LIST OF BILLS

3B

City of Sunfish Lake, MN

Cash Requirements

As of May 31, 2020

Filter Criteria includes: 1) Invoices Due (no discount available). Report order is by ID. Report is printed in Detail Format.

Vendor ID Vendor	Invoice/CM #	Date	Date Due	Amount Due	Disc Amt	Age
IAGOCATHW2 CATHERINE IAGO	1180	5/15/20	5/15/20	753.47		16
IAGOCATHW2 CATHERINE IAGO				753.47		
IAGOCONSULTINGLLC IAGO CONSULTING LLC	1168	5/17/20	5/17/20	542.21		14
IAGOCONSULTINGLLC IAGO CONSULTING LLC				542.21		
INTERNALREVSVC INTERNAL REVENUE SERVI	1192	5/31/20	5/31/20	1,045.11		
INTERNALREVSVC INTERNAL REVENUE SERVI				1,045.11		
LANOUEANN ANN P. LANOUE	MAY2020	5/31/20	5/31/20	1,144.22		
LANOUEANN ANN P. LANOUE				1,144.22		
LEFFLER LEFFLER PRINTING CO. INC.	21151	5/18/20	5/18/20	195.00		13
LEFFLER LEFFLER PRINTING CO. INC.				195.00		
LEVANDER LEVANDER, GILLEN & MILL	APR2020LEGALFEE	5/1/20	5/1/20	4,369.00		30
LEVANDER LEVANDER, GILLEN & MILL				4,369.00		
LIVINGSCULPTURE LIVING SCULPTURE TREE &	05152020	5/22/20	5/22/20	3,570.80		9
LIVINGSCULPTURE LIVING SCULPTURE TREE &				3,570.80		
MNDEPTREVENUE MN DEPARTMENT OF REVE	1036	5/22/20	5/22/20	390.00		9
MNDEPTREVENUE MN DEPARTMENT OF REVE				390.00		
POLICE CITY OF WEST ST. PAUL	1048	5/22/20	5/22/20	8,773.67		9
POLICE CITY OF WEST ST. PAUL				8,773.67		
ST. ANNES ST. ANNE'S EPISCOPAL CHU	1155	5/17/20	5/17/20	350.00		14
ST. ANNES ST. ANNE'S EPISCOPAL CHU				350.00		

City of Sunfish Lake, MN
Cash Requirements
As of May 31, 2020

Filter Criteria includes: 1) Invoices Due (no discount available). Report order is by ID. Report is printed in Detail Format.

Vendor ID Vendor	Invoice/CM #	Date	Date Due	Amount Due	Disc Amt	Age
ST.PAUL PIONEER PRES ST. PAUL PIONEER PRESS	0420572448	5/1/20	5/1/20	86.86		30
ST.PAUL PIONEER PRES ST. PAUL PIONEER PRESS				86.86		
WESTSTPAUL CITY OF WEST PAUL	2020-00000134C	5/1/20	5/1/20	5.15		30
WESTSTPAUL CITY OF WEST PAUL				5.15		
WSB WSB & ASSOCIATES	R-013724-000-9	5/15/20	5/15/20	107.00		16
	R-012638-000-5	5/15/20	5/15/20	1,376.50		16
	R-013383-000-13	5/15/20	5/15/20	252.00		16
	R-015288-000-4	5/15/20	5/15/20	3,376.00		16
	R-015255-000-5	5/15/20	5/15/20	1,944.50		16
	R-015743-000-1	5/15/20	5/15/20	330.75		16
	R-013723-000-6	5/15/20	5/15/20	717.50		16
	R-012274-000-6	5/15/20	5/15/20	107.00		16
	R-013527-000-6	5/15/20	5/15/20	305.00		16
	R-014376-000-5	5/15/20	5/15/20	404.75		16
	R-014912-000-3	5/15/20	5/15/20	2,029.00		16
WSB WSB & ASSOCIATES				10,950.00		
XCEL XCEL ENERGY	683286348	5/4/20	5/4/20	70.00		27
XCEL XCEL ENERGY				70.00		
Report Total				32,245.49		

Catherine Iago
City Administrator, City of Sunfish Lake
City Clerk, City of Sunfish Lake

5/28/2020 10:19

INVOICE

Services rendered for the month of May 2020

City Administrator

City Administrator monthly services per Independent Contractor Agreement Addendum dated 1/7/2020	$ 542.21
	$ 542.21

City Clerk

City Clerk monthly services per Employment Agreement Addendum dated 1/7/2020	$ 1,265.26
	$ 1,265.26
City FICA 7.65%	96.79
Total Cost City Clerk-month	**1,362.05**

Calculation of net Check-City Clerk

Monthly services per employment agreement		1,265.26
Less Federal Income tax withheld	$ (275.00)	
Less FICA withheld- 7.65%	(96.79)	
Less State tax withheld	(140.00)	
Total Withholdings		(511.79)
	Net check	$ 753.47

