



Item 7b.

Sunfish Lake Engineer's Report for August 1, 2017

By: Don Sterna, PE, City Engineer

Date: July 28, 2017

1. Engineering Activities Undertaken in the Month of July.

The following Engineer's Report reflects the activities undertaken this past month, along with the anticipated engineering activity for the month of August.

- A. Charlton Road Improvements Update** – In July, we met with 12 of the 17 residents from whom we are requesting dedication of easements to construct the project. Of the 12 residents, 7 were receptive, 2 were undecided until additional information can be provided and 3 were not in favor of dedication. A meeting is scheduled with the Church for August 2nd to discuss the project with them. The biggest concern voiced so far was vegetation impacts, traffic volume, speed and why such a wide drainage and utility easement. Of the 4 remaining residents, we are trying to reach out to them and see if we can meet with them in early August. I will provide a summary of the meetings held in July to update the full council on their outcome. I would like to discuss the City's next steps forward in the process as we head towards a conclusion on the projects viability. It is apparent that we will not be able to have 100% approval of dedicating easements, however we will have a substantial number of residents that are willing to work with the City on solving the issue.
- B. 2017 Street Improvement Update** – The only remaining work left is turf re-establishment and cleanup, which is anticipated by August 11th. I will be able to update on the Council at the August meeting regarding the anticipated final construction costs. The following is the anticipated remaining schedule for Council information:
- August 5, 2017, Council calls for Public Assessment Hearing
 - September 2, 2017, Public Assessment Hearing
 - October 2017, Certify Assessments to County
- C. 2018-2022 CIP** – The CIP includes both scenarios with and without improvements to Charlton Road. The City is currently reviewing the bonding capacity for improvements of Charlton Road, which will affect the CIP. Therefore, I have included a draft of both scenarios in the CIP for this year. As discussed in previous years, this document will outline what infrastructure and maintenance projects we are looking to do in 2018 and plan for the next 5 to 10 years for the Council to consider. The goal is to accept the CIP at the September Council meeting, which will help establish infrastructure priorities to manage the City's infrastructure investments long term.
- D. Charlton Road Grading** – Charlton Road has been getting beat up with wet weather and traffic over the last 2 months. I would like to have the roadway surface graded and some more gravel added to the surface in mid-August. MnDOT is hopefully going to allow right out traffic from Charlton Road on to TH 110 by August 7th, which has been closed over the last 2 months which will help with reducing the longer traffic patterns. Most likely we will have to grade the roadway once more before winter.

- E. **Building and Site Reviews** – 1 preapplication meeting was held in July for potential improvements at 2130 Charlton Road.
- 2. **Public Works Activities Undertaken in the Month of July.**

No Public Works activities were undertaken in the month of July.
- 3. **Anticipated Engineering Activities for the Month of August.**
 - A. **Charlton Road Improvements** – I anticipate meeting with the remaining 4 residents along the roadway in August to gauge their receptiveness to easement dedications. Also, I anticipate meeting with the City Attorney to review the City's improvement options based on direction received at the August Council meeting.
- 4. **Public Works Activities Planned for in the Month of August.**
 - A. **2017 City Improvement Project** – Will be preparing the paper work to finalize the construction contract and preparing for the September Public Assessment Hearing for the project.

At this time, there are no planned public work activities for the month of August.

The above constitutes the Engineering Report for the City of Sunfish Lake for August 1, 2017.

Respectfully submitted,

WSB & Associates, Inc.



Donald W. Sterna, PE
City Engineer