

LIST OF BILLS

City of Sunfish Lake, MN

Cash Requirements

As of Dec 31, 2016

38

Filter Criteria includes: 1) Invoices Due (no discount available). Report order is by ID. Report is printed in Detail Format.

Vendor ID Vendor:	Invoice/CM #	Date	Date Due	Amount Due	Disc Amt	Age
BOND TRUST SERVICES	33344	12/14/16	12/14/16	39,562.50		17
BOND TRUST SERVICES	34028	12/14/16	12/14/16	100.00		17
	34027	12/14/16	12/14/16	550.00		17
	33345	12/14/16	12/14/16	33,455.00		17
BOND TRUST SERVICES				73,667.50		
BOND TRUST SERVICES						
CITYOFMENDOTAHEIGHTS	2016 2ND HALF	12/28/16	12/28/16	19,970.50		3
CITY OF MENDOTA HEIGHTS						
CITYOFMENDOTAHEIGHTS				19,970.50		
CITY OF MENDOTA HEIGHTS						
EXECUTIVECONTR	551	12/1/16	12/1/16	425.00		30
EXECUTIVE CONTRACTORS	553	12/14/16	12/14/16	1,612.50		17
EXECUTIVECONTR				2,037.50		
EXECUTIVE CONTRACTORS						
GOLIATH	22853	12/1/16	12/1/16	2,982.50		30
GOLIATH HYDRO-VAC INC	22887	12/1/16	12/1/16	2,267.50		30
	22888	12/1/16	12/1/16	1,340.00		30
GOLIATH				6,590.00		
GOLIATH HYDRO-VAC INC						
HOVEYMICHAEL	12292016	12/29/16	12/29/16	360.00		2
MICHAEL HOVEY						
HOVEYMICHAEL				360.00		
MICHAEL HOVEY						
IAGOCATHW2	826	12/15/16	12/15/16	723.17		16
CATHY IAGO						
IAGOCATHW2				723.17		
CATHY IAGO						
IAGOCONSULTINGLLC	838	12/17/16	12/17/16	481.75		14
IAGO CONSULTING LLC						
IAGOCONSULTINGLLC				481.75		
IAGO CONSULTING LLC						
INTERNALREVSVC	1109	12/31/16	12/31/16	892.69		
INTERNAL REVENUE SERVI						
INTERNALREVSVC				892.69		
INTERNAL REVENUE SERVI						
LANOUEANN	DEC 2016	12/31/16	12/31/16	1,075.03		
ANN P. LANOUE						
LANOUEANN				1,075.03		
ANN P. LANOUE						
LEAGUE OF MN CITIES	247371	12/1/16	12/1/16	45.00		30
LEAGUE OF MINNESOTA CIT						

City of Sunfish Lake, MN

Cash Requirements

As of Dec 31, 2016

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Vendor ID Vendor	Invoice/CM #	Date	Date Due	Amount Due	Disc Amt	Age
LEAGUE OF MN CITIES LEAGUE OF MINNESOTA CIT				45.00		
LEVANDER LEVANDER, GILLEN & MILL	NOV 16 LEGAL FEE	12/1/16	12/1/16	3,792.78		30
LEVANDER LEVANDER, GILLEN & MILL				3,792.78		
LIVINGSULPTURE LIVING SCULPTURE TREE &	12152016	12/19/16	12/19/16	1,182.50		12
LIVINGSULPTURE LIVING SCULPTURE TREE &				1,182.50		
METROPOLITAN METROPOLITAN COUNCIL E	0001062030	12/15/16	12/15/16	1,650.00		16
METROPOLITAN METROPOLITAN COUNCIL E				1,650.00		
MINNESOTA STATE AUD MINNESOTA STATE AUDITO	CTAS VERSION 8	12/28/16	12/28/16	300.00		3
MINNESOTA STATE AUD MINNESOTA STATE AUDITO				300.00		
MNDEPTREVENUE MN DEPARTMENT OF REVE	850	12/22/16	12/22/16	290.00		9
MNDEPTREVENUE MN DEPARTMENT OF REVE				290.00		
NORTHWEST NORTHWEST ASSCOC CONS	22679	12/1/16	12/1/16	907.98		30
NORTHWEST NORTHWEST ASSCOC CONS				907.98		
POLICE CITY OF WEST ST. PAUL	814	12/22/16	12/22/16	8,516.50		9
POLICE CITY OF WEST ST. PAUL				8,516.50		
SFM SFM	1648445	12/19/16	12/19/16	262.00		12
SFM SFM				262.00		
ST. ANNES ST. ANNE'S EPISCOPAL CHU	802	12/17/16	12/17/16	270.00		14
ST. ANNES ST. ANNE'S EPISCOPAL CHU				270.00		
WSB WSB & ASSOCIATES	01011-990-215	12/19/16	12/19/16	800.75		12

City of Sunfish Lake, MN

Cash Requirements

As of Dec 31, 2016

Filter Criteria includes: 1) Invoices Due (no discount available). Report order is by ID. Report is printed in Detail Format.

