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CITY OF SUNFISH LAKE, MN
STATEMENT OF REVENUES AND EXPENDITURES FOR ALL FUNDS
FOR THE TWO MONTHS ENDING FEBRUARY 28, 2017

	Current Mo Actual	Current Mo Budget	Percent	Year to Date Actual	Year to Date Budget	Percent
REVENUES						
GEN'L PROP TAXES-CUR	\$ 0.00	\$ 0.00	0.00	\$ 9,871.95	\$ 0.00	0.00
PERMITS & PLAN CHECK	560.00	2,000.00	28.00	1,589.00	4,000.00	39.73
CHARGES FOR CITY SER	0.00	250.00	0.00	0.00	500.00	0.00
FINES	144.96	83.00	174.65	623.23	166.00	375.44
BOND LEVY	0.00	0.00	0.00	952.06	0.00	0.00
INTEREST INCOME	477.74	500.00	95.55	1,008.60	1,000.00	100.86
SURCHARGE REVENUE	3.00	35.00	8.57	31.50	70.00	45.00
ASSESSMENT INCOME	0.00	0.00	0.00	172.78	0.00	0.00
ASSESSMENTS-INTEREST	0.00	0.00	0.00	13.87	0.00	0.00
TOTAL REVENUES	1,185.70	2,868.00	41.34	14,262.99	5,736.00	248.66
EXPENDITURES						
LEGISLATIVE						
COUNCIL EXPENSES	0.00	33.00	0.00	0.00	66.00	0.00
PRINTING/ADVERTISING	0.00	200.00	0.00	652.70	400.00	163.18
TOTAL LEGISLATIVE	0.00	233.00	0.00	652.70	466.00	140.06
EXECUTIVE						
MAYOR	0.00	73.00	0.00	0.00	146.00	0.00
CITY ADMINISTRATOR	496.20	450.00	110.27	992.40	900.00	110.27
TOTAL EXECUTIVE	496.20	523.00	94.88	992.40	1,046.00	94.88
CLERK						
CITY CLERK	1,246.48	1,248.00	99.88	2,492.96	2,495.00	99.92
ELECTIONS	0.00	792.00	0.00	0.00	1,583.00	0.00
POSTAGE	4.70	50.00	9.40	7.52	100.00	7.52
TOTAL CLERK	1,251.18	2,090.00	59.87	2,500.48	4,178.00	59.85
FINANCIAL ADMINISTRATION						
TREASURER	1,780.53	1,767.00	100.77	3,561.06	3,534.00	100.77
BANK CHARGES	3.00	10.00	30.00	33.00	20.00	165.00
TOTAL FINANCIAL ADMINI	1,783.53	1,777.00	100.37	3,594.06	3,554.00	101.13
LEGAL						
CITY ATTORNEY	3,414.00	2,833.00	120.51	7,118.86	5,666.00	125.64
TOTAL LEGAL	3,414.00	2,833.00	120.51	7,118.86	5,666.00	125.64
OTHER GENERAL GOVERNMENT						
CITY PLANNER	3,159.53	4,583.00	68.94	3,954.40	9,166.00	43.14
TOTAL OTHER GENERAL	3,159.53	4,583.00	68.94	3,954.40	9,166.00	43.14

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	Current Mo Actual	Current Mo Budget	Percent	Year to Date Actual	Year to Date Budget	Percent
PUBLIC SAFETY						
POLICE	8,516.50	8,516.00	100.01	17,033.00	17,033.00	100.00
FIRE	20,898.00	0.00	0.00	20,898.00	0.00	0.00
SIGNAL LIGHTING	16.52	0.00	0.00	16.52	0.00	0.00
TOTAL PUBLIC SAFETY	29,431.02	8,516.00	345.60	37,947.52	17,033.00	222.79
BUILDING INSPECTION						
BUILDING INSPECTOR	0.00	1,600.00	0.00	0.00	3,200.00	0.00
SEPTIC SYSTEM ADMINI	0.00	0.00	0.00	537.00	0.00	0.00
DUE TO CITY INSPECTOR	351.40	0.00	0.00	744.80	0.00	0.00
TOTAL BUILDING INSPE	351.40	1,600.00	21.96	1,281.80	3,200.00	40.06
PUBLIC WORKS						
CITY ENGINEER	3,420.25	2,667.00	128.24	5,048.75	5,333.00	94.67
CHARLTON RD EXPENSE	3,000.00	867.00	346.02	3,000.00	1,734.00	173.01
STREET LIGHTING	27.84	50.00	55.68	62.88	100.00	62.88
CAPITAL PROJECTS	19,317.75	0.00	0.00	19,317.75	0.00	0.00
SNOW REMOVAL-OTHER	3,300.00	5,000.00	66.00	10,715.00	10,000.00	107.15
TOTAL PUBLIC WORKS	29,065.84	8,584.00	338.60	38,144.38	17,167.00	222.20
NATURAL RESOURCES						
CITY FORESTER	1,331.31	1,633.00	81.53	2,178.00	3,266.00	66.69
FORESTRY EXPENSES	0.00	400.00	0.00	0.00	800.00	0.00
TOTAL NATURAL RESOU	1,331.31	2,033.00	65.48	2,178.00	4,066.00	53.57
MISCELLANEOUS						
MEMBERSHIPS	0.00	367.00	0.00	856.00	734.00	116.62
RENT	270.00	272.00	99.26	540.00	544.00	99.26
SUPPLIES	18.50	120.00	15.42	37.00	240.00	15.42
MISCELLANEOUS	0.00	0.00	0.00	175.00	0.00	0.00
TOTAL MISCELLANEOUS	288.50	759.00	38.01	1,608.00	1,518.00	105.93
BOND FUND INTEREST						
BOND INTEREST	0.00	0.00	0.00	0.00	6,497.00	0.00
TOTAL BOND INTEREST	0.00	0.00	0.00	0.00	6,497.00	0.00
SURCHARGE						
SURCHARGE PYMTS TO	0.00	0.00	0.00	64.45	105.00	61.38
TOTAL SURTAX	0.00	0.00	0.00	64.45	105.00	61.38
TOTAL EXPENDITURES	70,572.51	33,531.00	210.47	100,037.05	73,662.00	135.81
REVENUES OVER/UNDER	\$ (69,386.81)	\$ (30,663.00)	226.29	\$ (85,774.06)	\$ (67,926.00)	126.28

CITY OF SUNFISH LAKE, MN
 STATEMENT OF REVENUES AND EXPENDITURES FOR ALL FUNDS
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	Current Mo Actual	Current Mo Prior year	Percent	Year to Date Actual	Year to Date Prior year	Percent
REVENUES						
GEN'L PROP TAXES-CUR	\$ 0.00	\$ 0.00	0.00	\$ 9,871.95	\$ 9,935.45	99.36
PERMITS & PLAN CHECK	560.00	200.00	280.00	1,589.00	20,837.38	7.63
FINES	144.96	298.27	48.60	623.23	423.27	147.24
BOND LEVY	0.00	0.00	0.00	952.06	0.00	0.00
INTEREST INCOME	477.74	872.78	54.74	1,008.60	1,571.09	64.20
SURCHARGE REVENUE	3.00	0.00	0.00	31.50	1,055.86	2.98
ASSESSMENT INCOME	0.00	0.00	0.00	172.78	0.00	0.00
ASSESSMENTS-INTEREST	0.00	0.00	0.00	13.87	0.00	0.00
TOTAL REVENUES	1,185.70	1,371.05	86.48	14,262.99	33,823.05	42.17
EXPENDITURES						
LEGISLATIVE						
PRINTING/ADVERTISING	0.00	0.00	0.00	652.70	62.25	1,048.51
TOTAL LEGISLATIVE	0.00	0.00	0.00	652.70	62.25	1,048.51
EXECUTIVE						
CITY ADMINISTRATOR	496.20	501.00	99.04	992.40	963.50	103.00
TOTAL EXECUTIVE	496.20	501.00	99.04	992.40	963.50	103.00
CLERK						
CITY CLERK	1,246.48	1,258.01	99.08	2,492.96	2,419.74	103.03
POSTAGE	4.70	10.97	42.84	7.52	120.13	6.26
TOTAL CLERK	1,251.18	1,268.98	98.60	2,500.48	2,539.87	98.45
FINANCIAL ADMINISTRATION						
TREASURER	1,780.53	1,797.78	99.04	3,561.06	3,457.38	103.00
BANK CHARGES	3.00	0.00	0.00	33.00	0.00	0.00
TOTAL FINANCIAL ADMI	1,783.53	1,797.78	99.21	3,594.06	3,457.38	103.95
LEGAL						
CITY ATTORNEY	3,414.00	2,316.40	147.38	7,118.86	6,872.40	103.59
TOTAL LEGAL	3,414.00	2,316.40	147.38	7,118.86	6,872.40	103.59
OTHER GENERAL GOVERNMENT						
CITY PLANNER	3,159.53	3,196.49	98.84	3,954.40	5,940.97	66.56
TOTAL OTHER GENERAL	3,159.53	3,196.49	98.84	3,954.40	5,940.97	66.56

