total this Phase		**$353.25**

Billing Limits	**Current**	**Prior**	**To-Date**
Total Billings	353.25	5,707.00	6,060.25
Limit			12,500.00
Remaining			6,439.75

Total this Invoice **$353.25**

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City of Sunfish Lake
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Inver Grove Heights, MN 55076

January 20, 2023
Project/Invoice: R-020928-000 - 7
Reviewed by: Jeffry Sandberg
Project Manager: Lori Johnson

Escrow Research and Zoning Ordinance Update

Professional Services from December 1, 2022 to December 31, 2022

Phase 002 Zoning Ordinance Update

Zoning Ordinance Update

		Hours	Rate	Amount	
Haight, Ryan	12/1/2022	.25	85.00	21.25	
Ordinance Redlines.					
Haight, Ryan	12/2/2022	.75	85.00	63.75	
Ordinance Redlines.					
Haight, Ryan	12/12/2022	2.50	85.00	212.50	
Research into permit fees/process in nearby cities.					
Haight, Ryan	12/13/2022	.50	85.00	42.50	
Surrounding Community Research Write-Up					
Johnson, Lori	12/8/2022	2.50	159.00	397.50	
redlines, sending first three sections to DL					
Totals		6.50		737.50	
Total Labor					**737.50**
			Total this Task		**$737.50**
			Total this Phase		**$737.50**

Billing Limits	**Current**	**Prior**	**To-Date**
Total Billings	737.50	10,360.00	11,097.50
Limit			39,000.00
Remaining			27,902.50

Total this Invoice **$737.50**

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January 20, 2023
Project/Invoice: R-021666-000 - 3
Reviewed by: Jeffry Sandberg
Project Manager: Lori Johnson

Application Questons/Complaints

Professional Services from December 1, 2022 to December 31, 2022

Phase 001 PRE-Application Questions/Concern

Resident PRE-Application Questions

		Hours	Rate	Amount	
Johnson, Lori	12/1/2022	.25	159.00	39.75	
email and response to Jim Nayes regarding his new home construction at 32 55th Street					
Johnson, Lori	12/27/2022	.50	159.00	79.50	
surveyor email on 345 Salem Church Road--response and research					
Totals		.75		119.25	
Total Labor					**119.25**
			Total this Task		**$119.25**
			Total this Phase		**$119.25**
			Total this Invoice		**$119.25**

Billings to Date

	Current	Prior	Total
Labor	119.25	1,468.25	1,587.50
Totals	**119.25**	**1,468.25**	**1,587.50**

Xcel Energy®
RESPONSIBLE BY NATURE®

MAILING ADDRESS	ACCOUNT NUMBER		DUE DATE
SUNFISH LAKE, CITY OF ATTN ANN LANOUE 8010 COREY PATH INVER GROVE HEIGHTS MN 55076-3358	51-6522337-8		01/31/2023
	STATEMENT NUMBER	STATEMENT DATE	AMOUNT DUE
	810369720	01/03/2023	$178.82

QUESTIONS ABOUT YOUR BILL?

See our website:	xcelenergy.com
Email us at:	Customerservice@xcelenergy.com
Please Call:	1-800-481-4700
Hearing Impaired:	1-800-895-4949
Fax:	1-800-311-0050
Or write us at:	XCEL ENERGY PO BOX 8 EAU CLAIRE WI 54702-0008

SUMMARY OF CURRENT CHARGES (detailed charges begin on page 2)

Other Recurring Charges	$78.01
Current Charges	**$78.01**

ACCOUNT BALANCE *(Balance de su cuenta)*

Previous Balance	$100.81
No Payments Received	$0.00
Balance Forward	**$100.81**
Current Charges	$78.01
Amount Due *(Cantidad a pagar)*	**$178.82**

Adm Jan 89.41 (89.41)
89.41

INFORMATION ABOUT YOUR BILL

Save energy and money this winter. Higher wholesale natural gas prices continue to affect energy bills across the nation. Discover some easy steps to help your business conserve and stay comfortable while saving on your bill. Learn more at xcelenergy.com/NaturalGasUpdates.

This month the Resource Adjustment has decreased due to changes in the Renewable Energy Standard (RES) Rider, which recovers our investments and expenses to add renewable energy systems to our generation resources. The RES Rider portion of the Resource Adjustment is 6.087% of the basic service charge, energy charge, and demand charge on your bill.

012011 1/2

RETURN BOTTOM PORTION WITH YOUR PAYMENT • **PLEASE DO NOT USE STAPLES, TAPE OR PAPER CLIPS**

Xcel Energy®

ACCOUNT NUMBER	DUE DATE	AMOUNT DUE	AMOUNT ENCLOSED
51-6522337-8	01/31/2023	~~$178.82~~	89.41

Please see the back of this bill for more information regarding the late payment charge. Pay on or before the date due to avoid assessment of a late payment charge. Make your check payable to XCEL ENERGY

JANUARY

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

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SUNFISH LAKE, CITY OF
ATTN ANN LANOUE
8010 COREY PATH
INVER GROVE HEIGHTS MN 55076-3358

XCEL ENERGY
P.O. BOX 9477
MPLS MN 55484-9477

31 51013123 65223378 000000780100000017882