

LIST OF BILLS

City of Sunfish Lake, MN

Cash Requirements

As of Jun 30, 2017

3B

Filter Criteria includes: 1) Invoices Due (no discount available). Report order is by ID. Report is printed in Detail Format.

Vendor ID Vendor	Invoice/CM #	Date	Date Due	Amount Due	Disc Amt	Age
BOND TRUST SERVICES BOND TRUST SERVICES	36286/36285/36942	6/9/17	6/9/17	6,425.00		21
BOND TRUST SERVICES BOND TRUST SERVICES				6,425.00		
ELEVATION ELEVATION HOMES	REFUND ESCROW	6/16/17	6/16/17	12.29		14
ELEVATION ELEVATION HOMES				12.29		
IAGOCATHW2 CATHERINE IAGO	868	6/15/17	6/15/17	704.32		15
IAGOCATHW2 CATHERINE IAGO				704.32		
IAGOCONSULTINGLLC IAGO CONSULTING LLC	880	6/17/17	6/17/17	496.20		13
IAGOCONSULTINGLLC IAGO CONSULTING LLC				496.20		
INTERNALREVSVC INTERNAL REVENUE SERVI	1115	6/30/17	6/30/17	955.22		
INTERNALREVSVC INTERNAL REVENUE SERVI				955.22		
LANOUEANN ANN P. LANOUE	JUNE 2017 MNGFOA 2017	6/30/17 6/30/17	6/30/17 6/30/17	1,098.42 60.00		
LANOUEANN ANN P. LANOUE				1,158.42		
LEVANDER LEVANDER, GILLEN & MILL	MAY 2017 LEGAL F	6/1/17	6/1/17	4,437.20		29
LEVANDER LEVANDER, GILLEN & MILL				4,437.20		
LIVINGSULPTURE LIVING SCULPTURE TREE &	06152017	6/22/17	6/22/17	722.30		8
LIVINGSULPTURE LIVING SCULPTURE TREE &				722.30		
MNDEPTREVENUE MN DEPARTMENT OF REVE	856	6/22/17	6/22/17	290.00		8
MNDEPTREVENUE MN DEPARTMENT OF REVE				290.00		
NORTHWEST NORTHWEST ASSCOC CONS	22995-1 22995-2 22996 22997	6/1/17 6/1/17 6/1/17 6/1/17	6/1/17 6/1/17 6/1/17 6/1/17	238.00 1,359.23 2,296.67 754.00		29 29 29 29
NORTHWEST				4,647.90		

City of Sunfish Lake, MN

Cash Requirements

As of Jun 30, 2017

Filter Criteria includes: 1) Invoices Due (no discount available). Report order is by ID. Report is printed in Detail Format.

Vendor ID Vendor	Invoice/CM #	Date	Date Due	Amount Due	Disc Amt	Age
NORTHWEST ASSCOC CONS						
PINE BEND PINE BEND PAVING	17-7005	6/1/17	6/1/17	595.00		29
PINE BEND PINE BEND PAVING				595.00		
POLICE CITY OF WEST ST. PAUL	904	6/22/17	6/22/17	8,516.50		8
POLICE CITY OF WEST ST. PAUL				8,516.50		
ST. ANNES ST. ANNE'S EPISCOPAL CHU	892	6/17/17	6/17/17	260.00		13
ST. ANNES ST. ANNE'S EPISCOPAL CHU				260.00		
WSB WSB & ASSOCIATES	0-002182-240-2	6/1/17	6/1/17	630.00		29
	0-001011-990-221	6/19/17	6/19/17	817.25		11
	0-001629-741-5	6/19/17	6/19/17	1,952.50		11
	0-002182-120-2	6/19/17	6/19/17	31.25		11
	0-002182-220-11	6/19/17	6/19/17	483.50		11
WSB WSB & ASSOCIATES				3,914.50		
XCEL XCEL ENERGY	551658714	6/26/17	6/26/17	70.50		4
XCEL XCEL ENERGY				70.50		
Report Total				33,205.35		

Debt Service Statement**City of Sunfish Lake**

7378 Jordon Ave S
Cottage Grove, MN 55016

Statement #:
Statement Date:

36286
June 9, 2017

Attn: Ann Lanoue City Treasurer

RE: \$330,000.00 General Obligation Improvement Bonds, Series 2014A

<u>Debt Service Date</u>	<u>CUSIP</u>	<u>Principal</u>	<u>Interest</u>	<u>Total Due</u>
08-01-2017	867349	\$0.00	\$3,267.50	\$3,267.50

Payment Instructions**WIRES due by July 31, 2017**

Wells Fargo Bank, San Francisco, CA
ABA #: 121000248
BNF: BTSC Paying Agent Account
Account #: 4126695238
Ref: 327150

CHECKS due by July 25, 2017

Make check payable to:
Bond Trust Services Corporation
Ref: 327150
Send to:
Bond Trust Services Corporation
Attn: Accounts Receivable
3060 Centre Pointe Drive, Suite 110
Roseville, MN 55113-1105

Please direct any questions to:
Accounts Receivable
(651) 209-1010

**For your convenience, multiple Statements/Invoices may be combined in one payment.
Thank you for your business!**



Debt Service Statement**City of Sunfish Lake**

7378 Jordon Ave S
Cottage Grove, MN 55016

Statement #:
Statement Date:

36285
June 9, 2017

Attn: Ann Lanoue City Treasurer

RE: \$350,000.00 General Obligation Improvement Bonds, Series 2009A

<u>Debt Service Date</u>	<u>CUSIP</u>	<u>Principal</u>	<u>Interest</u>	<u>Total Due</u>
08-01-2017	867349	\$0.00	\$2,707.50	\$2,707.50

Payment Instructions**WIRES due by July 31, 2017**

Wells Fargo Bank, San Francisco, CA
ABA #: 121000248
BNF: BTSC Paying Agent Account
Account #: 4126695238
Ref: 34960

CHECKS due by July 25, 2017

Make check payable to:

Bond Trust Services Corporation
Ref: 34960

Send to:

Bond Trust Services Corporation
Attn: Accounts Receivable
3060 Centre Pointe Drive, Suite 110
Roseville, MN 55113-1105

Please direct any questions to:

Accounts Receivable
(651) 209-1010

**For your convenience, multiple Statements/Invoices may be combined in one payment.
Thank you for your business!**





**BOND TRUST
SERVICES**

Paying Agent Fee Invoice

City of Sunfish Lake
7378 Jordon Ave S
Cottage Grove, MN 55016

Invoice #: 36942
Invoice Date: 6/9/2017

Attn: Ann Lanoue City Treasurer

Re: \$330,000.00 General Obligation Improvement Bonds, Series 2014A

Due Date: 8/1/2017	Paying Agent Fee: \$450.00
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Payment Instructions

Terms: Upon Receipt

Make check payable to:

Bond Trust Services
Corporation
Ref: 36942-PA

Send to:

Bond Trust Services
Corporation
Attn: Accounts Receivable
3060 Centre Pointe Drive,
Suite 110
Roseville, MN 55113-1105

Please direct any questions to:

Accounts Receivable
(651) 209-1010



16.10 Hurley 27 SunnysideLane
Fence

Date	Description	Deposit	Notices Lillie	Planner NAC	Engineer WSB
16-Dec	Deposit Ck 105737	1,200.00			
17-Jan	NAC Invoice 22728-2			751.55	
17-Feb	NAC Invoice 22777			248.66	
17-Feb	WSB Invoice 02182-150-7				187.50

1,200.00	-	1,000.21	187.50
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Total Expenses 1,187.71

Total Receipts 1,200.00

Balance owed to Customer 12.29

Issue refund to:
Elevation Homes
18312 Minnetonka Blvd.
Wayzata, MN 55391

XFINITY Connect

alanoue@comcast.net

[+ Font Size -](#)

Re: 27 Sunnyside Lane - Escrow per Monument

From : Joe Crowley <joe@elevationhomes.com>

Fri, Jun 16, 2017 10:17 AM

Subject : Re: 27 Sunnyside Lane - Escrow per Monument**To :** Ryan Grittman <rgrittman@nacplanning.com>**Cc :** Ann Lanoue (alanoue@comcast.net) <alanoue@comcast.net>

Thanks Ryan.

Can you share how the funds will be received? Check mailed or pick up?

Thanks!

On Jun 16, 2017, at 8:06 AM, Ryan Grittman <rgrittman@nacplanning.com> wrote:

Hi Ann,

Project number 211.01 - 16.10 is complete and you can release the remaining escrow.

Thanks!

-Ryan

From: Joe Crowley [<mailto:joe@elevationhomes.com>]**Sent:** Thursday, June 15, 2017 9:18 PM**To:** Ryan Grittman <rgrittman@nacplanning.com>**Subject:** 27 Sunnyside Lane - Escrow per Monument

Hey Ryan,

Can you relay how we receive the escrowed amount of \$1200 for our project on Sunfish Lake?

Thanks!

Joe Crowley | Project Director | **Elevation Homes** | 18312 Minnetonka Blvd.
Wayzata MN 55391**Mobile** 952.346.2495 **Direct** 952.346.2495 |joe@elevationhomes.com | www.elevationhomes.com

Catherine Iago
City Administrator, City of Sunfish Lake
City Clerk, City of Sunfish Lake

7/6/2017 10:58

INVOICE

Services rendered for the month of June 2017

City Administrator

City Administrator monthly services per Independent Contractor Agreement Addendum dated 1/3/2017

\$ 496.20
\$ 496.20

City Clerk

City Clerk monthly services per Employment Agreement Addendum dated 1/3/2017

\$ 1,157.90
\$ 1,157.90

City FICA 7.65%

Total Cost City Clerk-month

88.58
1,246.48

Calculation of net Check-City Clerk

Monthly services per employment agreement

Less Federal Income tax withheld

Less FICA withheld- 7.65%

Less State tax withheld

Total Withholdings

\$ (225.00)
(88.58)
(140.00)

1,157.90

(453.58)
\$ 704.32

Net check

City of Sunfish Lake
Wages and related withholdings

Detail of earned wages and related withholdings

Detail of earned wages and related withholdings	Annual	Monthly	Earned	Dec	Jan	Feb	Mar	Apr	May	June	Cum'l 1st qtr	July	Aug	Sept	Oct	Nov	Dec	Cum'l 4th Qtr	Cum'l 2017
Independent-Lago Consulting, LLC Contractor Administrator	4,457	372.24		481.75	486.20	486.20	486.20	486.20	486.20	486.20	1,459.60	486.20						486.20	3,458.85
	4,550	379.69																	
	4,550	381.06																	
	5,650	470.83																	
	10,632	886.00		1,124.17	1,157.90	1,157.90	1,157.90	1,157.90	1,157.90	1,157.90	3,473.70	1,157.90						1,157.90	8,071.87
Wages-City Clerk	10,645	933.72																	
Wages-City Clerk	11,770	980.83																	
FICA-7.65%	12,950	1,079.17																	
Federal Income Tax				86.00	88.58	88.58	88.58	88.58	88.58	88.58	265.74	88.58						88.58	617.48
State Income Tax				175.00	225.00	225.00	225.00	225.00	225.00	225.00	675.00	225.00						225.00	1,475.00
State Income Tax				140.00	140.00	140.00	140.00	140.00	140.00	140.00	420.00	140.00						140.00	980.00
State Income Tax				401.00	403.58	403.58	403.58	403.58	403.58	403.58	1,209.74	403.58						403.58	3,072.48
Total Withholdings				723.17	754.32	754.32	754.32	754.32	754.32	754.32	2,212.86	754.32						754.32	4,968.08
Net Check																			