City of Sunfish Lake

City of Sunfish Lake Wages and related withholdings

Detail of compensation and related withholdings

Earned Paid	Annual	Monthly	Earned Paid	Dec Jan	Jan Feb	Feb Mar	Cum'l 1st qtr	Mar April	April May	May June	Cum'l 2nd qtr	June July	July Aug	Aug Sept	Cum'l 3rd qtr	Sept Oct	Oct Nov	Nov Dec	Cum'l 4th Qtr	Cum'l 2020
Independent-"Iago Consulting, LLC																				
Contractor-Adminstrator	4,467	372.24		526.42	542.21	542.21	1,610.84	542.21	542.21	542.21	1,626.63				-				-	3,237.47
	4,556	379.69					-				-				-				-	-
	4,693	391.08																		
	5,550	462.50																		
		511.09																		
		526.42																		
		542.21																		
Wages-City Clerk	10,632	886.00		1,228.41	1,265.26	1,265.26	3,758.93	1,265.26	1,265.26	1,265.26	3,795.78				-				-	7,554.71
Withholding	10,845	903.72					-				-				-				-	-
	11,170	930.83																		
FICA=7.65%	12,950	1,079.17		93.97	96.79	96.79	287.56	96.79	96.79	96.79	290.38				-				-	577.94
		1,192.63																		
		1,265.26																		
Federal Income Tax				275.00	275.00	275.00	825.00	275.00	275.00	275.00	825.00				-				-	1,650.00
State Income Tax				140.00	140.00	140.00	420.00	140.00	140.00	140.00	420.00				-				-	840.00
Pera-Iago-exempt							-				-				-				-	-
Total Withholdings				508.97	511.79	511.79	1,532.56	511.79	511.79	511.79	1,535.38				-				-	3,067.94
Net Check				719.44	753.47	753.47	2,226.37	753.47	753.47	753.47	2,260.40				-				-	4,486.77
	Per hour																			-
Wages-Treasurer- Lanoue		67.63		1,754.74	1,807.38	1,807.38	5,369.50	1,807.38	1,807.38	1,807.38	5,422.14				-				-	10,791.64
Withholding		69.66					-													-
	18,500	1,541.66																		
		1,754.74																		
		1,807.38																		
FICA=7.65%				134.24	138.26	138.26	410.77	138.26	138.26	138.26	414.79				-				-	825.56
Federal Income Tax				300.00	300.00	300.00	900.00	300.00	300.00	300.00	900.00				-				-	1,800.00
State Income Tax				150.00	150.00	150.00	450.00	250.00	250.00	250.00	750.00				-				-	1,200.00
Pera-Lanoue - Exempt							-				-				-				-	-
Total Withholdings				584.24	588.26	588.26	1,760.77	688.26	688.26	688.26	2,064.79				-				-	3,825.56
Net wages				1,170.50	1,219.12	1,219.12	3,608.73	1,119.12	1,119.12	1,119.12	3,357.35				-				-	6,966.08
Postage				4.95	3.30	9.05	17.30	3.30	9.35	6.60	19.25				-				-	36.55
Supplies				28.50	18.50	18.50	65.50	18.50	18.50	18.50	55.50				-				-	121.00
Net check				1,203.95	1,240.92	1,246.67	3,691.53	1,140.92	1,146.97	1,144.22	3,432.10				-				-	7,123.63
Taxable Wages-minus PERA																				-
Consolidated																				-
Wages				2,983.15	3,072.64	3,072.64	9,128.43	3,072.64	3,072.64	3,072.64	9,217.92				-				-	18,346.35
Withholding				575.00	575.00	575.00	1,725.00	575.00	575.00	575.00	1,725.00				-				-	3,450.00
FICA				228.21	235.06	235.06	698.32	235.06	235.06	235.06	705.17				-				-	1,403.50
Federal Income Tax				575.00	575.00	575.00	1,725.00	575.00	575.00	575.00	1,725.00				-				-	3,450.00
State Income Tax				290.00	290.00	290.00	870.00	390.00	390.00	390.00	1,170.00				-				-	2,040.00
Pera				-	-	-	-	-	-	-	-				-				-	-
Total Withholdings				1,093.21	1,100.06	1,100.06	3,293.32	1,200.06	1,200.06	1,200.06	3,600.17				-				-	6,893.50
Net Check				1,889.94	1,972.58	1,972.58	5,835.11	1,872.58	1,872.58	1,872.58	5,617.75				-				-	11,452.85
Unemployment-not required-only payment when a claim is filed																				-
PERA																				-
PERA-Withholding				-	-	-	-	-	-	-	-				-				-	-
PERA-City contribution-7.25%-Blair only				-	-	-	-	-	-	-	-				-				-	-
Total PERA contribution				-	-	-	-	-	-	-	-				-				-	-
IRS																				-
Iago Fica withholding				93.97	96.79	96.79	287.56	96.79	96.79	96.79	290.38				-				-	577.94
Lanoue Fica withholding				134.24	138.26	138.26	410.77	138.26	138.26	138.26	414.79				-				-	825.56
Iago withholding				275.00	275.00	275.00	825.00	275.00	275.00	275.00	825.00				-				-	1,650.00
Lanoue withholding				300.00	300.00	300.00	900.00	300.00	300.00	300.00	900.00				-				-	1,800.00
FICA-city contribution				228.21	235.06	235.06	698.32	235.06	235.06	235.06	705.17				-				-	1,403.50
Total IRS deposit				**1,031.42**	**1,045.11**	**1,045.11**	**3,121.65**	**1,045.11**	**1,045.11**	**1,045.11**	**3,135.34**				-				-	**6,256.99**
State																				-
Iago withholding				140.00	140.00	140.00	420.00	140.00	140.00	140.00	420.00				-				-	840.00
Lanoue withholding				150.00	150.00	150.00	450.00	250.00	250.00	250.00	750.00				-				-	1,200.00
Due State				**290.00**	**290.00**	**290.00**	**870.00**	**390.00**	**390.00**	**390.00**	**1,170.00**	-	-	-	-				-	**2,040.00**

Ann P. Lanoue
City Treasurer
8010 Corey Path
Inver Grove Heights. MN 55076
651-338-3756
alanoue@comcast.net

5/28/2020 10:26

INVOICE

City of Sunfish Lake

Accounting services for May 2020 per Employment Addendum dated 1/7/2020		1,807.38
Postage expense		6.60
Supplies - printing @ $.10 per page		18.50
		1,832.48
		1,832.48
Less Federal Income tax withheld	300.00	
Less FICA	138.26	
Less PERA withheld 0% (Exempt)	-	
Less State tax withheld	250.00	
Total Withholdings		(688.26)
	Net check	1,144.22
Reconciliation to Treasurer Expense		
Services		1,807.38
City FICA 7.65%		138.26
City Pera-0%		-
Total Treasurer		1,945.64