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PUBLIC SAFETY						
POLICE	8,516.50	8,479.17	100.44	17,033.00	16,625.00	102.45
FIRE	20,898.00	0.00	0.00	20,898.00	0.00	0.00
SIGNAL LIGHTING	16.52	0.00	0.00	16.52	0.00	0.00
TOTAL PUBLIC SAFETY	29,431.02	8,479.17	347.10	37,947.52	16,625.00	228.26
BUILDING INSPECTION						
SEPTIC SYSTEM ADMINI	0.00	0.00	0.00	537.00	0.00	0.00
DUE TO CITY INSPECTOR	351.40	64.00	549.06	744.80	18,116.48	4.11
TOTAL BUILDING INSPE	351.40	64.00	549.06	1,281.80	18,116.48	7.08
PUBLIC WORKS						
CITY ENGINEER	3,420.25	1,020.75	335.07	5,048.75	1,629.75	309.79
CHARLTON RD EXPENSE	3,000.00	1,180.00	254.24	3,000.00	1,180.00	254.24
STREET LIGHTING	27.84	40.33	69.03	62.88	77.82	80.80
SIGN MAIN/PAVEMENT	0.00	80.00	0.00	0.00	80.00	0.00
CAPITAL PROJECTS	19,317.75	0.00	0.00	19,317.75	0.00	0.00
SNOW REMOVAL-OTHER	3,300.00	0.00	0.00	10,715.00	0.00	0.00
TOTAL PUBLIC WORKS	29,065.84	2,321.08	1,252.25	38,144.38	2,967.57	1,285.37
NATURAL RESOURCES						
CITY FORESTER	1,331.31	0.00	0.00	2,178.00	450.50	483.46
WATER QUALITY MGMT	0.00	553.00	0.00	0.00	2,227.75	0.00
FORESTRY EXPENSES	0.00	1,403.75	0.00	0.00	1,403.75	0.00
TOTAL NATURAL RESOU	1,331.31	1,956.75	68.04	2,178.00	4,082.00	53.36
MISCELLANEOUS						
MEMBERSHIPS	0.00	0.00	0.00	856.00	514.00	166.54
RENT	270.00	220.00	122.73	540.00	440.00	122.73
SUPPLIES	18.50	18.50	100.00	37.00	160.13	23.11
MISCELLANEOUS	0.00	0.00	0.00	175.00	50.00	350.00
TOTAL MISCELLANEOUS	288.50	238.50	120.96	1,608.00	1,164.13	138.13
BOND FUND INTEREST						
TOTAL BOND INTEREST	0.00	0.00	0.00	0.00	0.00	0.00
SURTAX						
SURCHARGE PYMTS TO	0.00	0.00	0.00	64.45	149.26	43.18
TOTAL SURTAX	0.00	0.00	0.00	64.45	149.26	43.18
TOTAL EXPENDITURES	70,572.51	22,140.15	318.75	100,037.05	62,940.81	158.94
REVENUES OVER/UNDER	\$ (69,386.81)	\$ (20,769.10)	334.09	\$ (85,774.06)	\$ (29,117.76)	294.58

March 1, 2017

Budget

Revenues									
Property taxes - current	472,251	0	0	0	0	0	0	0	0
Property taxes - delinq	0	0	0	0	0	0	0	0	0
Grants	1,100	0	0	0	0	0	0	0	0
Other taxes	1,500	0	0	0	0	0	0	0	0
Gross permits & plan checks	24,000	0	0	0	0	0	0	0	0
Surcharge revenue	420	0	0	0	0	0	0	0	0
Pass thru fees - net	0	0	0	0	0	0	0	0	0
LGA	0	0	0	0	0	0	0	0	0
Charges for City services	3,000	0	0	0	0	0	0	0	0
Fines	1,000	0	0	0	0	0	0	0	0
Interest income	6,000	0	0	0	0	0	0	0	0
Special Assessments	16,643	0	0	0	0	0	0	0	0
Special Assessments-early pay	0	0	0	0	0	0	0	0	0
Bond Fund Levy	41,827	0	0	0	0	0	0	0	0
Bond proceeds	0	0	0	0	0	0	0	0	0
Interest income-bond fund	0	0	0	0	0	0	0	0	0
Total Revenues	569,741	13,077	1,186	5,469	2,868	2,868	2,868	2,868	2,868

Expenditures

[illegible]

March 1, 2017

**City of Sunfish Lake
Budget Analysis
General Fund
Year 2017**

	Actual JAN	Actual FEB	Estimated MAR	Estimated APR	Estimated MAY	Estimated JUNE	Estimated JULY	Estimated AUG	Estimated SEPT	Estimated OCT	Estimated NOV	Estimated DEC	TOTAL
Water quality/Comprehensive Plan	1,250	0	0	0	0	0	0	0	0	0	0	1,250	1,250
Insurance	2,800	0	0	0	0	0	0	2,800	0	0	0	0	2,800
Equipment repairs	0	0	0	0	0	0	0	0	0	0	0	0	0
Memberships	4,400	0	366	367	367	366	367	367	366	367	367	366	4,522
Rent	3,260	270	271	272	272	271	272	272	271	272	272	271	3,256
Office Supplies & Expense	1,440	18	120	120	120	120	120	120	120	120	120	120	1,237
Surcharge payments	420	64	105	105			105		120	105			379
Website Expenses	360											360	360
Misc expenses	0	175											175
Bond Interest	12,993	6,497	0		6,496			0				0	12,993
Bond Principal	66,000	0	0									0	66,000
Total expenditures	569,741	101,961	70,573	32,634	34,351	37,171	30,754	33,451	30,922	29,085	53,429	90,626	578,488
Net Cash Change	(66,884)	(66,387)	(26,862)	(29,766)	(31,488)	(34,302)	(258,476)	(50,583)	(28,053)	(26,217)	(50,561)	(178,802)	0

CITY OF SUNFISH LAKE
CASH ACCOUNT ACTIVITY-INCLUDES PETTY CASH
Year 2016

	WELLS FARGO			WELLS FARGO ADVISORS					Total
	Checking Account	Money Market	Investment	Investment	Investment	Cash	Investment	Investment	
BALANCE 12/31/2016									
Deposits	32,483	481,345							
Disbursements	1,536	11,023							
Transfers	(124,043)	(124,000)							
	124,000		150,000	100,000	100,000	0	100,000	0	864,780
BALANCE 1/31/2017									
Deposits	33,748	368,368							
Disbursements	708	10							
Transfers	(31,673)	(30,000)							
	30,000		150,000	100,000	100,000	0	100,000	0	753,068
BALANCE 2/28/2017									
	33,245	338,378	150,000	100,000	100,000	0	100,000	652	722,575

CITY OF SUNFISH LAKE

RETURN ON INVESTMENT

2016

Wells Fargo

Wells Fargo Advisors

	CHECKING ACCT	MONEY MARKET	Investment	Investment	Investment	Cash	Investment	Petty cash	Bond Fund	Construction Fund	2014	TOTAL CASH	TOTAL INTEREST	CUM'L
BEG CASH BAL- JAN 2017	32,483	481,345	100,000	150,000	100,000			300	652			864,780		
Monthly Rate			2.10%	1.20%	2.20%									
Monthly Interest														
BEG CASH BAL- FEB 2017	33,748	368,368	100,000	150,000	100,000			300	652			753,068		
Monthly Rate			2.10%	1.20%	2.20%									
Monthly Interest														
BEG CASH BAL- MAR 2017	33,245	338,378	100,000	150,000	100,000			300	652			722,575		

City of Sunfish Lake, MN

Account Reconciliation

As of Feb 28, 2017

10010000 - CASH-CHECKING

Bank Statement Date: February 28, 2017

Filter Criteria includes: Report is printed in Detail Format.

