

Memorandum

To: Sunfish Lake Mayor Dan O'Leary and City Council Members

From: Lori Johnson, City Planner

Date: April 5, 2022

Re: Sunfish Lake – Planner's Report for the April 5, 2022, City Council Meeting
WSB Project No. 019575-000

There will be no Planning Commission meeting in April due to lack of applications meeting the complete criteria for land use projects. It is anticipated that there will be a Planning Commission meeting in May.

March Planning Updates

1. 369 Salem Church Road: I have been continuing to work with the landscape contractor for this project to tie up loose ends with respect to site lighting, the fountain and the driveway. Progress is being made with respect to this project.
2. 300 Salem Church Road: There are no updates on this unpaid escrow at this time.
3. New Land Use Application: I have received an application for major site plan approval and a conditional use permit for 15 Sunnyside Lane. The applicant is proposing to construct a new home with a pool and a walkway to the lake. I have considered the application incomplete at this time given that more information is needed from the applicant. It is likely that this item could be reviewed by the Planning Commission at their May meeting.
4. Zoning Ordinance Update: I will be working with the mayor in the next few months to work through the zoning ordinance update. This will be a time-consuming effort but will hopefully provide the city with a better framework for moving forward with land use applications.
5. Additional Escrow Requests: I have reached out to the applicants and property owners for 2 Acorn Drive, 2150 Charlton Road and 2 Sunfish Lane to ask for additional escrow funds to be submitted. The additional escrow requests will hopefully be reduced with the adoption of the new fee/escrow schedule that is on the agenda for April 5th.

I will be out of the office from March 31st through April 8th and returning to the office on April 11th. If you have questions while I am out of the office, please contact Kim Lindquist at klindquist@wsbeng.com or at 763.287.8303. She can assist you with your planning needs.