Invoice

LEFFLER PRINTING COMPANY, INC.
7429 BUSH LAKE ROAD
EDINA, MN 55439
USA

Voice: 952/937-5775
Fax: 952/937-0296

Invoice Number:
21151

Invoice Date:
May 18, 2020

Sold To:
CITY OF SUNFISH LAKE
7378 JORDAN AVENUE S.
COTTAGE GROVE, MN 55016

Ship to:
CITY OF SUNFISH LAKE
7378 JORDAN AVENUE S.
COTTAGE GROVE, MN 55016

Customer ID	Customer PO	Payment Terms	
CIT011	CASSANDRA	Net 15 Days	
Sales Rep ID	**Shipping Method**	**Ship Date**	**Due Date**
SIM01	Cust. Pickup	5/15/20	6/2/20

Quantity	Item	Description	Unit Price	Extension
		200; SUNFISH LAKE COVID POSTCARD, 7" X 5", 4 COLOR PROCESS / 2 SIDES		195.00

Printing & Advertising

Subtotal	195.00
Sales Tax	
Total Invoice Amount	195.00
Payment Received	
TOTAL	195.00

Check No:

LEVANDER,
GILLEN &
MILLER, P.A.

ATTORNEYS AT LAW

Page: 1
April 30, 2020
Client # 18305E

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

YOU MAY NOW PAY YOUR INVOICE ONLINE
PLEASE SEE OUR PAYMENT PAGE AT WWW.LEVANDER.COM

	FEES	EXPENSES	COSTS	BALANCE
18305-00000 General Business	4,196.50	0.00	0.00	$4,196.50

LeVander,
Gillen &
Miller, P.A.

ATTORNEYS AT LAW

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

April 30, 2020
Client # 18305-00000E
Statement # 354

General Business

For Services Through 04/25/20

		RATE	HOURS	
03/30/2020	Telephone conference with Planner.	130.00	0.30	39.00
03/31/2020	Review of Sunfish Lake correspondence from Planner and Engineer.	130.00	1.00	130.00
	Review of upcoming agenda items.	130.00	0.30	39.00
04/07/2020	Preparation for Sunfish Lake Council meeting.	130.00	0.50	65.00
	Sunfish Lake Council meeting.	130.00	0.80	104.00
04/10/2020	Extended telephone conference with City Planner concerning pending applications and follow-up.	130.00	1.00	130.00
04/14/2020	Legal research, record retention and conversion to electronic format.	130.00	2.00	260.00
04/17/2020	Investigate process for notice of meeting publication; review of notice.	130.00	1.00	130.00
04/20/2020	Review upcoming agenda items.	130.00	1.00	130.00
04/21/2020	Research and investigation on record retention.	130.00	1.50	195.00
04/24/2020	Research concerning record retention procedures; memo to Council.	130.00	1.00	130.00
	Review planner's report and Council resolutions for amended major site plan for 2 Sunfish Lane.	130.00	1.00	130.00
	Timothy J. Kuntz		11.40	1,482.00
04/24/2020	Conference re issues pertaining to 2 Sunfish Lane and planning resolution; revise planning resolution and send to City Planner; prepare extensive e-mail correspondence to Mayor and Councilmembers re records retention issues.	85.00	1.50	127.50
	Leah M. Rose		1.50	127.50

City of Sunfish Lake

April 30, 2020
Client # 18305-00000E
Statement # 354

General Business

		RATE	HOURS	
04/09/2020	Perform research regarding records management of city documents.	130.00	1.30	169.00
04/10/2020	Perform research regarding records management of city documents.	130.00	2.00	260.00
04/13/2020	Perform research regarding records management of city documents.	130.00	2.00	260.00
04/14/2020	Perform legal research and draft memorandum regarding records management of city documents.	130.00	4.20	546.00
	Meeting to discuss records management of city documents.	130.00	0.80	104.00
04/15/2020	Perform legal research and begin drafting memorandum regarding issues surrounding information technology and electronic records.	130.00	1.50	195.00
04/17/2020	Draft memorandum regarding records management of city documents.	130.00	0.50	65.00
04/20/2020	Perform legal research and begin drafting memorandum regarding issues surrounding conversion of permanent paper records to electronic records.	130.00	1.30	169.00
	Perform legal research and begin drafting resolution to adopt Minnesota General Records Retention Schedule.	130.00	0.80	104.00
04/21/2020	Draft and revise memorandum regarding issue surrounding conversion of permanent paper records to electronic records.	130.00	2.00	260.00
	Draft and revise resolution to adopt Minnesota General Records Retention Schedule.	130.00	0.50	65.00
	Perform legal research, draft and revise resolution regarding adoption of Minnesota General Records Retention Schedule and designation of electronic records as official city records.	130.00	0.80	104.00
	Review and revise memorandum and draft resolutions regarding records management in preparation of meeting.	130.00	1.70	221.00
	Meeting regarding issues surrounding records management.	130.00	0.50	65.00
	Aaron Price		19.90	2,587.00
	FOR CURRENT SERVICES RENDERED		32.80	4,196.50

City of Sunfish Lake

April 30, 2020
Client # 18305-00000E
Statement # 354

General Business

BALANCE DUE	$4,196.50

LEVANDER,
GILLEN &
MILLER, P.A.

ATTORNEYS AT LAW

April 30, 2020

Client # 93000E

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

YOU MAY NOW PAY YOUR INVOICE ONLINE
PLEASE SEE OUR PAYMENT PAGE AT WWW.LEVANDER.COM

	FEES	EXPENSES	COSTS	BALANCE
93000-20000 Criminal - Traffic	142.50	0.00	0.00	$142.50
93000-50000 Criminal - Miscellaneous	0.00	0.00	30.00	$30.00
	142.50	0.00	30.00	$172.50

633 SOUTH CONCORD STREET • SUITE 400 • SOUTH SAINT PAUL, MINNESOTA 55075 • 651-451-1831 • FAX 651-450-7384
OFFICE ALSO LOCATED IN WISCONSIN
WWW.LEVANDER.COM

LeVander,
Gillen &
Miller, P.A.