Beginning GL Balance			35,575.81
Add: Cash Receipts			30,707.96
Less: Cash Disbursements			(31,672.70)
Add (Less) Other			
Ending GL Balance			34,611.07
Ending Bank Balance			33,878.93
Add back deposits in transit			
Total deposits in transit			
(Less) outstanding checks			
	Oct 2, 2012	6517	(55.25)
	Sep 2, 2014	6989	(65.00)
	Sep 2, 2014	7003	(58.50)
	Jan 3, 2017	7554	(360.00)
	Jan 3, 2017	7564	(290.00)
	Feb 7, 2017	7586	(290.00)
	Feb 7, 2017	7590	(175.00)
Total outstanding checks			(1,293.75)
Add (Less) Other			
Total other			
Unreconciled difference			2,025.89
Ending GL Balance			34,611.07

City of Sunfish Lake
Balance Sheets and
Statements of Changes in Account Balances
As of 2/28/2017

ASSETS

	GENERAL ACCOUNT	SPECIAL REVENUE E- SURTAX	DEBT SERVICE ACCOUNT	TOTAL
Pooled Cash & Cash Equivalents	865,553.22	4,693.49	651.92	870,898.63
Interest Receivable	9,280.08			9,280.08
Pass Through Fee Expense-Escrow Balances	53,713.36	-		53,713.36
Taxes Receivable - Current	-			-
Taxes Receivable - Delinquent	-			-
Special Assessments Receivable - Current	-		56,892.49	56,892.49
Special Assessments Receivable - Delinquent	-		522.40	522.40
TOTAL SHORT TERM ASSETS	928,546.66	4,693.49	58,066.81	991,306.96
<i>Amortized Value of Projects Funded by Bonds</i>				
TOTAL ASSETS	928,546.66	4,693.49	58,066.81	991,306.96

LIABILITIES

	CURRENT	LONG TERM	TOTAL	
Payables	70,569.51	-	70,569.51	
Deferred Compensation	-	-	-	
Bonds payable		219,000.00	219,000.00	
Amortized Debt Service	-	66,990.00	66,990.00	
SubTotal-Short Term	70,569.51	285,990.00	356,559.51	
Account Balances Inc Surtax Net of Short Term Liabilities		-	-	
TOTAL LIABILITIES	70,569.51	285,990.00	356,559.51	
Transfers between funds	-	-	-	
Fund Balances	857,977.15	4,693.49	(227,923.19)	634,747.45
Total Liabilities & Fund Balances	928,546.66	4,693.49	58,066.81	991,306.96

	GENERAL ACCOUNT	SPECIAL REVENUE E- SURTAX	UNAMOR- TIZED DEBT	GRAND TOTAL
CHANGES IN ACCOUNT BALANCES				
Account Balances - Beginning of Year	927,364.15	4,693.49	(227,923.19)	704,134.45
Incr(Decr) from Operations	(69,387.00)	-	-	(69,387.00)
Account Balances - End of Month	857,977.15	4,693.49	(227,923.19)	634,747.45

Summary of Cash

Operating Accounts	Schedule	
Wells Fargo Checking	1/4	33,244.93
Wells Fargo Bond Checking	2/4	651.92
Petty Cash imprest fund		300.00
Subtotal-operating accounts		34,196.85

Investments

Wells Fargo Advisors	3/4	350,000.00
Wells Fargo Savings	2/4	338,378.53
Subtotal investments	4/4	688,378.53

Total Cash-operating and investments		722,575.38
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WELLS FARGO

Account Summary

BUS CHECKING - PUBLIC FUNDS
...8218

\$33,244.93
Available balance

- View Activity
- Transfer Money
- Send Money
- View Statements
- Manage Alerts

BUS CHECKING - PUBLIC FUNDS
...8319

\$651.92
Available balance

- View Activity
- Transfer Money
- Send Money
- View Statements
- Manage Alerts

BUS MARKET RT - PUBLIC
FUNDS
...8043

\$338,378.53
Available balance

- View Activity
- Transfer Money
- Send Money
- View Statements
- Manage Alerts

*Account Disclosures

Deposit products offered by Wells Fargo Bank, N.A. Member FDIC.

 Equal Housing Lender

Welcome

Your last sign on
was February 27, 2017

[View or send messages](#)

[Sign Off](#)

Assets

Cash accounts

\$372,275.38

Total assets \$372,275.38

WELLS FARGO ADVISORS

Portfolio

*3834
*3834

TOTAL VALUE
\$353,657

TODAY'S CHANGE
\$0 (0.00%)

Priced as of Previous Market Close

Fixed Income

Description	CUSIP	Maturity Date	Face Value	Estimated Price/ Priced as of	Estimated Market Value ▼	Unreal. Gain/Loss	Estimated Annual Income	S&P/Moody's Rating
WELLS FARGO BANK NA CD SIOUX FALLS SD ⊕ ACT/365 FDIC INSURED CPN 1.200% DUE 11/02/18 DTD 11/02/16 FC 12/02/16	949763CK0	11/02/2018	\$150,000.00	99.74% 02/24/2017	\$149,604.00	-\$396.00 -0.26%	\$1,800.00	NR
GOLDMAN SACHS BK USA CD NEW YORK NY ⊕ ACT/365 FDIC INSURED CPN 2.200% DUE 01/14/20 DTD 01/14/15 FC 07/14/15	38148JHB0	01/14/2020	\$100,000.00	101.00% 02/24/2017	\$100,999.00	+\$999.00 +1.00%	\$2,200.00	NR
COMENITY BANK CD WILMINGTON DE ⊕ ACT/365 JUMBO CD FDIC INSURED CPN 2.100% DUE 08/26/19 DTD 08/26/15 FC 09/26/15	99000NXV8	08/26/2019	\$100,000.00	100.61% 02/22/2017	\$100,611.00	+\$611.00 +0.61%	\$2,100.00	NR

Fixed Income Total

\$351,214.00 +\$1,214.00 \$6,100.00
+0.35%

Cash, Cash Alternatives and Margin

Account ▲

⊕ *3834 *3834

Cash Balance

\$2,443.06

INVESTMENTS

2/28/2017 12:01

CITY OF SUNFISH LAKE
INVESTMENT SCHEDULE
2/28/2017

	WELLS FARGO ADVISORS INVESTMENTS	WELLS FARGO ADVISORS CASH ACCOUNT	WELLS FARGO SAVINGS
BEGINNING BAL	350,000.00	2,111.82	368,368.74
TOTAL	720,480.56		
INTEREST EARNED	467.95		
PURCHASES	-		
REDEMPTIONS	-		
RECEIPTS-INTEREST	341.03	331.24	9.79
RECEIPTS- TAX DISTRIBUTION/FINES	-		
TRANSFER FROM SAVINGS	(30,000.00)		(30,000.00)
TRANSFER TO/FROM CHECKING	-		-
ENDING BALANCE	690,821.59	2,443.06	338,378.53