Wages-Treasurer- Larous	Per hour	67.83																	
Wages-Treasurer- Larous	W/withholdings	18,500																	
FICA-7.65%																			
Federal Income Tax				122.85	126.53	126.53	126.53	126.53	126.53	126.53	379.61	126.53						126.53	862.03
State Income Tax				150.00	300.00	300.00	300.00	300.00	300.00	300.00	900.00	300.00						300.00	2,100.00
State Income Tax				150.00	150.00	150.00	150.00	150.00	150.00	150.00	450.00	150.00						150.00	1,050.00
State Income Tax				372.85	578.53	578.53	578.53	578.53	578.53	578.53	1,735.61	578.53						578.53	4,032.03
Net Check				1,072.85	1,072.85	1,072.85	1,072.85	1,072.85	1,072.85	1,072.85	3,218.61	1,072.85						1,072.85	7,680.61
Net Check				13.54	2.82	4.70	2.95	2.95	2.95	2.95	8.72	2.45						2.45	32.31
Net Check				28.50	18.50	18.50	18.50	18.50	18.50	18.50	55.50	18.50						18.50	138.50
Net Check				1,075.03	1,098.79	1,100.67	1,098.32	1,099.40	1,098.91	1,098.91	3,296.63	1,098.42						1,098.42	7,689.54

Taxable Wages minus PERSA

Consolidated																			
Wages	2,730.01	2,811.90	2,811.90	2,811.90	2,811.90	2,811.90	2,811.90	2,811.90	2,811.90	2,811.90	8,435.70	2,811.90						2,811.90	16,601.41
W/withholdings	475.00	525.00	525.00	525.00	525.00	525.00	525.00	525.00	525.00	525.00	1,575.00	525.00						525.00	3,575.00
FICA	208.80	215.11	215.11	215.11	215.11	215.11	215.11	215.11	215.11	215.11	645.33	215.11						215.11	1,499.51
Federal Income Tax	475.00	525.00	525.00	525.00	525.00	525.00	525.00	525.00	525.00	525.00	1,575.00	525.00						525.00	3,575.00
State Income Tax	260.00	260.00	260.00	260.00	260.00	260.00	260.00	260.00	260.00	260.00	780.00	260.00						260.00	2,030.00
Total Withholdings	973.80	980.11	1,020.11	1,020.11	1,020.11	1,020.11	1,020.11	1,020.11	1,020.11	1,020.11	3,060.33	1,020.11						1,020.11	7,104.51
Net Check	1,756.16	1,831.79	1,791.79	1,791.79	1,791.79	1,791.79	1,791.79	1,791.79	1,791.79	1,791.79	5,345.37	1,791.79						1,791.79	12,496.90

Unemployment not required until payment when a claim is filed

PERSA																			
PERSA- W/withholdings																			
PERSA- City contribution 7.25% (flat only)																			
Total PERSA contribution																			

IRS																			
Lago Fee withholding	86.00	88.58	88.58	88.58	88.58	88.58	88.58	88.58	88.58	88.58	265.74	88.58						88.58	617.48
Larous Fee withholding	122.85	126.53	126.53	126.53	126.53	126.53	126.53	126.53	126.53	126.53	379.61	126.53						126.53	862.03
Lago withholding	175.00	225.00	225.00	225.00	225.00	225.00	225.00	225.00	225.00	225.00	675.00	225.00						225.00	1,475.00
Larous withholding	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	900.00	300.00						300.00	2,100.00
FICA-city contribution	208.80	215.11	215.11	215.11	215.11	215.11	215.11	215.11	215.11	215.11	645.33	215.11						215.11	1,499.51
Total IRS deposit	892.69	960.22	965.22	965.22	965.22	965.22	965.22	965.22	965.22	965.22	2,865.64	965.22						965.22	6,574.62
State																			
Lago withholding	140.00	140.00	140.00	140.00	140.00	140.00	140.00	140.00	140.00	140.00	420.00	140.00						140.00	980.00
Larous withholding	150.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00	450.00	150.00						150.00	1,050.00
Due State	290.00	290.00	290.00	290.00	290.00	290.00	290.00	290.00	290.00	290.00	870.00	290.00						290.00	2,030.00

Ann P. Lanoue
City Treasurer

8010 Corey Path
Inver Grove Heights, MN 55076
651-338-3756
alanoue@comcast.net

7/6/2017 11:01

INVOICE

City of Sunfish Lake

Accounting services for June 2017 per Employment Addendum dated 1/3/2017

1,654.00

Postage expense

2.45

Supplies - printing @ \$.10 per page

18.50

1,674.95

1,674.95

Less Federal Income tax withheld

300.00

Less FICA

126.53

Less PERA withheld 0% (Exempt)

-

Less State tax withheld

150.00

Total Withholdings

(576.53)

Net check

1,098.42

Reconciliation to Treasurer Expense

Services

1,654.00

City FICA 7.65%

126.53

City Pera-0%

-

Total Treasurer

1,780.53

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Invoice #08168

Payment successful

Invoice details

Balance due \$0.00
Amount \$60.00
\$60.00 paid on 30 Jun 2017
Invoice # 08168
Date 30 Jun 2017
Origin [Member renewal](#)
Active
Invoiced to Ann Lanoue, City of Sunfish Lake
alanoue@comcast.net

Item	Amount
Powered by Bill Around Membership Website Software	

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Reimburse to Ann Lanoue

**LEVANDER,
GILLEN &
MILLER, P.A.**

ATTORNEYS AT LAW

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

Page: 1
May 31, 2017
Client # 18305E

PREVIOUS BALANCE	FEES	EXPENSES	COSTS	PAYMENTS	BALANCE
18305-00000 General Business 1,426.39	1,336.50	0.00	6.70	0.00	\$2,769.59
18305-00021 Street Improvement Project 2017: 2016-02 & 2016-03 890.75	716.00	0.00	0.00	0.00	\$1,606.75
18305-00022 Imp. Project 2017-02 - Charlton Rd Improvements 1,048.00	1,230.00	0.00	0.00	0.00	\$2,278.00
<u>3,365.14</u>	<u>3,282.50</u>	<u>0.00</u>	<u>6.70</u>	<u>0.00</u>	<u>\$6,654.34</u>

3289.20

LEVANDER,
GILLEN &
MILLER, P.A.