ATTORNEYS AT LAW

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

April 30, 2020
Client # 93000-20000E
Statement # 297

Criminal - Traffic

For Services Through 04/25/20

		RATE	HOURS	
04/14/2020	Review, research, respond and/or prepare correspondence related to criminal files including probation order re Price.	85.00	0.10	8.50
	Tam Casey		0.10	8.50
03/27/2020	Prepare files for pre-trials.	85.00	0.30	25.50
03/30/2020	Conduct probation file reviews and/or prepare and e-file probation violation orders.	85.00	0.10	8.50
03/31/2020	Conduct probation file reviews and/or prepare and e-file probation violation orders.	85.00	0.20	17.00
04/01/2020	Conduct probation file reviews and/or prepare and e-file probation violation orders.	85.00	0.10	8.50
04/03/2020	Conduct probation file reviews and/or prepare and e-file probation violation orders.	85.00	0.20	17.00
	Sena M. Dahl		0.90	76.50
04/16/2020	Prepare files for jury trials.	115.00	0.20	23.00
	Review, research, respond and/or prepare correspondence related to criminal files including email with defense attorney.	115.00	0.20	23.00
04/17/2020	Prosecutor Recommendations review for District Court.	115.00	0.10	11.50
	Cassandra J. Bautista		0.50	57.50
	FOR CURRENT SERVICES RENDERED		1.50	142.50
	BALANCE DUE			$142.50

City of Sunfish Lake

Client # 93000-50000E
Statement # 276

Criminal - Miscellaneous

03/31/2020	BCA - CJDN Access Fee	30.00
	TOTAL COSTS	30.00
	BALANCE DUE	$30.00
	TOTAL BALANCE DUE	$172.50

Living Sculpture Tree and Shrub Care, Inc.
5900 Zehnder Road
Sunfish Lake, Minnesota 55077

May 22, 2020

Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

Invoice for Sunfish Lake City Forester Consultant through 5-15-2020

4/20	Closed off outflow of Sunfish Lake valve to allow for County to do ditch repair near corner of Delaware and Charlton Road 1 hr	$61.90
4/23	Opened outflow of Sunfish Lake valve after County completed ditch repair near corner of Delaware and Charlton Road and met with owner at 2471 Angel Road regarding ash trees and EAB. 1.5 hr	$92.85
4/27	Mowed area for new trees in Musser Park 1.5 hr	$92.85
4/29	Auger holes for new trees (26) to be planted on Arbor Day 1.5hr	$92.85
4/30	Positioned tree planting supplies in Musser Park for Arbor Day – 26 trees, mulch, etc. 4.5 hr	$278.55
4/30	Planted 24 lilac bushes in the street ROW at approximately 2165 Charlton Road to partially replace screening trees removed during Charlton Road project 4 hr	$247.60
5/1	Met with residents at 1 Sunfish Lane, 2150 Charlton Road, and 2031 Angel Road to discuss various tree issues. 3 hr	$185.70
5/2	Set up and planted a total of 26 trees with family groups at Musser Park at separately scheduled times to celebrate our 2020 Arbor Day. 7 hr	$433.30
5/4	Met with residents at 19 Salem Lane and 8 Windy Hill Road regarding various tree issues and installed several tree cages in Musser Park. 3 hr	$185.70
5/5	Preparation for and participation in City Council meeting 2.5 hr	$154.75
5/13	Checked trees along City streets, Checked SFL water outlet, walked all park trails, observed 55 Salem Church Road for potential tree issues 2.5 hr	<u>$154.75</u>
Total due		$1980.80

Regards,
Jim Nayes

Living Sculpture Tree and Shrub Care, Inc.
5900 Zehnder Road
Sunfish Lake, Minnesota 55077

May 22, 2020

Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

Invoice for Sunfish Lake —cost of trees and supplies used on Arbor Day 5-2-2020

6 American linden @ $85.00 each	$510.00
2 Tulip poplar @ $100.00 each	$200.00
4 Blue beech @$85.00 each	$340.00
6 American plum @ $5.00 each, planted as three clumps of two	$30.00
9 Chokecherry @ $5.00 each, planted as three clumps of three	$45.00
9 Serviceberry @ $5.00 each, planted as three clumps of three	$45.00
9 Sandcherry @ $5.00 each, planted as three clumps of three	$45.00
3 Hazelnut @ $5.00 each, planted as one clump of three	$15.00
18 – 5' tall wire cages to protect various trees from deer and rabbits	$360.00
Total due	$1590.00

Regards,
Jim Nayes

TwinCities.com PIONEER PRESS

PO Box 8015 Willoughby, OH 44096-8015
Return Service Requested

BILLING PERIOD	ADVERTISER/CLIENT NAME	
4/1/2020 - 4/30/2020	CITY OF SUNFISH LAKE LEGALS	
TOTAL AMOUNT DUE	CURRENT AMOUNT	TERMS OF PAYMENT
~~$181.89~~ 86.86	$86.86	Net 30
PAGE	INVOICE NUMBER	BILLED ACCOUNT NUMBER
Page 1 of 1	0420572448	572448

2.2

ADVERTISING INVOICE AND STATEMENT

BILLING ACCOUNT NAME AND ADDRESS

8972000152 PRESORT PBPS001 <B3>

CITY OF SUNFISH LAKE LEGALS
CITY TREASURER ANN LANOUE
8010 COREY PATH
INVER GROVE HEIGHTS MN 55076-3358

REMITTANCE ADDRESS

ST PAUL PIONEER PRESS
PO BOX 8015
WILLOUGHBY, OH 44096-8015

PLEASE DETACH AND RETURN UPPER PORTION WITH YOUR REMITTANCE

Date	Ad Reference No.	Advertisement Description	Size/Ad	Times Ran	Total Rate	Gross Amount	Net Amount
		Balance Forward					~~$95.03~~
04/01 - 04/07	0071452338	S Legals S Full Run CITYOFSUNFISHLAKEDAK	2.00 x 69 Li	1.00		$59.34	$59.34
04/19 - 04/25	0071452992	S Legals S Full Run DAKOTACOUNTYMINNESOT	1.00 x 64 Li	1.00		$27.52	$27.52