	Wells Fargo	Commnity Bank	Goldman Sachs
TOTAL	350,000.00	100,000.00	100,000.00
CDS	150,000.00	8/26/2019	1/14/2020
MATURITY/CALLED	11/2/2018	2.10%	2.20%
RATE	1.20%	8/26/2015	1/6/2015
PURCHASED	10/17/2016	100,000.00	100,000.00
MATURED CD	150,000.00		
ACCRUED INTEREST	522.74	3,014.79	4,556.71
	8,562.19	3,175.89	4,725.48
DIFFERENCE	467.95	161.10	168.77
PRINCIPAL	150,000.00	100,000.00	100,000.00
CASH RECD ABOVE	1.20%	2.10%	2.20%
DAYS INTEREST EARNED	134	552	784
INTEREST EARNED	1,276.93	3,175.89	4,725.48

CITY OF MENDOTA HEIGHTS

FINAL FIRE BILLINGS YEAR 2017

February 27, 2017

Adj. 2015 Billed	\$474,615	
Actual	\$420,108	\$ (54,507)
2017 Budget		\$ 490,189
Relief Association		\$ 126,000
Equip. Depreciation		\$ 111,358
Total Expense		\$ <u>673,040</u>

Billing Formula

	<u>2015</u>	<u>%</u>	<u>Calls 14/15</u>	<u>%</u>	<u>Averages</u>
Mendota Hts	\$2,097,912,100	84.04	477	84.28	84.16
Sunfish Lake	182,378,700	7.30	29	5.12	6.21
Lilydale	178,620,700	7.15	46	8.13	7.64
Mendota	<u>37,757,900</u>	<u>1.51</u>	<u>14</u>	<u>2.47</u>	<u>1.99</u>
	\$2,496,669,400	100.00	566	100.00	100.00

Billings

Sunfish Lake	\$41,796
Lilydale	\$51,420
Mendota	\$13,394

$$\div 2 = 20,898$$

Customer Invoice

As of: 02/10/2017

Customer: P0013253

Amount Due: \$16.52



Make Checks Payable To:
Dakota County Financial Services
1590 Highway 55
Hastings, MN 55033

Page 1 of 1

HWY****WE ACCEPT PARTIAL PAYMENTS****

City of Sunfish Lake MN
C/O ANN LANOUE, TREASURER
8010 COREY PATH
INVER GROVE HEIGHTS, MN 55076

Payment Amount: \$ _____
___ Check ___ Money Order ___ Visa ___ Mastercard
Credit Card: _____
Cardholder's Name: _____
Billing Address: _____
Expiration Date: _____ 3 Digit Security Code: _____
Contact Phone: _____
Signature: _____

DETACH AT DOTTED LINE AND RETURN TOP PORTION WITH YOUR PAYMENT

<u>Date</u>	<u>Transaction</u>	<u>Reference</u>	<u>Amount</u>	<u>Balance</u>
		Prior Balance as of 1/12/2017:	0.00	
01/18/2017	4th Qtr'16 Utilities		16.52	16.52

Current	31-60 Days	61-90 Days	Over 90 Days	Total Due
16.52	0.00	0.00	0.00	16.52

Customer Invoice

As of: 02/10/2017

Customer: P0013253

Amount Due: \$16.52

Due by 3/20/2017

HWY

Dakota County Financial Services
1590 Highway 55
Hastings, MN 55033

Questions? Please contact:
Lisa
651-438-4637 HWY

Date	Reference	PEID	Name	Description	Check No	Check Date	Amount	Sub Total
				City of Sunfish Lake				
10/17/2016	09/20 302323838	P0009792	XCEL ENERGY	Sunfish Lake CR63/Hwy 110	50071315	10/18/2016	5.90	
11/15/2016	10/19 302323838	P0009792	XCEL ENERGY	Sunfish Lake CR63/Hwy 110	50072664	11/16/2016	5.36	
12/13/2016	11/17 302323838	P0009792	XCEL ENERGY	Sunfish Lake CR63/Hwy 110	50073940	12/14/2016	5.26	
				Total Due 4th Qtr Utilities				16.52



PO Box 2473
Inver Grove Heights, MN 55076

Bill To
Sunfish Lake

If this invoice is not paid in full within 30 days From the date of service, it will incur interest at the rate of 18% per annum, plus all cost of collection including reasonable attorney's fees and court costs.

\$2,000.00



EXECUTIVE
CONTRACTORS
INC

Invoice

PO Box 2473
Inver Grove Heights, MN 55076

Date	Invoice #
2/13/2017	32

Bill To
Sunfish Lake

Terms
Net 30

Quantity	Description	Rate	Amount
	2011 JD 110TLB Tractor	500.00	500.00
	2015 JD Tractor 257	500.00	500.00
	Ditch on Charlton	0.00	0.00
	1998 AT9513 Dump	0.00	0.00

If this invoice is not paid in full within 30 days From the date of service, it will incur interest at the rate of 18% per annum, plus all cost of collection including reasonable attorney's fees and court costs.

Total	\$1,000.00
--------------	------------



**EXECUTIVE
CONTRACTORS
INC**

PO Box 2473
Inver Grove Heights, MN 55076

Invoice

Date	Invoice #
2/15/2017	570

Bill To
Sunfish Lake

Terms	Job No.
Net 30	Jan. Feb.

Serviced	Description	Hours	Rate	Amount
1/16/2017	Spreading Salt / Sand Hourly Rate	2	75.00	150.00
1/16/2017	Price of Salt / Sand (Ton)	2	70.00	140.00
1/17/2017	Plowing Hourly Rate	6	85.00	510.00
1/18/2017	Plowing Hourly Rate	1.5	85.00	127.50
1/25/2017	Plowing Hourly Rate	4	85.00	340.00
1/25/2017	Plowing Hourly Rate	4	85.00	340.00
1/25/2017	1997 FORD L8000 SALT TRUCK	0	0.00	0.00
1/25/2017	Salt / Sand Per Ton	1	70.00	70.00
1/25/2017	Spreading Hourly Rate	1	75.00	75.00
1/26/2017	1997 FORD L8000 SALT TRUCK	0	0.00	0.00
1/26/2017	Spreading Hourly Rate	1.5	75.00	112.50
1/26/2017	Salt / Sand Per Ton	1.5	70.00	105.00
1/27/2017	1997 FORD L8000 SALT TRUCK	0	0.00	0.00
1/27/2017	Spreading Hourly Rate	1	75.00	75.00
1/27/2017	Salt Per Ton	3	150.00	450.00
1/30/2017	1997 FORD L8000 SALT TRUCK	0	0.00	0.00
1/30/2017	Salt Per Ton	2	150.00	300.00
1/30/2017	Spreading Hourly Rate	1	75.00	75.00
1/31/2017	Salt / Sand Per Ton	2	70.00	140.00
1/31/2017	Spreading Hourly Rate	1	75.00	75.00
2/7/2017	Salt / Sand Per Ton	2	70.00	140.00
2/7/2017	Spreading Hourly Rate	1	75.00	75.00

Remit to: Executive Contractors Inc
PO Box 2473
Inver Grove Heights, MN 55076

Total \$3,300.00

If this invoice is not paid in full within 30 days from the date of service, it will incur interest at the rate of 18% per annum, plus all cost of collection including reasonable attorney's fees and court costs.

