

Memorandum

To: Sunfish Lake Mayor Dan O'Leary and City Council Members

From: Lori Johnson, City Planner

Date: February 21, 2022

Re: Sunfish Lake – Planner's Report for the March 1, 2022 City Council Meeting
WSB Project No. 019575-000

For the past month I have been answering quite a few questions with regard to potential land use applications for the city. I have also been continuing to meet with the Mayor and staff on any outstanding escrow issues. Much of my time has been used for drafting the new land use application as indicated below.

February Planning Updates

1. 369 Salem Church Road: I have been working with the landscape contractor for this project to tie up loose ends with respect to site lighting, the fountain and the driveway. Progress is being made with respect to this project.
2. 300 Salem Church Road: There are no updates on this unpaid escrow at this time.
3. 2150 Charlton Road: The applicant has made an application for an amendment to the Major Site Plan Approval that was granted by the City Council on February 8. As you recall, this amendment will cover proposed changes to the landscape plan. This amendment will be reviewed by the Planning Commission on March 17, 2022. A public hearing will be held on this matter.
4. 2 Sunfish Lane: The property owner has submitted a conditional use permit application to install an accessory structure in the front yard of the property. He is proposing to construct a sport court in the front yard. He is also proposing to construct a play structure in the side yard of the property and add a fence next to his existing accessory structure. The item is tentatively scheduled for Planning Commission review on March 17, 2022. I am still waiting for some additional information before placing this item on the final Planning Commission agenda.
5. New Land Use Application: The Mayor, the City Engineer and I have drafted a new land use application. This application includes changes to the fee schedule with respect to application fees and escrows. It is my hope to bring a code amendment item relating to the new fees and escrows to the Planning Commission for a public hearing and recommendation on March 17, 2022.

As always, I'm open to any questions or concerns about any of these issues.