CURRENT NET AMOUNT DUE	30 DAYS	60 DAYS	Over 90 DAYS	TOTAL AMOUNT DUE
$86.86	~~**$95.03**~~	**$0.00**	**$0.00**	**$181.89**

2.2

TwinCities.com PIONEER PRESS

Please call 888-621-6234 for billing inquiries

PO Box 8015 Willoughby, OH 44096-8015
FED. ID # 76-0425553

Sales Representative/Phone Number

Emily Kunz / 651-228-5328

INVOICE NUMBER	BILLING PERIOD	BILLED ACCOUNT NUMBER	ADVERTISER/CLIENT CODE	ADVERTISER/CLIENT NAME
0420572448	4/1/2020 - 4/30/2020	572448	572448	CITY OF SUNFISH LAKE LEGALS

ADVERTISING INVOICE

WEST ST. PAUL

INVOICE
City of West St. Paul
1616 Humboldt Ave
West St. Paul, MN 55118

CUSTOMER #	BILLING DATE	PAST DUE	INVOICE #	TOTAL INVOICE	PREPAYMENT
25	04/21/2020	05/21/2020	2020-00000134	$428.74	($0.00)

Pay this Amount → $428.74

Ann Lanoue City of Sunfish Lake
8010 COREY PATH

INVER GROVE HEIGHTS, MN 55076

Remit to:
City of West St. Paul
Attn: Finance
1616 Humboldt Ave
West St. Paul, MN 55118

DETACH AND RETURN TOP PORTION WITH YOUR PAYMENT

PLEASE RETAIN BOTTOM PORTION FOR YOUR RECORDS

Ann Lanoue City of Sunfish Lake
8010 COREY PATH

INVER GROVE HEIGHTS, MN 55076

Corrected invoice

Billing inquiries please contact Finance:
Penny Okane
Phone: 612-552-4124
Fax: 651-552-4190
Email: POkane@wspmn.gov

04/21/2020 | 2020-00000134	Qty.	Unit Price	Total Price
Description			
Recycling	1	$428.74	$428.74
1st quarter - Recycling Coordinator			

Total Invoice
$428.74

CUSTOMER #	BILLING DATE	PAST DUE	INVOICE #	CHARGES
25	04/21/2020	05/21/2020	2020-00000134	$428.74
			Less Pre-Payment	($0.00)
			Balance →	**$428.74**

Please include the Invoice Number with payment. Make checks payable to the City of West St. Paul. Invoice is subjected to 1.5% finance charge if payment is not received within 30 days of invoice date issued.

Paid 5/5/20 <423.59>

Amt Due 5.15

May 15, 2020

Ann Lanoue
City of Sunfish Lake
8010 Corey Path
Inver Grove Heights, MN 55076

Re: April, 2020 Invoices

Dear Ann:

Enclosed are the invoices for professional engineering and planning services during the month of April for the City of Sunfish Lake.

If you have any questions, please contact me at (651) 286-8474.

Sincerely,

WSB & Associates, Inc.

Jeffry S. Sandberg,
City Engineer

Enclosure(s)

cc: Mayor Daniel O'Leary

kc

701 XENIA AVENUE S
SUITE 300
MINNEAPOLIS, MN
55416

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City of Sunfish Lake	May 15, 2020
Attn: Ann Lanoue	Project/Invoice: R-013724-000 - 9
8010 Corey Path	Reviewed by: Jeffry Sandberg
Inver Grove Heights, MN 55076	Project Manager: Jeffry Sandberg

1 Sunfish Lane

Professional Services from April 1, 2020 to April 30, 2020

Phase 001 SFLK - 1 Sunfish Lane Plan Review

Plan Reivew

	Hours	Rate	Amount	
Movall, Brandon	1.00	107.00	107.00	
Totals	1.00		107.00	
Total Labor				**107.00**
			Total this Task	**$107.00**
			Total this Phase	**$107.00**
			Total this Invoice	**$107.00**

Billings to Date

	Current	Prior	Total
Labor	107.00	7,969.75	8,076.75
Totals	**107.00**	**7,969.75**	**8,076.75**

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City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

May 15, 2020
Project/Invoice: R-012638-000 - 5
Reviewed by: Jeffry Sandberg
Project Manager: Jeffry Sandberg

2 Sunfish Lane
Professional Services from April 1, 2020 to April 30, 2020

Phase 001 Plan Review

Meetings

		Hours	Rate	Amount	
Rybak, Hannah		1.00	97.00	97.00	
	Totals	1.00		97.00	
	Total Labor				**97.00**
			Total this Task		**$97.00**

Site Inspection

		Hours	Rate	Amount	
Movall, Brandon		2.00	107.00	214.00	
	Totals	2.00		214.00	
	Total Labor				**214.00**
			Total this Task		**$214.00**

Planning Review

		Hours	Rate	Amount	
Krzos, Ryan		2.00	109.00	218.00	
Ramlo, Scott		.50	106.00	53.00	
Rybak, Hannah		3.50	97.00	339.50	
	Totals	6.00		610.50	
	Total Labor				**610.50**
			Total this Task		**$610.50**

Engineering Review

		Hours	Rate	Amount	
Sandberg, Jeffry		2.50	182.00	455.00	
	Totals	2.50		455.00	
	Total Labor				**455.00**
			Total this Task		**$455.00**

Total this Phase	**$1,376.50**
Total this Invoice	**$1,376.50**

Billings to Date

	Current	Prior	Total
Labor	1,376.50	7,696.25	9,072.75
Totals	**1,376.50**	**7,696.25**	**9,072.75**

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City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

May 15, 2020
Project/Invoice: R-013383-000 - 13
Reviewed by: Jeffry Sandberg
Project Manager: Jeffry Sandberg

2019 City Engineering Services

Professional Services from April 1, 2020 to April 30, 2020

Phase 002 NPDES - MS4 Phase

MS4 Program

		Hours	Rate	Amount	
Guell, Benjamin	4/24/2020	1.50	84.00	126.00	
MS4 Annual Report					
Guell, Benjamin	4/27/2020	1.50	84.00	126.00	
MS4 Annual Report					
Totals		3.00		252.00	
Total Labor					**252.00**

Total this Task	**$252.00**
Total this Phase	**$252.00**
Total this Invoice	**$252.00**

Billings to Date

	Current	Prior	Total
Labor	252.00	35,190.50	35,442.50
Units	0.00	1,825.00	1,825.00
Totals	**252.00**	**37,015.50**	**37,267.50**

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City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

May 15, 2020
Project/Invoice: R-015288-000 - 4
Reviewed by: Jeffry Sandberg
Project Manager: Jeffry Sandberg

2020 City Engineering Services

Comments: Council Meeting $50 rate.

