

Item 7b.**Sunfish Lake Engineer's Report for May 5, 2020**

By: Jeff Sandberg, PE
City Engineer

Date: April 29, 2020

1. Engineering Activities Undertaken in the Month of April.

The following Engineer's Report reflects the Engineering activities undertaken this past month.

- A. Scanning Proposal for Planning Documents. We are looking at options for storage of documents that do need to be retained (both electronic and hard copy storage) and will present a proposal for document retention to meet the city's adopted document retention policy at a future meeting after the City Clerk has had an opportunity to purge documents.
- B. Annual SWPPP/ NPDES Public Hearing. It is anticipated that this public hearing will occur on June 5th.
- C. Salem Church Road/ Delaware Intersection. Staff participated in a conference call with Dakota County to discuss the requested safety improvements to the Delaware and Salem Church Road intersection.
- D. 494 Construction Update. Staff participated in a conference call with MnDOT to discuss coming improvements on 494 and associated lane closures and timing.
- E. Construction Site Erosion Inspections. Certified WSB staff conducted erosion control inspections on the open building permits around the city. Four construction sites were cited for lack of erosion controls or erosion controls that were deficient. All four sites have come into compliance.

2. Building and Site Reviews in the Month of April.

- A. Four reviews were conducted in April:
 - 39 Windy Hill Road: This is for a new home on an undeveloped parcel; several submissions have been made. We expect this will be on the July planning commission agenda.
 - 2150 Charlton: Staff has reviewed minor site plan changes proposed and recommended administrative approval.
 - 118 Salem Church Road: This is for a request to remove and replace a deck.

- 369 Salem Church Road: Xcel Utility Permit request to extend buried electric to this new home.

2. Public Works Activities Undertaken in the Month of April.

- A. Sunfish Lake Outlet- Staff has been working with Dakota County to get the Delaware ditch cleaned to allow the lake outlet to be opened fully. Up until April 20th, the outlet has only been about ½ open. The outlet is fully open now that the ditch is cleaned and the system is functioning as designed.
- B. Road Restrictions – Road restrictions came off on April 13th. Staff removed the temporary signage that identified the roads with restrictions.
- C. Road Patching – The city snowplow contractor agreed to patch Grieve Glen, Sunnyside, and Angell Road at no additional cost to the city. He wanted to get this done before sweeping the city streets.
- D. Street Sweeping – As part of the snowplowing bid, the contractor agreed to sweep the city streets at no additional cost to the city. This saved the city approximately \$1,500 compared to past years. This work is taking place the week of 4/27.
- E. Salem Church Road Traffic Issues – A communication was received from a resident with concerns about trucks and cut through traffic on Salem Church Road. Staff is reviewing the request and will provide a recommendation at the next City Council meeting.

4. Anticipated Engineering/Public Works Activities for the Month of May.

- A. We will publish notices for the SWPPP and NPDES program Public Hearing to be held on June 5th to meet required publication requirements.
- B. We will begin preparing the City's 2021 Annual Capital Improvement Program budget for review at the next City Council meeting.

No other Engineering/Public Works activities are anticipated for the month of May.

The above constitutes the Engineering Report for the City of Sunfish Lake for May 5, 2020.

Respectfully submitted,

WSB



Jeffry S. Sandberg, PE
City Engineer