Catherine Iago
City Administrator, City of Sunfish Lake
City Clerk, City of Sunfish Lake

2/27/2017 14:08

INVOICE

Services rendered for the month of February 2017

City Administrator

City Administrator monthly services per Independent Contractor Agreement Addendum dated 1/3/2017

\$ 496.20

\$ 496.20

City Clerk

City Clerk monthly services per Employment Agreement Addendum dated 1/3/2017

\$ 1,157.90

\$ 1,157.90

City FICA 7.65%

88.58

Total Cost City Clerk-month

1,246.48

Calculation of net Check-City Clerk

Monthly services per employment agreement

1,157.90

Less Federal Income tax withheld

\$ (225.00)

Less FICA withheld- 7.65%

(88.58)

Less State tax withheld

(140.00)

Total Withholdings

(453.58)

Net check

\$ 704.32

Ann P. Lanoue, CPA (Inactive)

City Treasurer

8010 Corey Path.
Inver Grove Heights, MN 55076
651-338-3756
alanoue@comcast.net

2/27/2017 17:14

INVOICE

City of Sunfish Lake

Accounting services for February 2017 per Employment Addendum dated 1/3/2017

1,654.00

Postage expense

4.70

Supplies - printing @ \$.10 per page

18.50

1,677.20

1,677.20

Less Federal Income tax withheld

300.00

Less FICA

126.53

Less PERA withheld 0% (Exempt)

-

Less State tax withheld

150.00

Total Withholdings

(576.53)

Net check

1,100.67

Reconciliation to Treasurer Expense

Services

1,654.00

City FICA 7.65%

126.53

City Pera-0%

-

Total Treasurer

1,780.53

**LEVANDER,
GILLEN &
MILLER, P.A.**

ATTORNEYS AT LAW

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

Page: 1
January 31, 2017
Client # 18305E

PREVIOUS BALANCE	FEES	EXPENSES	COSTS	PAYMENTS	BALANCE
18305-00000 General Business					<u>5091.36</u>
5,646.93	2,008.50	0.00	0.00	-2,654.07	\$5,001.36
18305-00021 Street Improvement Project 2017: 2016-02 & 2016-03					
582.00	723.00	0.00	0.00	-582.00	\$723.00
<u>6,228.93</u>	<u>2,731.50</u>	<u>0.00</u>	<u>0.00</u>	<u>-3,236.07</u>	<u>\$5,724.36</u>
					<u>5814.36</u>

2731.50

LEVANDER,
GILLEN &
MILLER, P.A.

ATTORNEYS AT LAW

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

Page: 1
January 31, 2017
Client # 18305-00000E
Statement # 312

General Business

For Services Through 01/25/17

		RATE	HOURS	
12/27/2016	Review of Coss property issue.	130.00	0.30	39.00
12/29/2016	Review upcoming agenda items.	130.00	1.00	130.00
	Prepare letter response dealing with Coss property.	130.00	0.50	65.00
01/03/2017	Preparation for Sunfish Lake Council meeting.	130.00	1.00	130.00
	Regular Sunfish Lake Council meeting and follow-up.	130.00	1.00	130.00
01/04/2017	Follow-up to Sunfish Lake agenda items.	130.00	1.00	130.00
01/12/2017	Preparation of background and orientation materials for meeting with newly elected councilmember.	130.00	1.00	130.00
	Preparation for meeting with councilmember.	130.00	0.40	52.00
	Meeting with and orientation of new councilmember and follow-up.	130.00	4.00	520.00
01/25/2017	Preliminary review of upcoming agenda items.	130.00	1.00	130.00
	Timothy J. Kuntz		11.20	1,456.00
12/27/2016	Prepare Memo to Mayor and Council re acting Mayor for 2017; prepare Memo and Resolution approving official newspaper for 2017; prepare Memo and Resolution approving fund depositories for 2017; prepare e-mail correspondence to Mayor Williams re salary adjustments for 2017; prepare Memo and Resolution approving employment agreement addenda for 2017; prepare Addendum No. 10 to Employment Agreement between the City of Sunfish Lake and Catherine Iago for City Clerk Services; prepare Addendum No. 8 to Independent Contractor Agreement between the City of Sunfish Lake and Iago Consulting, LLC for Administrative Services; prepare Addendum No. 4 to Employment Agreement between the City of Sunfish Lake and Ann Lanoue for City			

City of Sunfish Lake

General Business

Page: 2

January 31, 2017

Client # 18305-00000E

Statement # 312

		RATE	HOURS	
	Treasurer Services; prepare Addendum No. 8 to Independent Contractor Agreement between the City of Sunfish Lake and Living Sculpture Tree and Shrub Care, Inc. for City Forester Services; prepare e-mail correspondence sending agenda items related to acting Mayor for 2017; prepare e-mail correspondence sending agenda items relating to official newspaper and fund depositories for 2017; prepare e-mail correspondence sending agenda items related to employment agreement addenda for 2017; conference to discuss January City Council meeting; telephone call from Mayor Park re letter to Virginia Coss; prepare draft letter to Virginia Coss re dispute with Brackey.	85.00	2.50	212.50
12/28/2016	Review and revise Memo, Resolution and Employment Agreement Addenda to incorporate 2017 salary increase; review and revise e-mail correspondences sending agenda materials for January 3rd Council meeting; prepare e-mail correspondence to City Clerk re revisions to Council meeting minutes from December meeting; revise correspondence to Virginia Coss from Mayor Park; prepare e-mail correspondence sending same; telephone call with City Clerk re revisions to December Council meeting minutes; prepare e-mail correspondence re same; prepare hard copies of agenda materials for distribution to Mayor, Councilmembers and Consultants.	85.00	2.00	170.00
01/03/2017	Prepare for January 3rd Council meeting; prepare execution copies of resolutions for Council meeting; prepare e-mail correspondence to Councilmember O'Leary re newly elected official meeting.	85.00	1.00	85.00
01/04/2017	Conference to review and discuss agenda items from January 3rd Council meeting and follow-up related to February Council meeting; prepare e-mail correspondence to Councilmember O'Leary sending Council meeting dates for 2017.	85.00	0.70	59.50
	Leah M. Rose		6.20	527.00
12/29/2016	Prepare letter to Virginia Coss; prepare email correspondence to Mayor regarding same.	85.00	0.30	25.50
	Cindy Holzmer		0.30	25.50
	FOR CURRENT SERVICES RENDERED		17.70	2,008.50
	PREVIOUS BALANCE			\$5,646.93

City of Sunfish Lake

General Business

Page: 3

January 31, 2017

Client # 18305-00000E
Statement # 312

01/04/2017	Payment Received	-2,654.07
	BALANCE DUE	<u>\$5,001.36</u>

Client # 18305-00021E
Statement # 4

Street Improvement Project 2017: 2016-02 & 2016-03

		RATE	HOURS	
01/04/2017	Memo to Planner Ryan Gritman and Engineer Don Sterna concerning Planning Commission review of improvement project in relation to comprehensive plan.	130.00	0.50	65.00
	Review correspondence on upcoming open house.	130.00	0.40	52.00
01/10/2017	Draft notice of public hearing and review of background materials. Timothy J. Kuntz	130.00	1.00	130.00
			1.90	247.00
01/03/2017	Conference to discuss Notice of Improvement Hearing for February 7th meeting.	85.00	0.30	25.50
01/04/2017	Prepare e-mail correspondence to Planner re issues pertaining to capital improvement plan and planning commission approval; prepare e-mail correspondence to Engineer re notice of open house; prepare draft Notice of Public Improvement Hearing; prepare draft letters to landowners enclosing Notice of Public Improvement Hearing.	85.00	1.80	153.00
01/09/2017	Prepare memo to Mayor and Councilmembers for public improvement hearing on February 7th; prepare Resolution Ordering Project 2017-01; prepare Resolution Ordering Advertisement for Bids; prepare agenda for February 7th public hearing; prepare summary of project for February 7th hearing.	85.00	1.50	127.50
01/10/2017	Prepare e-mail correspondence sending agenda items for February 7th hearing; conference to review and revise Notice of Public Improvement Hearing and letter to landowner; revise Notice of Public Improvement			

City of Sunfish Lake

Street Improvement Project 2017: 2016-02 & 2016-03

Page: 4
January 31, 2017
Client # 18305-00021E
Statement # 4

		RATE	HOURS	
	Hearing; revise letters to affected landowners; prepare hard copies of letters to affected landowners; prepare e-mail correspondence to Mayor and Council sending Notice and sample letter to affected landowners; prepare letters to be mailed to affected landowners.	85.00	1.50	127.50
01/11/2017	Complete preparation of mailing letters to affected landowners enclosing Notice of Public Hearing; prepare e-mail correspondence to St. Anne's Church and Mike Hovey re posting Notice of Public Hearing at St. Anne's and on the City website.	85.00	0.50	42.50
	Leah M. Rose		5.60	476.00
	FOR CURRENT SERVICES RENDERED		7.50	723.00
	PREVIOUS BALANCE			\$582.00
01/04/2017	Payment Received			-582.00
	BALANCE DUE			<u>\$723.00</u>
	TOTAL BALANCE DUE			<u>\$5,724.36</u>