ATTORNEYS AT LAW

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

Page: 1
May 31, 2017
Client # 18305-00000E
Statement # 319

General Business

For Services Through 05/25/17

		RATE	HOURS	
04/28/2017	Review correspondence from Don Sterna on outlet improvement.	130.00	0.60	78.00
05/01/2017	Review of sewer connection agreement with Mendota Heights in relation to Charlton Road.	130.00	0.30	39.00
05/02/2017	Preparation for Sunfish Lake Council meeting.	130.00	1.50	195.00
	Sunfish Lake Council meeting.	130.00	2.50	325.00
05/19/2017	Review of upcoming Sunfish Lake agenda items.	130.00	1.00	130.00
05/22/2017	Investigate Sunfish Lake plat access question.	130.00	0.70	91.00
05/23/2017	Sunfish Lake agenda items.	130.00	1.00	130.00
	Timothy J. Kuntz		7.60	988.00
05/01/2017	Prepare and assemble materials and files for May 2nd Council meeting.	85.00	0.50	42.50
05/03/2017	Prepare nomination application documents for C.C. Ludwig Award for distribution to League of Minnesota Cities; prepare e-mail correspondence to League of Minnesota Cities sending nomination application documents; conference to review and discuss May 2nd Council meeting and follow-up; telephone call with City Clerk re resolutions from May 2nd meeting.	85.00	1.30	110.50
05/08/2017	Perform research on Minnesota DNR website re Hornbeam Lake; perform statute research re changing name of lake; prepare memo re process to change name of lake from "Hornbean Lake" to "Hornbeam Lake".	85.00	1.00	85.00
05/16/2017	Review information received from MN DNR re changing name of Hornbeam Lake; revise e-mail correspondence to Mayor and Councilmembers re same.	85.00	0.50	42.50
05/22/2017	Perform property records research on Dakota County Real Estate Inquiry			

City of Sunfish Lake

General Business

Page: 2

May 31, 2017

Client # 18305-00000E
Statement # 319

re 415 Salem Church Road.

RATE	HOURS	
85.00	0.40	34.00

05/23/2017 Review file from May Council meeting in preparation of June Council meeting; prepare e-mail correspondence to Ryan Gritman re issues pertaining to 415 Salem Church Road.

85.00	0.40	34.00
	4.10	348.50

Leah M. Rose

FOR CURRENT SERVICES RENDERED

11.70	1,336.50
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04/26/2017 Postage paid.

6.70

TOTAL COSTS

6.70

PREVIOUS BALANCE

\$1,426.39

BALANCE DUE

\$2,769.59

Client # 18305-00021E
Statement # 8

Street Improvement Project 2017: 2016-02 & 2016-03

05/01/2017 Memo to Steve Apfelbacher and Jessica Cook concerning bonding schedule.

RATE	HOURS	
130.00	0.30	39.00

Review of bond counsel resolutions.

130.00	0.50	65.00
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Memo on project reimbursements for general fund.

130.00	0.60	78.00
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05/02/2017 Telephone conference with Jessica Cook on sale of bond report.

130.00	0.50	65.00
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05/04/2017 Telephone call from Steve Apfelbacher and Jessica Cook.

130.00	0.30	39.00
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05/05/2017 Telephone conference with bond counsel.

130.00	0.30	39.00
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Timothy J. Kuntz

2.50	325.00
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City of Sunfish Lake

Street Improvement Project 2017: 2016-02 & 2016-03

Page: 3
May 31, 2017
Client # 18305-00021E
Statement # 8

RATE HOURS

04/26/2017	Review and revise Memo to Mayor and Councilmembers re award of bid for Project 2017-01; review and revise Minutes of Bid Opening on April 21, 2017 together with Proposed Resolution Accepting Bid and Awarding Contract for 2017-01 Street Improvement Project to Valley Paving, Inc. in the amount of \$299,952.42; prepare Memo to Mayor and Councilmembers related to Bonding for City Project 2017-01; prepare e-mail correspondence to Don Sterna re division of bid for Roanoke and Salem Church Road components; revise e-mail correspondence sending agenda materials for May 2nd Council meeting; prepare hard copies of agenda materials for May 2nd Council meeting and prepare for distribution to Mayor, Councilmembers and Consultants.	85.00	1.30	110.50
05/01/2017	Prepare e-mail correspondence to Jessica Cook and Steve Apfelbacher re Council meeting; prepare e-mail correspondence sending bond resolution to Council; prepare e-mail correspondence re reimbursements from bond proceeds; locate resolutions and affidavits from public hearing; prepare e-mail correspondence to bond counsel sending Resolution receiving the feasibility report and calling for a Public Hearing, Affidavit of mailing of notice for improvement hearing, Affidavit of publication of notice for improvement hearing and Resolution ordering the Project.	85.00	1.50	127.50
05/02/2017	Complete e-mail correspondence re reimbursement from bond proceeds; prepare e-mail correspondence sending revised bond resolution; prepare hard copies of same for distribution at Council meeting; prepare and assemble materials related to Project 2017-01 for Council meeting.	85.00	1.00	85.00
05/08/2017	Prepare updated project schedule/timeline for Project 2017-01. Leah M. Rose	85.00	0.80 4.60	68.00 391.00
	FOR CURRENT SERVICES RENDERED		7.10	716.00
	PREVIOUS BALANCE			\$890.75
	BALANCE DUE			<u>\$1,606.75</u>