Professional Services from April 1, 2020 to April 30, 2020

Phase 001 General City Engineering Services
General City Engineering Services

		Hours	Rate	Amount
Sandberg, Jeffry	4/1/2020	.50	182.00	91.00
Resolve resident concerns about builders, outlet channel				
Sandberg, Jeffry	4/2/2020	1.50	182.00	273.00
Process request for payments, permits request for weight restrictions, utility permits				
Sandberg, Jeffry	4/6/2020	1.00	182.00	182.00
Respond to residents re outlet to SFL				
Sandberg, Jeffry	4/9/2020	1.00	182.00	182.00
Process three applications for road restriction waivers				
Sandberg, Jeffry	4/15/2020	1.00	182.00	182.00
Correspondences with Ibby, Jim and coord on CAMP				
Sandberg, Jeffry	4/16/2020	.50	182.00	91.00
Coord w Jim on SFL outlet				
Sandberg, Jeffry	4/20/2020	1.00	182.00	182.00
Communications regarding outlet closing, Delaware ditch cleaning				
Sandberg, Jeffry	4/20/2020	1.00	182.00	182.00
Prepare CC Engr. memo				
Sandberg, Jeffry	4/21/2020	.50	182.00	91.00
CC memo				
Sandberg, Jeffry	4/21/2020	1.00	182.00	182.00
Erosion control inspections				
Sandberg, Jeffry	4/23/2020	3.00	182.00	546.00
Site Visit, Coord w County on Delaware ditch, SFL outlet, Charlton Road punchlist				
Sandberg, Jeffry	4/27/2020	1.50	182.00	273.00
Conf Call w MnDOT re 494 closures, CC memo				
Sandberg, Jeffry	4/28/2020	1.50	182.00	273.00
Conf call w County on SCR, work on CC memo				
Sandberg, Jeffry	4/29/2020	2.00	182.00	364.00
Finalize CC memo				
Sandberg, Jeffry	4/30/2020	1.00	182.00	182.00

Discuss No Thru Traffic signage with staff, city engineers

	Totals	18.00	3,276.00	
	Total Labor			**3,276.00**
			Total this Task	**$3,276.00**

Council Meetings

Unit Billing

Meetings/Council Meetings ($50)

4/7/2020	Sandberg, Jeff	2.0 Meetings @ 50.00	100.00	
	Total Units		**100.00**	**100.00**
			Total this Task	**$100.00**
			Total this Phase	**$3,376.00**
			Total this Invoice	**$3,376.00**

Billings to Date

	Current	**Prior**	**Total**
Labor	3,276.00	10,860.50	14,136.50
Units	100.00	475.00	575.00
Totals	**3,376.00**	**11,335.50**	**14,711.50**

701 XENIA AVENUE S
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City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

May 15, 2020
Project/Invoice: R-015255-000 - 5
Reviewed by: Jeffry Sandberg
Project Manager: Ryan Krzos

2020 General Planning Services

Professional Services from April 1, 2020 to April 30, 2020

Phase 001 2020 General Planning Services

General Planning Services

		Hours	Rate	Amount
Krzos, Ryan	4/1/2020	1.50	109.00	163.50
Non Conforming Questions				
4/15 PC Agenda				
Krzos, Ryan	4/3/2020	2.00	109.00	218.00
1 Sunfish Ln Response				
2 Sunfish ln neighbor questions				
Krzos, Ryan	4/6/2020	1.50	109.00	163.50
Meeting Info				
2 Sunfish Questions				
Krzos, Ryan	4/7/2020	1.00	109.00	109.00
Zoom updates				
Krzos, Ryan	4/8/2020	3.25	109.00	354.25
Meeting Follow-up				
April PC Packet Distribution				
Pool fencing questions				
Travel Trailer Question				
Pool permit question				
Krzos, Ryan	4/9/2020	1.50	109.00	163.50
Travel Trailer research				
Fence Questions				

Krzos, Ryan	4/10/2020	1.25	109.00	136.25	
Brenda Travel Trailer Follow-up Permit Coordination Non-conforming call with TIm					
Moen, Kristin	4/1/2020	.75	89.00	66.75	
QA/QC for 2 Sunfish Ln					
Rybak, Hannah	4/16/2020	.50	97.00	48.50	
Scheduling May CC meeting & public notice document					
Rybak, Hannah	4/17/2020	.25	97.00	24.25	
Attorney review of public notice and emails for distribution					
Rybak, Hannah	4/20/2020	.25	97.00	24.25	
Call with contractor inquiring about process for minor admin site/bldg review					
Rybak, Hannah	4/22/2020	.50	97.00	48.50	
Phone call and survey request for 2122 Delaware, May Planner's report					
Rybak, Hannah	4/23/2020	.50	97.00	48.50	
May PC cancellation notice & distribution, phone call from Dakota Unlimited - fence review process					
Rybak, Hannah	4/27/2020	.50	97.00	48.50	
Calls with Cathy and inquery on setbacks for 2130 Charlton Rd.					
Rybak, Hannah	4/28/2020	1.00	97.00	97.00	
Follow up information on potential variance & CUP at 2130 Charlton Rd. , May Planner's report, prepping packet					
Totals		16.25		1,714.25	
Total Labor					**1,714.25**
				Total this Task	**$1,714.25**