**LEVANDER,
GILLEN &
MILLER, P.A.**

ATTORNEYS AT LAW

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

Page: 1
January 31, 2017
Client # 93000E

PREVIOUS BALANCE	FEES	EXPENSES	COSTS	PAYMENTS	BALANCE
93000-10000 Criminal - DUI 389.20	257.50	0.00	61.80	-217.70	\$490.80
93000-20000 Criminal - Traffic 799.00	317.00	0.20	0.00	-394.50	\$721.70
93000-30000 Criminal - Violent Crime/Persons 0.00	11.50	0.00	0.00	0.00	\$11.50
93000-50000 Criminal - Miscellaneous 80.50	34.50	0.00	0.00	-34.50	\$80.50
<u>1,268.70</u>	<u>620.50</u>	<u>0.20</u>	<u>61.80</u>	<u>-646.70</u>	<u>\$1,304.50</u>

682.50

LEVANDER,
GILLEN &
MILLER, P.A.

ATTORNEYS AT LAW

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

Page: 1
January 31, 2017
Client # 93000-10000E
Statement # 248

Criminal - DUI

For Services Through 01/25/17

		RATE	HOURS	
01/03/2017	Prepare electronic evidence for defense attorney re Overby.	85.00	0.20	17.00
01/11/2017	Review, research, respond and/or prepare correspondence related to criminal files including emails to and from state patrol and defense attorney re Overby charging jurisdiction referral.	85.00	0.20	17.00
01/12/2017		85.00		0.00
	Conduct MNCIS checks re pre-sentencing case status re Alvacora.	85.00	0.10	8.50
01/16/2017	Prepare files for pre-sentencing contested hearings re Guion.	85.00	0.10	8.50
01/24/2017	Prepare files for omnibus hearings re Vilchis; draft file information form and 7.01 notice; efile 7.01 notice.	85.00	0.30	25.50
01/25/2017	Telephone conferences defense attorney re Overby; conduct MNCIS research to determine case status.	85.00	0.10	8.50
	Tam Casey		1.00	85.00
01/04/2017	Review and analysis of police reports for charging decisions; prepare formal complaint in Overby case.	115.00	0.20	23.00
	Bridget McCauley Nason		0.20	23.00
01/24/2017	Analyze and prepare file for contested omnibus hearing in Guion criminal vehicular operation case; memo to staff attorney regarding reliance upon medical records and related documentation to establish probable cause.	115.00	0.50	57.50
	David S. Kendall		0.50	57.50
01/20/2017	Analyze and prepare file for contested omnibus hearing in Guion case.	115.00	0.30	34.50
01/23/2017	Analyze and prepare file for contested omnibus hearing in Guion case.	115.00	0.30	34.50

City of Sunfish Lake

Criminal - DUI

Page: 2

January 31, 2017

Client # 93000-10000E

Statement # 248

		RATE	HOURS	
01/24/2017	Analyze and prepare file for contested omnibus hearing in Guion case.	115.00	0.20	23.00
	Ariel A. Pittner		0.80	92.00
	FOR CURRENT SERVICES RENDERED		2.50	257.50
01/24/2017	Westlaw charges			61.80
	TOTAL COSTS			61.80
	PREVIOUS BALANCE			\$389.20
01/04/2017	Payment Received			-217.70
	BALANCE DUE			<u>\$490.80</u>

Client # 93000-20000E
Statement # 258

Criminal - Traffic

		RATE	HOURS	
01/17/2017	Conduct probation file reviews and/or prepare and e-file probation violation orders re Stefanyshyn.	85.00	0.10	8.50
01/19/2017		85.00		0.00
	Tam Casey		0.10	8.50
12/27/2016	Draft and file motion to continue pending criminal court case re: Keller.	85.00	0.30	25.50
01/10/2017	Prepare files for pre-trials re Chanthavongsa, Dubord.	85.00	0.30	25.50
01/13/2017	Telephone conferences with defendant Lopez Arevalo regarding probation violation hearing.	85.00	0.20	17.00
01/24/2017	Telephone conferences with defense attorney regarding case resolution for defendant Dubord.	85.00	0.10	8.50

City of Sunfish Lake

Criminal - Traffic

Page: 3

January 31, 2017

Client # 93000-20000E

Statement # 258

		RATE	HOURS	
01/25/2017	Draft and file motion to continue pending criminal court case re: Chanthavongsa.	85.00	0.30	25.50
	Prepare files for court trials re Keller.	85.00	0.30	25.50
	Telephone conferences with defendant Chanthavongsa regarding continuance of pretrial hearing.	85.00	0.10	8.50
	Aaron Price		1.60	136.00
01/04/2017	Appearance in Dakota County District Court in West St. Paul for arraignments.	115.00	0.30	34.50
01/09/2017	Analyze cases in preparation for omnibus and/or admit-deny hearings.	115.00	0.20	23.00
01/16/2017	Analyze cases in preparation for probation violation hearings.	115.00	0.20	23.00
01/18/2017	Appearance in Dakota County District Court in West St. Paul for arraignments.	115.00	0.20	23.00
01/23/2017	Analyze cases in preparation for pretrials and/or court trials (Chanthavongsa and DuBord).	115.00	0.20	23.00
01/24/2017	Telephone conferences with Dubord.	115.00	0.10	11.50
01/25/2017	Appearance in Dakota County District Court in West St. Paul for pretrial (DuBord).	115.00	0.30	34.50
	Ariel A. Pittner		1.50	172.50
	FOR CURRENT SERVICES RENDERED		3.20	317.00
	Photocopy(s)			0.20
	TOTAL EXPENSES THROUGH 01/25/2017			0.20
	PREVIOUS BALANCE			\$799.00
01/04/2017	Payment Received			-394.50
	BALANCE DUE			<u>\$721.70</u>

City of Sunfish Lake

Criminal - Violent Crime/Persons

Page: 4

January 31, 2017

Client # 93000-30000E

Statement # 128

		RATE	HOURS	
01/16/2017	Review file in Hanson case; prepare offer for county attorney to handle with felony file.	115.00	0.10	11.50
	Bridget McCauley Nason		0.10	11.50
	FOR CURRENT SERVICES RENDERED		0.10	11.50
	BALANCE DUE			<u>\$11.50</u>

Client # 93000-50000E
Statement # 238

Criminal - Miscellaneous

		RATE	HOURS	
12/29/2016	Analysis of December prosecution summary and memo to file.	115.00	0.30	34.50
	Daniel J. Beeson		0.30	34.50
	FOR CURRENT SERVICES RENDERED		0.30	34.50
	PREVIOUS BALANCE			\$80.50
01/04/2017	Payment Received			-34.50
	BALANCE DUE			<u>\$80.50</u>
	TOTAL BALANCE DUE			<u>\$1,304.50</u>

Living Sculpture Tree and Shrub Care, Inc.

Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

February
~~January~~ 19, 2017

Invoice for Sunfish Lake City Forester Consultant Through *2*-15-2017

1/19	Annual ash tree emerald ash borer survey – 4.5 hr	\$254.93
1/20	Green Steps review and writing – 3.5 hr	\$198.28
1/24	Met with Shari Hansen regarding Green Steps program, mosquito disease prevention, and Arbor Day – 2 hr	\$113.30
1/25	Prepared burning permit for Telander – 0.5 hr	\$28.33
1/25	Annual ash tree emerald ash borer survey – 3.5 hr	\$198.28
1/30	Prepared invitation to mosquito borne disease prevention committee and literature – 3 hr	\$169.95
1/31	Contacted state mosquito control people and others to arrange speaker at mosquito borne disease-committee meetings, mailed out invitation to committee meeting, reserved meeting room – 2.5 hr	\$141.63
2/15	Mosquito borne disease committee meeting, including preparation and post meeting notes notes– 3 hr	\$169.95
2/15	Prepared burning permit for Schlehuber – 0.5 hr	\$28.33
2/15	Prepared burning permit for Fleischhacker – 0.5 hr	<u>\$28.33</u>
Total Due		\$1331.31

Regards,

Jim Naves



NORTHWEST ASSOCIATED CONSULTANTS, INC.