City of Sunfish Lake

Imp. Project 2017-02 - Charlton Rd Improvements

Page: 4
May 31, 2017
Client # 18305-00022E
Statement # 2

		RATE	HOURS	
04/26/2017	Review of materials with regarding to bond issuance.	130.00	1.00	130.00
04/27/2017	Telephone conference with bond counsel office concerning issuance of bonds for project.	130.00	0.40	52.00
05/01/2017	Memo to City Engineer regarding Charlton Road.	130.00	0.30	39.00
	Review of Charlton Road Feasibility Report.	130.00	0.70	91.00
	Review correspondence concerning improvement of storm water outlet.	130.00	0.40	52.00
05/16/2017	Telephone conference with Don Sterna on written materials for open house on Charlton Road project.	130.00	0.40	52.00
05/17/2017	Memo to Jessica Cook and Steve Apfelbacher concerning funding of Charlton Road project.	130.00	0.30	39.00
05/24/2017	Draft template street easement; draft template drainage and utility easement.	130.00	1.50	195.00
	Preparation for citizen meeting.	130.00	0.50	65.00
	Attend citizen open-house meeting.	130.00	2.00	260.00
	Timothy J. Kuntz		7.50	975.00
05/01/2017	Prepare e-mail correspondence to Don Sterna sending background documents related to Charlton Road project.	85.00	0.20	17.00
05/08/2017	Prepare draft Permanent Drainage and Utility Easement and draft Permanent Street, Drainage and Utility Easement for open house; telephone call with City Clerk re May 24th open house.	85.00	0.80	68.00
05/16/2017	Conference call with Don Sterna re issues pertaining to open house and preparation of sample easements to handout at open house.	85.00	0.20	17.00
05/17/2017	Review and revise sample Permanent Street, Drainage and Utility Easement and sample Permanent Drainage and Utility Easement for May 24th open house; prepare e-mail correspondence to Jessica Cook re financial analysis that would show how much the Council is levying in taxes if it proceeds with the Charlton Road Project.	85.00	0.80	68.00

City of Sunfish Lake

Imp. Project 2017-02 - Charlton Rd Improvements

Page: 5
May 31, 2017
Client # 18305-00022E
Statement # 2

	RATE	HOURS	
05/24/2017			Review and revise Permanent Street, Utility and Drainage Easement template form; review and revise Permanent Drainage and Utility Easement template form; prepare copies of easements for distribution at open house.
	85.00	<u>1.00</u>	<u>85.00</u>
		3.00	255.00
		<u>10.50</u>	<u>1,230.00</u>
			FOR CURRENT SERVICES RENDERED
			PREVIOUS BALANCE
			\$1,048.00
			BALANCE DUE
			<u>\$2,278.00</u>
			TOTAL BALANCE DUE
			<u>\$6,654.34</u>

LEVANDER,
GILLEN &
MILLER, P.A.

ATTORNEYS AT LAW

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

Page: 1
May 31, 2017
Client # 93000E

PREVIOUS BALANCE	FEES	EXPENSES	COSTS	PAYMENTS	BALANCE
93000-10000 Criminal - DUI 71.50	309.50	0.00	0.00	0.00	\$381.00
93000-20000 Criminal - Traffic 462.50	247.00	0.00	0.00	0.00	\$709.50
93000-50000 Criminal - Miscellaneous 34.50	23.00	0.00	0.00	0.00	\$57.50
<u>568.50</u>	<u>579.50</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>\$1,148.00</u>

579.50

LEVANDER,
GILLEN &
MILLER, P.A.

ATTORNEYS AT LAW

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

Page: 1
May 31, 2017
Client # 93000-10000E
Statement # 252

Criminal - DUI

For Services Through 05/25/17

		RATE	HOURS	
05/03/2017	Review, research and/or analyze case disposition re Vilchis; draft jury trial preparation instruction form.	85.00	0.20	17.00
05/08/2017	Prepare files for jury trials re Vilchis.	85.00	0.10	8.50
05/11/2017	Prepare files for omnibus hearings re discovery response re Alvacora.	85.00	0.30	25.50
05/17/2017	Prepare files for omnibus hearings re prepare electronic evidence re Alvacora.	85.00	0.20	17.00
	Tam Casey		0.80	68.00
04/27/2017	Appearance in Dakota County District Court in Hastings for omnibus and admit-deny hearings regarding Vilchis.	115.00	0.30	34.50
05/05/2017	Analyze and prepare file for contested admit-deny hearing in Vilchis case.	115.00	0.40	46.00
05/15/2017	Appearance in Dakota County District Court in Hastings for jury trial in Vilchis case.	115.00	1.10	126.50
05/18/2017	Appearance in Dakota County District Court in Hastings for omnibus and admit-deny hearings regarding Morocho-Alvacora.	115.00	0.30	34.50
	David S. Kendall		2.10	241.50
	FOR CURRENT SERVICES RENDERED		2.90	309.50
	PREVIOUS BALANCE			\$71.50
	BALANCE DUE			<u>\$381.00</u>

City of Sunfish Lake

Criminal - Traffic

Page: 2

May 31, 2017

Client # 93000-20000E

Statement # 262

		RATE	HOURS	
05/08/2017	Conduct probation file reviews and/or prepare and e-file probation violation orders re Rivas.	85.00	<u>0.20</u>	<u>17.00</u>
	Tam Casey		0.20	17.00
05/02/2017	Analyze cases in preparation for pretrials and/or court trials.	115.00	0.20	23.00
05/04/2017	Appearance in Dakota County District Court in West St. Paul for pretrials.	115.00	0.50	57.50
05/09/2017	Analyze cases in preparation for pretrials and/or court trials.	115.00	0.10	11.50
05/17/2017	Appearance in Dakota County District Court in West St. Paul for arraignments.	115.00	<u>0.40</u>	<u>46.00</u>
	Tonetta T. Dove		1.20	138.00
05/10/2017	Appearance in Dakota County District Court in West St. Paul for arraignments.	115.00	<u>0.60</u>	<u>69.00</u>
	Bridget McCauley Nason		0.60	69.00
04/26/2017	Appearance in Dakota County District Court in West St. Paul for pretrials.	115.00	<u>0.20</u>	<u>23.00</u>
	Ariel A. Pittner		0.20	23.00
	FOR CURRENT SERVICES RENDERED		2.20	247.00
	PREVIOUS BALANCE			\$462.50
	BALANCE DUE			<u>\$709.50</u>

Client # 93000-50000E

Statement # 242

Criminal - Miscellaneous

		RATE	HOURS	
04/28/2017	Analyze April prosecution summary and file memo.	115.00	<u>0.20</u>	<u>23.00</u>

Living Sculpture Tree and Shrub Care, Inc.

Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

June 22, 2017

Invoice for Sunfish Lake City Forester Consultant Through 6-15-2017

5/22	Checked and cleared lake water outlets after a week of heavy rains, cleared branches from Charlton Road, cleared Harmon Park trail – 2.25 hr	\$127.46
5/24	Consultations with various City residents – 1 hr	\$56.65
5/30	Prepared burning permit for Altshuler – 0.5 hr	\$28.33
6/2	Drive through City to check street clearance, potential tree issues and cleared lake water outlets – 1 hr	\$56.65
6/2	Prepared burning permit for Baskfield – 0.5 hr	\$28.33
6/6	Council meeting preparation, Consultant meeting, and City Council meeting – 3.5 hr	\$198.28
6/7	Picked up and disposed of sofa dumped near sharp curve of Charlton Road near west end of Sunfish Lake -- 2 hr	\$113.30
6/11	Checked for storm damage along City streets and cleared some branches off roadways, confirmed that rainstorm had clogged the Sunfish Lake overflow outlet with gravel -- 2 hr	<u>\$113.30</u>
Total Due		\$722.30

Regards,

Jim Naves



NORTHWEST ASSOCIATED CONSULTANTS, INC.

4150 Olson Memorial Highway, Ste. 320, Golden Valley, MN 55422
Telephone: 763.231.2555 Website: www.nacplanning.com

INVOICE

Payable Upon Receipt - Unpaid Balances After 30 Days Subject to 1.5% Interest Per Month

CITY OF SUNFISH LAKE
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

June 01, 2017

In Reference To:

May 2017 Technical Assistance - Private Projects

Invoice No. 22995-1

	<u>Hrs/Rate</u>	<u>Amount</u>
<u>15.01 STOWELL VARIANCE / MINOR REVIEW - 389 Salem Church Rd</u>		
RG 5/15-5/16/17 Review application submittal after project extension/phone calls	3.50 68.00/hr	238.00
Subtotal of this Project:	[3.50	238.00]
TOTAL AMOUNT DUE THIS INVOICE:	3.50	\$238.00



NORTHWEST ASSOCIATED CONSULTANTS, INC.

4150 Olson Memorial Highway, Ste. 320, Golden Valley, MN 55422
Telephone: 763.231.2555 Website: www.nacplanning.com

INVOICE

Payable Upon Receipt - Unpaid Balances After 30 Days Subject to 1.5% Interest Per Month

CITY OF SUNFISH LAKE
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

June 01, 2017

In Reference To:
May 2017 Technical Assistance - Private Projects

Invoice No. 22995-2

	<u>Hrs/Rate</u>	<u>Amount</u>
<u>17.01 415 SALEM CHURCH ROAD MAJOR REVIEW NEW HOME - Fitzer</u>		
RG 5/3/17 Draft sections of planning report	1.90 68.00/hr	129.20
RG 5/9-5/11/17 Review revised plans/draft planning report	8.80 68.00/hr	598.40
RG 5/10-5/11/17 Prepare findings of fact for approval and denial/organize attachments for report	3.10 68.00/hr	210.80
RG 5/17-5/19/17 Phone call with Bob Moser re: Planning Commission meeting/plat review and email to City Attorney	0.60 68.00/hr	40.80
RG 5/25/17 Phone call from Bob Moser re: variance and home location on site	0.20 68.00/hr	13.60
Secretarial	2.80 53.00/hr	148.40
Expenses (mileage, communications, supplies, etc.)		218.03
Subtotal of this Project:	[17.40	1,359.23]
TOTAL AMOUNT DUE THIS INVOICE:	17.40	\$1,359.23



NORTHWEST ASSOCIATED CONSULTANTS, INC.

4150 Olson Memorial Highway, Ste. 320, Golden Valley, MN 55422
Telephone: 763.231.2555 Website: www.nacplanning.com

INVOICE

Payable Upon Receipt - Unpaid Balances After 30 Days Subject to 1.5% Interest Per Month

CITY OF SUNFISH LAKE
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

June 01, 2017

In Reference To:
May 2017 Technical Assistance - City Projects

Invoice No. 22996

	<u>Hrs/Rate</u>	<u>Amount</u>
<u>GENERAL</u>		
RG 5/1-5/3/17 General administration, phone calls, emails, etc.	0.90 58.00/hr	52.20
RG 5/1/17 Pre-application review for minor review for 8 Roanoke Road	1.80 58.00/hr	104.40
RG 5/2/17 Prepare public hearing notice for trash can ordinance	0.50 58.00/hr	29.00
RG 5/2/17 Prepare for and attend staff meeting and City Council meeting	5.40 58.00/hr	313.20
RG 5/8-5/9/17 Research height regulations in City for variance application	4.20 58.00/hr	243.60
RG 5/8-5/11/17 General administration, phone calls, ordinance research, emails, etc.	0.90 58.00/hr	52.20
RG 5/9/17 Phone call and email with Jim Moras re: 330 Salem Church Road minor review process	0.50 58.00/hr	29.00
RG 5/9/17 Phone call and email with Chris M. re: 2130 Charlton Road minor review process	0.50 58.00/hr	29.00
RG 5/9/17 Planning Commission packet preparation	0.60 58.00/hr	34.80



NORTHWEST ASSOCIATED CONSULTANTS, INC.

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Telephone: 763.231.2555 Website: www.nacplanning.com

CITY OF SUNFISH LAKE

Page 2

	<u>Hrs/Rate</u>	<u>Amount</u>
RG 5/15/17 Application review for 330 Salem Church Road/email correspondence with applicant/list of items needed for review/application incomplete	1.80 58.00/hr	104.40
RG 5/15-5/18/17 General administration, phone calls, emails, etc.	1.00 58.00/hr	58.00
RG 5/15-5/17/17 Email correspondence with Chris M. re: 2130 Charlton Road meeting setup/attend pre-application meeting re: 2130 Charlton Road	1.40 58.00/hr	81.20
RG 5/18/17 Prepare presentation for Planning Commission meeting	3.10 58.00/hr	179.80
RG 5/18/17 Attend site visit for 415 Salem Church Road and attend Planning Commission meeting	4.90 58.00/hr	284.20
RG 5/18/17 Phone call from City Forester re: 55 Salem Church Road	0.20 58.00/hr	11.60
RG 5/22/17 Begin drafting planning update	1.10 58.00/hr	63.80
RG 5/22-5/23/17 Research swimming pool fence requirements	2.20 58.00/hr	127.60
RG 5/24-5/25/17 General administration, phone calls, emails, etc.	0.80 58.00/hr	46.40
RG 5/24/17 Pre-application meeting for 2324 Angell Road fence replacement	0.30 58.00/hr	17.40
RG 5/24-5/25/17 Review Planning Commission minutes and comment	2.00 58.00/hr	116.00
Secretarial	3.80 45.00/hr	171.00
Expenses (mileage, communications, supplies, etc.)		147.87
Subtotal of this Project:	[37.90	2,296.67]



NORTHWEST ASSOCIATED CONSULTANTS, INC.

