



NORTHWEST ASSOCIATED CONSULTANTS, INC.

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MEMORANDUM

TO: Sunfish Lake Mayor and City Council
FROM: Ryan Gritman
DATE: July 9, 2019
RE: Sunfish Lake – Planning Update for July City Council Meeting
NAC FILE: 211.02 - General

**7/9/19 CC
Mtg.
Agenda Item
6a**

June Planning Commission Meeting

2150 Charlton Road – Major Site and Building Plan and Conditional Use Permit. At the June Planning Commission Meeting, the Planning Commission voted 4-0 recommending approval of the major site and building plan and conditional use permit with the conditions listed in the Planner's Report dated June 12, 2019.

1 Sunfish Lane – Major Site and Building Plan and Conditional Use Permit. At the June Planning Commission Meeting, the Planning Commission voted 4-0 recommending approval of the major site and building plan, conditional use permit, and minor subdivision with the conditions listed in the Planner's Report dated June 12, 2019.

270 Salem Church Road – Major Site and Building Plan Review. The applicants for this project requested to be taken off the June Planning Commission Meeting while they revise their grading plan. This project is expected to be reviewed at the July Planning Commission Meeting with a recommendation to the City Council at the August City Council Meeting.

Additional Planning Updates

245 Salem Church Road – Approval Extension. Staff has been in contact with the owners of 245 Salem Church Road. The property owners were granted approval of a Major Site and Building Plan in August of 2018. Since that time, the applicants have not submitted for a building permit. The property owners have requested an extension on their approval until May 29, 2020. Staff has approved the extension request.

Demolition Ordinance. At the request of the City Council, staff is working to prepare a zoning ordinance amendment that will require a minor review for demolition projects that are not part of a new home construction. The City is concerned that a home could be torn down with no

regulation related to run-off or other environmental concerns. Staff will be proposing that demolition permits be accompanied by the approval of a minor review. Staff expects that this ordinance will come before the City Council at the August City Council Meeting.

c: Catherine Iago, City Clerk
Tim Kuntz, City Attorney
Jeff Sandberg and Brandon Movall, City Engineers
Mike Andrejka, Building Official
Jim Naves, City Forester
Ron Wasmund, Septic System Inspector
Dave Dreelan, Fire Chief