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MEMO

TO: Sunfish Lake Mayor, Councilmembers and Consultants
FROM: Timothy J. Kuntz, City Attorney
DATE: December 28, 2016
RE: Resolution Designating Official Newspaper for 2017
January 3, 2017 Council Meeting – Agenda Item 5(c)

Section 1. Background. State law requires that the Council designate an official newspaper for the City. Minnesota Statute § 331A.04 provides that the governing body of every political subdivision must designate a newspaper for publication of public notices.

Minnesota Statute § 412.831 also states:

The council shall, annually at its first meeting of the year, designate a legal newspaper of general circulation in the city as its official newspaper in which shall be published such ordinances and other matters as are required by law to be so published and such other matters as the council may deem it advisable and in the public interest to have published in this manner.

Section 2. Council Action. Attached for consideration at the January 3, 2017 Council meeting is a Resolution that designates the *South-West Review* as the official newspaper for the City of Sunfish Lake for 2017.

Attachment

CITY OF SUNFISH LAKE

DATE: December 26, 2016
TO: Mayor & Council
FROM: Cathy Iago, City Clerk/Administrator
RE: Designate South-West Review as Official Newspaper

BACKGROUND: The City annually designates an official newspaper for legal publications. The attached letter was sent from the South-West review to formally bid on public notice publications services for the City of Sunfish Lake.

The South-West Review is the only local newspaper that has distribution in this area since 2007 when the Sun-Current Newspaper stopped distribution.

The rate for per column inch for a one-time publication and the rate for per column inch for each additional publication have increased \$.35 this year. The rates are as follows:

\$7.85 per column inch for a one-time publication (2016 rate was \$7.50)
\$7.35 per column inch for each additional publication (2016 rate was \$7.00)

ACTION REQUIRED: Staff recommends that Council adopt the proposed Resolution Designating the South-West Review Newspaper as the Official Newspaper for the City of Sunfish Lake for the year 2017.

**CITY OF SUNFISH LAKE
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. 17-_____

**RESOLUTION DESIGNATING THE *SOUTH–WEST REVIEW* NEWSPAPER
AS THE OFFICIAL NEWSPAPER FOR THE CITY OF SUNFISH LAKE FOR 2017**

WHEREAS, Minnesota Statutes § 412.831 states that the City Council shall annually, at the first City Council regular session, designate a legal newspaper as its official newspaper; and

WHEREAS, the *South–West Review* Newspaper published by Lillie Suburban Newspapers qualifies as such an official newspaper; and

WHEREAS, The *South–West Review* Newspaper is interested in becoming the designated official newspaper for the City of Sunfish Lake.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF SUNFISH LAKE, MINNESOTA to hereby designate the *South–West Review* Newspaper, published by Lillie Suburban Newspaper, as the official newspaper for the City of Sunfish Lake, Minnesota for 2017.

Adopted this 3rd day of January, 2017, by the City Council of the City of Sunfish Lake.

Richard Williams, Mayor

ATTEST:

Catherine Iago, City Clerk