4150 Olson Memorial Highway, Ste. 320, Golden Valley, MN 55422
Telephone: 763.231.2555 Website: www.nacplanning.com

CITY OF SUNFISH LAKE

Page 3

		<u>Amount</u>
TOTAL AMOUNT DUE THIS INVOICE:	<u>37.90</u>	<u>\$2,296.67</u>



NORTHWEST ASSOCIATED CONSULTANTS, INC.

4150 Olson Memorial Highway, Ste. 320, Golden Valley, MN 55422
Telephone: 763.231.2555 Website: www.nacplanning.com

INVOICE

Payable Upon Receipt - Unpaid Balances After 30 Days Subject to 1.5% Interest Per Month

CITY OF SUNFISH LAKE
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

June 01, 2017

In Reference To:

May 2017 Technical Assistance - Comprehensive Plan (\$25,000)

Invoice No. 22997

	<u>Hrs/Rate</u>	<u>Amount</u>
<u>GENERAL</u>		
RG 5/1-5/5/17 Meeting at Dakota County with surrounding cities re: Comp Plan progress and each communities' needs/map update and insert/table update and text update	8.40 58.00/hr	487.20
RG 5/23/17 Update information and text throughout document	4.60 58.00/hr	266.80
Subtotal of this Project:	[13.00	754.00]
TOTAL AMOUNT DUE THIS INVOICE:	13.00	\$754.00

Budget Amount	\$25,000.00
Previously Billed	4,541.40
Remaining Budget	19,704.60
This Billing	754.00

GS1-437-2333

Date	Invoice #
5/31/2017	17-7005

Bill To	
City of Sunfish Lake c/o WSB & Associates 701 Xenia Ave So #300 Mpls, MN 55416	

Ship To

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
	Net 30		5/31/2017			
Quantity	Item Code	Description			Price Each	Amount
1	J-TM-LB	5-30 Graded Charlton Rd			145.00	145.00
3	J-TM-MG	Lowboy (Mobilization) Motorgrader			150.00	450.00
We appreciate your business!					TOTAL DUE	
Thank you					\$595.00	



701 Xenia Avenue South | Suite 300 | Minneapolis, MN 55416 | (763) 541-4800

June 19, 2017

Ann Lanoue
City of Sunfish Lake
8010 Corey Path
Inver Grove Heights, MN 55076

Re: May, 2017 Invoices

Dear Ann:

Enclosed are the invoices for professional engineering services during the month of May for the City of Sunfish Lake.

If you have any questions, please contact me at 763/541-4800.

Sincerely,

WSB & Associates, Inc.

A handwritten signature in blue ink, appearing to read "Donald W. Sterna", is written over the company name.

Donald W. Sterna, PE
Vice President

Enclosure(s)

cc: Mayor Richard A. Williams, Jr.

kc



701 Xenia Avenue South, Suite 300 | Minneapolis, MN 55416 | (763) 541-4800

City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

June 19, 2017
Project No: 0-001011-990
Invoice No: 221

Miscellaneous City Engineer Services
Professional Services from May 1, 2017 to May 31, 2017

Phase 000 Misc. City Engineer Services
Miscellaneous

	Hours	Rate	Amount	
Eckman, Eric	.25	125.00	31.25	
Engineer report				
Sterna, Donald	1.50	170.00	255.00	
Totals	1.75		286.25	
Total Labor				286.25
		Total this Task		\$286.25

Meetings

	Hours	Rate	Amount	
Eckman, Eric	1.00	125.00	125.00	
preapplication meeting for 2130 Charlton Rd				
Totals	1.00		125.00	
Total Labor				125.00
		Total this Task		\$125.00

Council Meetings
Field Services Billing
City Council Meeting

	3.0 Meetings @ 50.00	150.00	
Total Field Services		150.00	150.00
	Total this Task		\$150.00

SWPPP

	Hours	Rate	Amount	
Litsey, Meghan	2.00	89.00	178.00	
2016 MS4 annual report				
Totals	2.00		178.00	
Total Labor				178.00
		Total this Task		\$178.00

Administrative

Project	0-001011-990	SFLK - Misc. City Engineer Services	Invoice	221
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	Hours	Rate	Amount	
Hoff, Rochelle	1.00	78.00	78.00	
Utility Permit Application.				
Totals	1.00		78.00	
Total Labor				78.00
		Total this Task		\$78.00
		Total this Phase		\$817.25
		Total this Invoice		<u>\$817.25</u>

Comments: _____

Approved by:  _____

Reviewed by: Donald Sterna
Project Manager: Donald Sterna



701 Xenia Avenue South, Suite 300 | Minneapolis, MN 55416 | (763) 541-4800

City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

June 19, 2017
Project No: 0-001629-741
Invoice No: 5

Charlton 2016 Street Improvements

Professional Services from May 1, 2017 to May 31, 2017

Phase 01 Feasibility / Prel. Design
Project Mgmt

	Hours	Rate	Amount	
Hoff, Rochelle	2.75	78.00	214.50	
Totals	2.75		214.50	
Total Labor				214.50
		Total this Task		\$214.50

Design

	Hours	Rate	Amount	
Kochmann, Charles	5.00	135.00	675.00	
Sterna, Donald	5.00	170.00	850.00	
Totals	10.00		1,525.00	
Total Labor				1,525.00
		Total this Task		\$1,525.00

