



NORTHWEST ASSOCIATED CONSULTANTS, INC.

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MEMORANDUM

TO: Sunfish Lake Mayor and City Council
FROM: Ryan Gritman
DATE: November 7, 2018
RE: Sunfish Lake – Planning Update for October City Council Meeting
NAC FILE: 211.02 - General

**11/13/18 CC
Mtg.
Agenda Item
6a**

October Planning Commission Meeting

Conditional Use Permit Amendment – 331 Salem Church Road. The owner of this property received a variance in 2016 to construct an addition on their home with a side yard and shoreland setback encroachment. One of the conditions of approval was that the painting of the new addition must match the existing home.

The owner of the property has requested an amendment to the conditions of approval to repaint the home a new color stating that the existing color has faded unevenly and is outdated. Staff did not receive any objections from other residents prior to or during the public hearing. The Planning Commission voted 3 to 0 in favor of recommending approval of the amendment.

Additional Planning Updates

Chicken Renewal Permit – 315 Salem Church Road. The property owners at this address received a chicken keeping permit in 2014. The permit was renewed in 2015; one year after issuing the permit. After the initial renewal, the permits are up for review every three years. If there is a complaint regarding the animals, the City Council must decide if a permit renewal is appropriate. Following the permit renewal in 2015, there has been two documented complaints about the chickens, one in 2016, and one in 2017. The complaints were related to the chickens leaving the property, and noise from a rooster. In both instances, it appears that the issues were resolved quickly, and no prolonged issues remained.

Staff has contacted the property owner and they have informed the City that they are no longer keeping chickens on the property and have asked that the permit be discontinued. The property owner is aware that they will have to reapply in the future if they wish to have chickens. Staff is considering this a closed matter at this time.

RV Parking - 115 Salem Church Road. A letter was sent to the property owners regarding an RV and van that are parked on the side of driveway at this address. The property owner has contacted Staff and informed them that the RV and van are on class five limestone. The City ordinance states that the vehicles must be surfaced with a material to control drainage and dust. The City does not further regulate materials for surfacing. Staff has closed their file on this matter.

c: Catherine Iago, City Clerk
Tim Kuntz, City Attorney
Jeff Sandberg and Eric Eckman, City Engineers
Mike Andrejka, Building Official
Jim Naves, City Forester
Ron Wasmund, Septic System Inspector
Dave Dreelan, Fire Chief