4150 Olson Memorial Highway, Ste. 320, Golden Valley, MN 55422
Telephone: 763.231.2555 Website: www.nacplanning.com

INVOICE

Payable Upon Receipt - Unpaid Balances After 30 Days Subject to 1.5% Interest Per Month

CITY OF SUNFISH LAKE
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

February 07, 2017

In Reference To:
January 2017 Technical Assistance - Private Projects

Invoice No. 22777

	<u>Hrs/Rate</u>	<u>Amount</u>
<u>16.10 27 SUNNYSIDE FENCE - MINOR REVIEW</u>		
RG 1/5/17 Discuss monument fence and address sign	0.70 68.00/hr	47.60
RG 1/10-1/12/17 Review and forward engineer's report to applicant	0.80 68.00/hr	54.40
RG 1/16/17 Finalize report and transmit to City officials, City consultants and applicant	1.90 68.00/hr	129.20
Secretarial	0.30 53.00/hr	15.90
Expenses (mileage, communications, supplies, etc.)		1.56
Subtotal of this Project:	[3.70	248.66]
TOTAL AMOUNT DUE THIS INVOICE:	3.70	\$248.66



NORTHWEST ASSOCIATED CONSULTANTS, INC.

4150 Olson Memorial Highway, Ste. 320, Golden Valley, MN 55422
Telephone: 763.231.2555 Website: www.nacplanning.com

INVOICE

Payable Upon Receipt - Unpaid Balances After 30 Days Subject to 1.5% Interest Per Month

CITY OF SUNFISH LAKE
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

February 07, 2017

In Reference To:
January 2017 Technical Assistance - City Projects

Invoice No. 22778

	<u>Hrs/Rate</u>	<u>Amount</u>
<u>GENERAL</u>		
RG 1/3/17 Attend staff meeting and City Council meeting	4.00 58.00/hr	232.00
RG 1/4-1/5/17 General administration, phone calls, emails	1.10 58.00/hr	63.80
RG 1/4-1/5/17 Prepare Planning Commission meeting schedule and call for special meeting	1.60 58.00/hr	92.80
RG 1/10/17 Prepare January Planning Commission packet/draft memos/prepare agenda/prepare transmittal/discussions with staff	5.40 58.00/hr	313.20
RG 1/13/17 General administration, phone calls, emails/MS4 update research	1.50 58.00/hr	87.00
RG 1/16/17 Review January City Council minutes	0.60 58.00/hr	34.80
RG 1/18/17 Prepare for Planning Commission meeting and road improvement open house	0.90 58.00/hr	52.20
RG 1/18/17 Attend City Engineer's open house and Planning Commission meeting	3.30 58.00/hr	191.40
RG 1/19-1/20/17 General administration, phone calls, emails, ordinance research, etc.	0.50 58.00/hr	29.00



NORTHWEST ASSOCIATED CONSULTANTS, INC.

4150 Olson Memorial Highway, Ste. 320, Golden Valley, MN 55422
Telephone: 763.231.2555 Website: www.nacplanning.com

CITY OF SUNFISH LAKE

Page 2

	<u>Hrs/Rate</u>	<u>Amount</u>
RG 1/24/17 Review Planning Commission minutes	0.30 58.00/hr	17.40
RG 1/30-2/1/17 Draft planning update memo and transmittal/prepare for packet	1.20 58.00/hr	69.60
RG 2/1-2/2/17 General administration, phone calls, emails, ordinance research, etc.	0.70 58.00/hr	40.60
Secretarial	3.00 45.00/hr	135.00
Expenses (mileage, communications, supplies, etc.)		159.33
Subtotal of this Project:	[24.10	1,518.13]
TOTAL AMOUNT DUE THIS INVOICE:	24.10	\$1,518.13



NORTHWEST ASSOCIATED CONSULTANTS, INC.

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INVOICE

Payable Upon Receipt - Unpaid Balances After 30 Days Subject to 1.5% Interest Per Month

CITY OF SUNFISH LAKE
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

February 07, 2017

In Reference To:

January 2017 Technical Assistance - Comprehensive Plan (\$25,000)

Invoice No. 22779

	<u>Hrs/Rate</u>	<u>Amount</u>
<u>GENERAL</u>		
RG 1/10-1/11/17 Update text/update inventory tables	8.30 58.00/hr	481.40
RG 1/18-1/20/17 Update Inventory text and tables	12.20 58.00/hr	707.60
RG 1/23-1/25/17 Inventory tables update	6.50 58.00/hr	377.00
RG 2/2/17 Update Inventory tables	1.30 58.00/hr	75.40
Subtotal of this Project:	[28.30	1,641.40]
TOTAL AMOUNT DUE THIS INVOICE:	28.30	\$1,641.40

Budget Amount	\$25,000.00
Previously Billed	0
Remaining Budget	23,358.60
This Billing	1,641.40



701 Xenia Avenue South | Suite 300 | Minneapolis, MN 55416 | (763) 541-4800

February 20, 2017

Ann Lanoue
City of Sunfish Lake
8010 Corey Path
Inver Grove Heights, MN 55076

Re: January, 2017 Invoices

Dear Ann:

Enclosed are the invoices for professional engineering services during the month of January for the City of Sunfish Lake.

If you have any questions, please contact me at 763/541-4800.

Sincerely,

WSB & Associates, Inc.

A handwritten signature in black ink, appearing to read "Donald W. Sterna".

Donald W. Sterna, PE
Vice President

Enclosure(s)

cc: Mayor Molly Park

kc



701 Xenia Avenue South, Suite 300 | Minneapolis, MN 55416 | (763) 541-4800

City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

February 20, 2017
Project No: 01011-990
Invoice No: 217

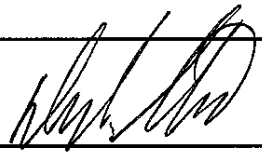
Miscellaneous City Engineer Services
Professional Services from January 1, 2017 to January 31, 2017
Professional Personnel

	Hours	Rate	Amount	
General				
Eckman, Eric	.25	125.00	31.25	
Engineer Report				
Litsey, Meghan	.50	89.00	44.50	
Draft MS4 annual meeting notice for 2017 MS4 annual meeting.				
Messman, Laura	2.25	70.00	157.50	
Sunfish Lake Wetland Reporting				
Project Management/Coordination				
Sterna, Donald	7.00	170.00	1,190.00	
Sterna, Donald	2.00	170.00	340.00	
2018 CIP development				
Sterna, Donald	2.00	170.00	340.00	
Engineers report				
Drawings/Layouts				
Kochmann, Charles	2.00	135.00	270.00	
Boards for Public Meeting				
Kochmann, Charles	2.00	135.00	270.00	
Figures for 2017 CIP				
Construction Contract Management				
Greco, Allen	5.00	102.00	510.00	
Watermain/ditching emergency work.				
Administrative				
Hoff, Rochelle	.25	78.00	19.50	
Emergency watermain repair notice.				
Hoff, Rochelle	.50	78.00	39.00	
Engineer's report and CIP.				
Hoff, Rochelle	.50	78.00	39.00	
Start 2018 CIP.				
Hoff, Rochelle	.25	78.00	19.50	
Start Engineer's report for next month.				
Totals	24.50		3,270.25	
Total Labor				3,270.25
Field Services Billing				
City Council Meeting				
	3.0 Meetings @ 50.00		150.00	
Total Field Services			150.00	150.00
Total this Invoice				\$3,420.25

Project	01011-990	SFLK - Misc. City Engineer Services	Invoice	217
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Comments: _____

