



Item 7b.

Sunfish Lake Engineer's Report for July 11, 2017

By: *Don Sterna, PE, City Engineer*

Date: *June 29, 2017*

1. Engineering Activities Undertaken in the Month of June.

The following Engineer's Report reflects the activities undertaken this past month, along with the anticipated engineering activity for the month of July.

- A. Charlton Road Improvements Update** – Preliminary parcel sketches were prepared and an introduction letter was mailed to the residents from whom the City would be requesting easement dedication to construct improvements. During July, we anticipate meeting with the effected residents to gage their interest in dedicating the necessary easements for the project. At the August Council meeting, I anticipate providing an update to the Council on the resident's reactions and the final analysis of the city budget to determine how the project could be funded.
- B. 2017 Street Improvement Update** – Construction has progressed on schedule with the final lift of bituminous completed by July 7th and final completion including cleanup is anticipated by July 14th. I will be able to update on the Council at the July meeting regarding the anticipated final construction costs. The following is the anticipated remaining schedule for Council information:
- July 14, 2017, Construction completed
 - August 5, 2017, Council calls for Public Assessment Hearing
 - September 2, 2017, Public Assessment Hearing
 - October 2017, Certify Assessments to County
- C. 2018-2022 CIP** – Just a reminder to the Council to forward any comments to my office regarding the CIP before the final draft is presented at the August Council meeting. The CIP will be updated to provide both scenarios with and without improvements to Charlton Road. As discussed in previous years, this document will outline what infrastructure and maintenance projects we are looking to do in 2018 and plan for the next 5 to 10 years for the Council to consider. The goal is to approve the CIP update at the September Council meeting, which will help establish infrastructure priorities to manage the City's infrastructure investments long term.
- D. Charlton Road Grading** – I will be monitoring the condition of Charlton Road to evaluate if further grading will be necessary for the remainder of the summer. The frequency of heavy rain fall events continue to degrade the surface conditions. If the conditions warrant grading, I will have Pine Bend Paving repair the surface.

E. Building and Site Reviews – 1 minor site plan review and one preconstruction site visit were completed in June.

- 330 Salem Church Road – Minor addition to the front entry, removing portion of exiting deck, replacing existing retaining walls with new (4 feet and under), realigning driveway at the front of the home. We are recommending approval from an Engineering standpoint.
- 389 Salem Church Road – Preconstruction site visit was completed prior to a minor kitchen expansion.

2. Public Works Activities Undertaken in the Month of June.

No Public Works activities were undertaken in the month of June.

3. Anticipated Engineering Activities for the Month of July.

A. Charlton Road Improvements – I anticipate working with the City Attorney's office to provide assistance in preparing a financial analysis of the current debt obligations to determine what the financial impacts would be to the city budget if Charlton Road is constructed in 2018.

4. Public Works Activities Planned for in the Month of July.

A. 2017 City Improvement Project – Construction activity should be completed by July 14th including final clean up and turf establishment. I will be finalizing the construction contract with Valley Paving for Council action at the August City Council meeting.

At this time, there are no planned public work activities for the month of July.

The above constitutes the Engineering Report for the City of Sunfish Lake for July 11, 2017.

Respectfully submitted,

WSB & Associates, Inc.



Donald W. Sterna, PE
City Engineer