Report/Feas Study

	Hours	Rate	Amount	
Hoff, Rochelle	.50	78.00	39.00	
Totals	.50		39.00	
Total Labor				39.00
		Total this Task		\$39.00

Rsrch/Data Coll

	Hours	Rate	Amount	
Foster, Elizabeth	.50	78.00	39.00	
Totals	.50		39.00	
Total Labor				39.00
		Total this Task		\$39.00
		Total this Phase		\$1,817.50

Phase 02 Final Design
Final Design

	Hours	Rate	Amount	
Kochmann, Charles	1.00	135.00	135.00	
Totals	1.00		135.00	
Total Labor				135.00
		Total this Task		\$135.00
		Total this Phase		\$135.00
		Total this Invoice		<u>\$1,952.50</u>

Billings to Date

	Current	Prior	Total
Labor	1,952.50	25,824.75	27,777.25
Field Services	0.00	8,617.50	8,617.50
Totals	1,952.50	34,442.25	36,394.75

Comments: _____

Approved by:  _____

Reviewed by: Donald Sterna
 Project Manager: Donald Sterna



701 Xenia Avenue South, Suite 300 | Minneapolis, MN 55416 | (763) 541-4800

City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

June 19, 2017
Project No: 0-002182-120
Invoice No: 2

389 Salem Church Rd *15.01*
Professional Services from May 1, 2017 to May 31, 2017

Phase 000 389 Salem Church Rd
Plan Review

	Hours	Rate	Amount
Eckman, Eric	.25	125.00	31.25
Totals	.25		31.25
Total Labor			31.25
		Total this Task	\$31.25
		Total this Phase	\$31.25
		Total this Invoice	<u>\$31.25</u>

Billings to Date

	Current	Prior	Total
Labor	31.25	572.00	603.25
Totals	31.25	572.00	603.25

Comments: _____

Approved by: _____

Reviewed by: Donald Sterna
Project Manager: Donald Sterna



701 Xenia Avenue South, Suite 300 | Minneapolis, MN 55416 | (763) 541-4800

City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

June 19, 2017

Project No: 0-002182-240

Invoice No: 2

415 Salem Church Road

17.01

Professional Services from May 1, 2017 to May 31, 2017

Phase 000 415 Salem Church Road
Plan Review

	Hours	Rate	Amount	
Eckman, Eric	3.00	125.00	375.00	
Hoschka, Stacy	2.50	102.00	255.00	
Totals	5.50		630.00	
Total Labor				630.00
		Total this Task		\$630.00
		Total this Phase		\$630.00
		Total this Invoice		\$630.00

Billings to Date

	Current	Prior	Total
Labor	630.00	1,016.50	1,646.50
Totals	630.00	1,016.50	1,646.50

Comments:

Approved by:

Reviewed by: Donald Sterna

Project Manager: Eric Eckman



701 Xenia Avenue South, Suite 300 | Minneapolis, MN 55416 | (763) 541-4800

City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

June 19, 2017
Project No: 0-002182-220
Invoice No: 11

2017 Street Improvement Project
Professional Services from May 1, 2017 to May 31, 2017

Phase 1 Feasibility / Prel. Des.
Project Mgmt

	Hours	Rate	Amount	
Hoff, Rochelle	.75	78.00	58.50	
Totals	.75		58.50	
Total Labor				58.50
		Total this Task		\$58.50
		Total this Phase		\$58.50

Phase 2 Final Design
Final Design

	Hours	Rate	Amount	
Sterna, Donald	2.50	170.00	425.00	
Totals	2.50		425.00	
Total Labor				425.00
		Total this Task		\$425.00
		Total this Phase		\$425.00
		Total this Invoice		\$483.50

Billings to Date

	Current	Prior	Total
Labor	483.50	27,713.00	28,196.50
Field Services	0.00	1,836.50	1,836.50
Totals	483.50	29,549.50	30,033.00

Comments:

Approved by: 

Project	0-002182-220	SFLK - 2017 Street Improvement Project	Invoice	11
Reviewed by: Donald Sterna				
Project Manager: Eric Eckman				



MAILING ADDRESS	ACCOUNT NUMBER	DUE DATE
SUNFISH LAKE, CITY OF ATTN ANN LANOUE 8010 COREY PATH INVER GROVE HEIGHTS MN 55076-3358	51-6522337-8	07/24/2017
	STATEMENT NUMBER	STATEMENT DATE
	551658714	06/26/2017
		AMOUNT DUE
		\$70.50

QUESTIONS ABOUT YOUR BILL?

See our website: xcelenergy.com
 Email us at: Customerservice@xcelenergy.com
 Please Call: 1-800-481-4700
 Hearing Impaired: 1-800-895-4949
 Fax: 1-800-311-0050
 Or write us at: XCEL ENERGY
 PO BOX 8
 EAU CLAIRE WI 54702-0008

SUMMARY OF CURRENT CHARGES (detailed charges begin on page 2)

Other Recurring Charges	\$9.25
Current Charges	\$9.25

ACCOUNT BALANCE

Previous Balance	\$129.07
Payment Received	Check 06/09
	-\$67.82 CR
Balance Forward	\$61.25
Current Charges	\$9.25
Amount Due	\$70.50

INFORMATION ABOUT YOUR BILL

Thank you for your payment.

RETURN BOTTOM PORTION WITH YOUR PAYMENT • PLEASE DO NOT USE STAPLES, TAPE OR PAPER CLIPS



ACCOUNT NUMBER	DUE DATE	AMOUNT DUE	AMOUNT ENCLOSED
51-6522337-8	07/24/2017	\$70.50	

Please see the back of this bill for more information regarding the late payment charge. Pay on or before the date due to avoid assessment of a late payment charge.
 Make your check payable to XCEL ENERGY

JULY						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

AV 01 014732 73707B 51 A**5DGT



SUNFISH LAKE, CITY OF
 ATTN ANN LANOUE
 8010 COREY PATH
 INVER GROVE HEIGHTS MN 55076-3358



XCEL ENERGY
 P.O. BOX 9477
 MPLS MN 55484-9477

31 51072417 65223378 0000000092500000007050