Approved by: _____



Reviewed by: Donald Sterna
Project Manager: Donald Sterna



701 Xenia Avenue South, Suite 300 | Minneapolis, MN 55416 | (763) 541-4800

City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

February 20, 2017
Project No: 01629-741
Invoice No: 1

Charlton 2016 Street Improvements

Professional Services from January 1, 2017 to January 31, 2017

Phase 01 Feasibility / Prel. Design

Professional Personnel

	Hours	Rate	Amount
Project Management/Coordination			
Eckman, Eric	7.25	125.00	906.25
Sterna, Donald	11.00	170.00	1,870.00
Design			
Helder, Peter	2.00	137.00	274.00
Kochmann, Charles	4.50	135.00	607.50
Sanders, Thomas	2.00	109.00	218.00
Research/Data Collection			
Honga, Jeremy	6.50	102.00	663.00
Phillippi, Michael	1.00	76.00	76.00
Sanders, Thomas	25.00	109.00	2,725.00
Totals	59.25		7,339.75
Total Labor			7,339.75
Total this Phase			\$7,339.75

Phase 03 Construction

Field Services Billing

2-Person Survey Crew

36.0 Hours @ 172.00	6,192.00
Total Field Services	6,192.00
Total this Phase	\$6,192.00

Phase GEO Geotechnical

Professional Personnel

	Hours	Rate	Amount
Project Management / Logging			
Johnson, Douglas	3.00	102.00	306.00
Osborn, Mark	1.00	125.00	125.00
Walsh, Tabitha	3.25	68.00	221.00
Totals	7.25		652.00
Total Labor			652.00

Field Services Billing

2-Person Drilling Crew

1/24/2017	5.0 Hours @ 200.00	1,000.00
1/26/2017	2.75 Hours @ 200.00	550.00

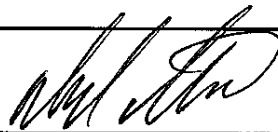
Project	01629-741	SFLK - Charlton 2016 Street Improvements	Invoice	1
2-Person Drilling Crew/Non-Drilling Act				
1/24/2017		1.0 Hour @ 160.00	160.00	
1/26/2017		1.0 Hour @ 160.00	160.00	
Support Truck Mileage				
1/24/2017		35.0 Miles @ 1.05	36.75	
1/26/2017		35.0 Miles @ 1.05	36.75	
Truck-Mounted Drilling Rig Mileage				
1/24/2017		35.0 Miles @ 1.35	47.25	
1/26/2017		35.0 Miles @ 1.35	47.25	
Truck-Mounted Drilling Surcharge				
1/24/2017		5.0 Hours @ 50.00	250.00	
1/26/2017		2.75 Hours @ 50.00	137.50	
Total Field Services			2,425.50	2,425.50
			Total this Phase	\$3,077.50
			Total this Invoice	\$16,609.25

Billings to Date

	Current	Prior	Total
Labor	7,991.75	0.00	7,991.75
Field Services	8,617.50	0.00	8,617.50
Totals	16,609.25	0.00	16,609.25

Comments: _____

Approved by: _____



Reviewed by: Donald Sterna
Project Manager: Donald Sterna



701 Xenia Avenue South, Suite 300 | Minneapolis, MN 55416 | (763) 541-4800

City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

February 20, 2017
Project No: 02182-150
Invoice No: 7

27 Sunnyside Ln.
15.07 Hurley
Professional Services from January 1, 2017 to January 31, 2017
Professional Personnel

	Hours	Rate	Amount
Project Management/Coordination			
Eckman, Eric	1.50	125.00	187.50
Totals	1.50		187.50
Total Labor			187.50
Total this Invoice			\$187.50

Billings to Date

	Current	Prior	Total
Labor	187.50	3,428.50	3,616.00
Totals	187.50	3,428.50	3,616.00

Comments: _____

Approved by: _____

Reviewed by: Donald Sterna
Project Manager: Eric Eckman



701 Xenia Avenue South, Suite 300 | Minneapolis, MN 55416 | (763) 541-4800

City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

February 20, 2017
Project No: 02182-220
Invoice No: 7

2017 Street Improvement Project

Professional Services from January 1, 2017 to January 31, 2017

Phase 1 Feasibility / Prel. Des.

Professional Personnel

	Hours	Rate	Amount	
Project Management/Coordination				
Helder, Peter	5.00	137.00	685.00	
Hoff, Rochelle	2.00	78.00	156.00	
Leeson, Brett	1.75	68.00	119.00	
Report/Feasibility Study				
Eckman, Eric	1.00	125.00	125.00	
Hoff, Rochelle	.75	78.00	58.50	
Public Info Meetings				
Eckman, Eric	3.00	125.00	375.00	
Sterna, Donald	7.00	170.00	1,190.00	
Totals	20.50		2,708.50	
Total Labor				2,708.50
		Total this Phase		\$2,708.50
		Total this Invoice		\$2,708.50

Billings to Date

	Current	Prior	Total
Labor	2,708.50	10,582.50	13,291.00
Field Services	0.00	1,836.50	1,836.50
Totals	2,708.50	12,419.00	15,127.50

Comments:

Approved by: _____

Reviewed by: Donald Sterna
Project Manager: Eric Eckman



MAILING ADDRESS	ACCOUNT NUMBER	DUE DATE
SUNFISH LAKE, CITY OF ATTN ANN LANQUE 8010 COREY PATH INVER GROVE HEIGHTS MN 55076-3358	51-6522337-8	03/03/2017
	STATEMENT NUMBER	STATEMENT DATE
	533849919	02/03/2017
		AMOUNT DUE
		\$62.88

QUESTIONS ABOUT YOUR BILL?

See our website: xcelenergy.com
 Email us at: Customerservice@xcelenergy.com
 Please Call: 1-800-481-4700
 Hearing Impaired: 1-800-895-4949
 Fax: 1-800-311-0050
 Or write us at: XCEL ENERGY
 PO BOX 8
 EAU CLAIRE WI 54702-0008

SUMMARY OF CURRENT CHARGES (detailed charges begin on page 2)

Other Recurring Charges	\$27.84
Current Charges	\$27.84

ACCOUNT BALANCE

Previous Balance	\$35.04
No Payments Received	\$0.00
Balance Forward	\$35.04
Current Charges	\$27.84
Amount Due	\$62.88

INFORMATION ABOUT YOUR BILL

Different fuel sources are used to generate electricity, and they produce different air emissions. For updated environmental information for the year ended 2015, go to: www.xcelenergy.com/MNRates, then go to Additional Resources, Bill Inserts and Brochures/Inside Your Electric Bill-Environmental Disclosure & Costs. If you don't have internet access, please contact us at 1-800-481-4700 and we can provide you with this information.

This month's Resource Adjustment includes an increase in the Transmission Cost Recovery Adjustment (TCR) which recovers the costs of transmission investments, including delivery of renewable energy sources to customers. The TCR portion of the Resource Adjustment is \$0.003503 per kWh for Residential Customers; \$0.003384 per kWh for Commercial (Non-Demand) customers; and \$1.017 per kW for Demand billed customers.

RETURN BOTTOM PORTION WITH YOUR PAYMENT • PLEASE DO NOT USE STAPLES, TAPE OR PAPER CLIPS



ACCOUNT NUMBER	DUE DATE	AMOUNT DUE	AMOUNT ENCLOSED
51-6522337-8	03/03/2017	\$62.88	27.84

Please see the back of this bill for more information regarding the late payment charge. Pay on or before the date due to avoid assessment of a late payment charge.
 Make your check payable to XCEL ENERGY

MARCH						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

AB 01 001893 36450 B 10 E



SUNFISH LAKE, CITY OF
 ATTN ANN LANQUE
 8010 COREY PATH
 INVER GROVE HEIGHTS MN 55076-3358

XCEL ENERGY
 P.O. BOX 9477
 MPLS MN 55484-9477

31 51030317 65223378 0000000278400000006288

001893 12

6