Meetings

		Hours	Rate	Amount	
Krzos, Ryan	4/7/2020	1.00	109.00	109.00	
4/7 CC meeting					
Rybak, Hannah	4/15/2020	.75	97.00	72.75	
April PC Meeting, call with Mike Andrejka					
Rybak, Hannah	4/22/2020	.25	97.00	24.25	
Update call with Mike Andrejka					
Rybak, Hannah	4/30/2020	.25	97.00	24.25	
Call with Mayor O'Leary					
Totals		2.25		230.25	
Total Labor					**230.25**
				Total this Task	**$230.25**
				Total this Phase	**$1,944.50**

Billing Limits	**Current**	**Prior**	**To-Date**
Total Billings	1,944.50	11,243.01	13,187.51
Limit			30,000.00

Project	R-015255-000	SFLK - 2020 General Planning Services	Invoice	5
Remaining			16,812.49	

Total this Invoice **$1,944.50**

701 XENIA AVENUE S
SUITE 300
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City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

May 15, 2020
Project/Invoice: R-015743-000 - 1
Reviewed by: Jeffry Sandberg
Project Manager: Ryan Krzos

2020 Planning Administrative Permits

Professional Services from April 1, 2020 to April 30, 2020

Phase 001 118 Salem Church Rd Deck Permit
Permit Review

		Hours	Rate	Amount	
Krzos, Ryan	4/1/2020	.75	109.00	81.75	
Mailing Notice					
Krzos, Ryan	4/3/2020	.50	109.00	54.50	
Notice Distribution					
Approval letter					
Rybak, Hannah	4/20/2020	.25	97.00	24.25	
Approval memo & go-ahead email to building official					
Totals		1.50		160.50	
Total Labor					**160.50**
			Total this Task		**$160.50**
			Total this Phase		**$160.50**

Phase 002 1 Sunfish Lane Repair/Replacement Permit
Permit Review

		Hours	Rate	Amount	
Rybak, Hannah	4/16/2020	.50	97.00	48.50	
Call and emails with applicant on process and required submittal					
Totals		.50		48.50	
Total Labor					**48.50**
			Total this Task		**$48.50**
			Total this Phase		**$48.50**

Phase 003 5 Windy Hill Court Fence Permit
Permit Review

		Hours	Rate	Amount
Rybak, Hannah	4/17/2020	.50	97.00	48.50

Emails with Applicant, and pre review of documents sent					
Totals		.50		48.50	
Total Labor					**48.50**
			Total this Task		**$48.50**
			Total this Phase		**$48.50**

Phase 004 8 Sunfish Ln. Accessory Structure Review
Permit Review

		Hours	**Rate**	**Amount**	
Odegard, Erica	4/23/2020	.25	99.00	24.75	
Project Management					
Rybak, Hannah	4/22/2020	.25	97.00	24.25	
8 Sunfish Ln. call with applicant					
Totals		.50		49.00	
Total Labor					**49.00**
			Total this Task		**$49.00**
			Total this Phase		**$49.00**

Phase 005 35 Windy Hill Rd. Patio Review
Permit Review

		Hours	**Rate**	**Amount**	
Rybak, Hannah	4/21/2020	.25	97.00	24.25	
Call with contractor for 35 Windy Hill Rd.					
Totals		.25		24.25	
Total Labor					**24.25**
			Total this Task		**$24.25**
			Total this Phase		**$24.25**
			Total this Invoice		**$330.75**

Billings to Date

	Current	**Prior**	**Total**
Labor	330.75	0.00	330.75
Totals	**330.75**	**0.00**	**330.75**

701 XENIA AVENUE S
SUITE 300
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City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

May 15, 2020
Project/Invoice: R-013723-000 - 6
Reviewed by: Jeffry Sandberg
Project Manager: Jeffry Sandberg

2150 Charlton Road

Professional Services from April 1, 2020 to April 30, 2020

Phase 001 2150 Charlton Road Plan Review

Plan Reivew

	Hours	Rate	Amount	
Movall, Brandon	2.00	107.00	214.00	
Rybak, Hannah	.50	97.00	48.50	
Sandberg, Jeffry	2.50	182.00	455.00	
Totals	5.00		717.50	
Total Labor				**717.50**
			Total this Task	**$717.50**
			Total this Phase	**$717.50**
			Total this Invoice	**$717.50**

Billings to Date

	Current	Prior	Total
Labor	717.50	8,735.50	9,453.00
Totals	**717.50**	**8,735.50**	**9,453.00**

701 XENIA AVENUE S
SUITE 300
MINNEAPOLIS, MN
55416

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City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

May 15, 2020
Project/Invoice: R-012274-000 - 6
Reviewed by: Jeffry Sandberg
Project Manager: Jeffry Sandberg

270 Salem Church Road

Professional Services from April 1, 2020 to April 30, 2020

Phase 001 Plan/Site Review

Site Inspection

	Hours	Rate	Amount	
Movall, Brandon	1.00	107.00	107.00	
Totals	1.00		107.00	
Total Labor				**107.00**
			Total this Task	**$107.00**
			Total this Phase	**$107.00**
			Total this Invoice	**$107.00**

Billings to Date

	Current	Prior	Total
Labor	107.00	5,011.00	5,118.00
Totals	**107.00**	**5,011.00**	**5,118.00**

701 XENIA AVENUE S
SUITE 300
MINNEAPOLIS, MN
55416

wsb

City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

May 15, 2020
Project/Invoice: R-013527-000 - 6
Reviewed by: Jeffry Sandberg
Project Manager: Jeffry Sandberg

357 Salem Church Road
Professional Services from April 1, 2020 to April 30, 2020

Phase 001 357 Salem Church Road

Plan Review

	Hours	Rate	Amount	
Movall, Brandon	2.00	107.00	214.00	
Totals	2.00		214.00	
Total Labor				**214.00**
			Total this Task	**$214.00**

Project Management

	Hours	Rate	Amount	
Sandberg, Jeffry	.50	182.00	91.00	
Totals	.50		91.00	
Total Labor				**91.00**
			Total this Task	**$91.00**
			Total this Phase	**$305.00**
			Total this Invoice	**$305.00**

Billings to Date

	Current	Prior	Total
Labor	305.00	4,729.00	5,034.00
Totals	**305.00**	**4,729.00**	**5,034.00**

701 XENIA AVENUE S
SUITE 300
MINNEAPOLIS, MN
55416

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City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

May 15, 2020
Project/Invoice: R-014376-000 - 5
Reviewed by: Jeffry Sandberg
Project Manager: Jeffry Sandberg

369 Salem Church Road - New Owner

Professional Services from April 1, 2020 to April 30, 2020

Phase 001 369 Salem Church Road - New Owner

Project Management

	Hours	Rate	Amount	
Odegard, Erica	.25	99.00	24.75	
Totals	.25		24.75	
Total Labor				**24.75**
		Total this Task		**$24.75**

Plan Review

	Hours	Rate	Amount	
Movall, Brandon	1.00	107.00	107.00	
Totals	1.00		107.00	
Total Labor				**107.00**
		Total this Task		**$107.00**

Utility Permit Review

	Hours	Rate	Amount	
Sandberg, Jeffry	1.50	182.00	273.00	
Totals	1.50		273.00	
Total Labor				**273.00**
		Total this Task		**$273.00**
		Total this Phase		**$404.75**
		Total this Invoice		**$404.75**

Billings to Date

	Current	Prior	Total
Labor	404.75	3,980.75	4,385.50
Totals	**404.75**	**3,980.75**	**4,385.50**

701 XENIA AVENUE S
SUITE 300
MINNEAPOLIS, MN
55416

wsb

City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

May 15, 2020
Project/Invoice: R-014912-000 - 3
Reviewed by: Jeffry Sandberg
Project Manager: Jeffry Sandberg

39 Windy Hill Road

Professional Services from April 1, 2020 to April 30, 2020

Phase 001 39 Windy Hill Road

Project Management

		Hours	Rate	Amount	
Odegard, Erica		.25	99.00	24.75	
	Totals	.25		24.75	
	Total Labor				**24.75**
				Total this Task	**$24.75**

Stormwater Plan Review

		Hours	Rate	Amount	
Fallon, Kendra		2.50	115.00	287.50	
	Totals	2.50		287.50	
	Total Labor				**287.50**
				Total this Task	**$287.50**

Planning Review

		Hours	Rate	Amount	
Rybak, Hannah		1.75	97.00	169.75	
	Totals	1.75		169.75	
	Total Labor				**169.75**
				Total this Task	**$169.75**

Engineering Review

		Hours	Rate	Amount	
Sandberg, Jeffry		8.50	182.00	1,547.00	
	Totals	8.50		1,547.00	
	Total Labor				**1,547.00**
				Total this Task	**$1,547.00**

Total this Phase **$2,029.00**

Project	R-014912-000	SFLK - 39 Windy Hill Road	Invoice	3
			Total this Invoice	**$2,029.00**

Billings to Date

	Current	Prior	Total
Labor	2,029.00	4,141.00	6,170.00
Totals	**2,029.00**	**4,141.00**	**6,170.00**

NORTHERN STATES POWER COMPANY

Xcel Energy®
RESPONSIBLE BY NATURE®

MAILING ADDRESS	ACCOUNT NUMBER		DUE DATE
SUNFISH LAKE, CITY OF ATTN ANN LANOUE 8010 COREY PATH INVER GROVE HEIGHTS MN 55076-3358	51-6522337-8		06/01/2020
	STATEMENT NUMBER	STATEMENT DATE	AMOUNT DUE
	683286348	05/04/2020	$132.33

Your Account is Overdue - Please Pay Immediately

QUESTIONS ABOUT YOUR BILL?

See our website: xcelenergy.com
Email us at: Customerservice@xcelenergy.com
Please Call: 1-800-481-4700
Hearing Impaired: 1-800-895-4949
Fax: 1-800-311-0050
Or write us at: XCEL ENERGY
PO BOX 8
EAU CLAIRE WI 54702-0008

SUMMARY OF CURRENT CHARGES (detailed charges begin on page 2)

Other Recurring Charges	$61.14
Current Charges	**$61.14**

ACCOUNT BALANCE *(Balance de su cuenta)*

Previous Balance	$71.19
No Payments Received	$0.00
Balance Forward	**$71.19**
Current Charges	$61.14
Amount Due *(Cantidad a pagar)*	**$132.33**

pd 5/5/2020 <62.33> 70.00

002571 1/2

INFORMATION ABOUT YOUR BILL

Your safety and the safety of our employees will always be our top priority. We are prepared and are taking steps to ensure we'll continue to be there for you to meet your energy needs as COVID-19 affects a growing number of businesses in our communities. Our team will be working day and night to deliver the energy your business counts on. Learn more at xcelenergy.com/covid-19_response.

Just a reminder about the past due amount on your account. If you have already sent your payment, thank you. Otherwise, please call 1-800-481-4700 to confirm the status of your account.

1286

RETURN BOTTOM PORTION WITH YOUR PAYMENT • **PLEASE DO NOT USE STAPLES, TAPE OR PAPER CLIPS**

Xcel Energy®

ACCOUNT NUMBER	DUE DATE	AMOUNT DUE	AMOUNT ENCLOSED
51-6522337-8	06/01/2020	~~$132.33~~	70.00

Please see the back of this bill for more information regarding the late payment charge. Pay on or before the date due to avoid assessment of a late payment charge. Make your check payable to XCEL ENERGY

JUNE

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

6

AB 01 002571 50242 B 12 D
SUNFISH LAKE, CITY OF
ATTN ANN LANOUE
8010 COREY PATH
INVER GROVE HEIGHTS MN 55076-3358

XCEL ENERGY
P.O. BOX 9477
MPLS MN 55484-9477

31 51060120 65223378 000000061140000013233