Vendor ID Vendor	Invoice/CM #	Date	Date Due	Amount Due	Disc Amt	Age
WSB WSB & ASSOCIATES				800.75		
XCEL XCEL ENERGY	526531022	12/5/16	12/5/16	39.63		26
XCEL XCEL ENERGY				39.63		
Report Total				123,855.28		

Debt Service Statement

City of Sunfish Lake
7378 Jordon Ave S
Cottage Grove, MN 55016

Statement #: 33345
Statement Date: December 14,
2016

Attn: Ann Lanoue City Treasurer

RE: \$330,000.00 General Obligation Improvement Bonds, Series 2014A

<u>Debt Service Date</u>	<u>CUSIP</u>	<u>Principal</u>	<u>Interest</u>	<u>Total Due</u>
02-01-2017	867349AM4	\$30,000.00	\$3,455.00	\$33,455.00

Payment Instructions**WIRES due by January 31, 2017**

Wells Fargo Bank, San Francisco, CA
ABA #: 121000248
BNF: BTSC Paying Agent Account
Account #: 4126695238
Ref: 327150

CHECKS due by January 25, 2017

Make check payable to:
Bond Trust Services Corporation
Ref: 327150
Send to:
Bond Trust Services Corporation
Attn: Accounts Receivable
3060 Centre Pointe Drive, Suite 110
Roseville, MN 55113-1105

Please direct any questions to:
Accounts Receivable
(651) 209-1010

For your convenience, multiple Statements/Invoices may be combined in one payment.
Thank you for your business!



3060 Centre Pointe Drive, Suite 110
Roseville, MN 55113
(651) 209-1010

Debt Service Statement

City of Sunfish Lake
7378 Jordon Ave S
Cottage Grove, MN 55016

Statement #: 33344
Statement Date: December 14,
2016

Attn: Ann Lanoue City Treasurer

RE: \$350,000.00 General Obligation Improvement Bonds, Series 2009A

<u>Debt Service Date</u>	<u>CUSIP</u>	<u>Principal</u>	<u>Interest</u>	<u>Total Due</u>
02-01-2017	867349AL6	\$36,000.00	\$3,562.50	\$39,562.50

Payment Instructions

WIRES due by January 31, 2017

Wells Fargo Bank, San Francisco, CA
ABA #: 121000248
BNF: BTSC Paying Agent Account
Account #: 4126695238
Ref: 34960

CHECKS due by January 25, 2017

Make check payable to:
Bond Trust Services Corporation
Ref: 34960
Send to:
Bond Trust Services Corporation
Attn: Accounts Receivable
3060 Centre Pointe Drive, Suite 110
Roseville, MN 55113-1105

Please direct any questions to:
Accounts Receivable
(651) 209-1010

**For your convenience, multiple Statements/Invoices may be combined in one payment.
Thank you for your business!**



3060 Centre Pointe Drive, Suite
110
Roseville, MN 55113
(651) 209-1010

Paying Agent Fee Invoice

City of Sunfish Lake
7378 Jordon Ave S
Cottage Grove, MN 55016

Invoice #: 34028
Invoice Date: 12/14/2016

Attn: Ann Lanoue City Treasurer

Re: \$330,000.00 General Obligation Improvement Bonds, Series 2014A

Due Date: 2/1/2017

Paying Agent Fee:	\$0.00
Term Bond Fee:	\$100.00

Total Amount Due:	\$100.00
--------------------------	-----------------

Payment Instructions

Terms: Upon Receipt

Make check payable to:

Bond Trust Services Corporation
Ref: 34028-PA

Send to:

Bond Trust Services Corporation
Attn: Accounts Receivable
3060 Centre Pointe Drive, Suite 110
Roseville, MN 55113-1105

Please direct any questions to:

Accounts Receivable
(651) 209-1010



3060 Centre Pointe Drive, Suite
110
Roseville, MN 55113
(651) 209-1010

Paying Agent Fee Invoice

City of Sunfish Lake
7378 Jordon Ave S
Cottage Grove, MN 55016

Invoice #: 34027
Invoice Date: 12/14/2016

Attn: Ann Lanoue City Treasurer

Re: \$350,000.00 General Obligation Improvement Bonds, Series 2009A

Due Date: 2/1/2017

Paying Agent Fee: \$450.00

Term Bond Fee: \$100.00

Total Amount Due: \$550.00

Payment Instructions

Terms: Upon Receipt

Make check payable to:

Bond Trust Services Corporation

Ref: 34027-PA

Send to:

Bond Trust Services Corporation

Attn: Accounts Receivable

3060 Centre Pointe Drive, Suite 110

Roseville, MN 55113-1105

Please direct any questions to:

Accounts Receivable

(651) 209-1010

CITY OF MENDOTA HEIGHTS
PRELIMINARY FIRE BILLINGS
YEAR 2016

August 21, 2015

Adj. 2014 Billed	\$442,048	
Actual	\$414,977	\$ (27,071)
2016 Budget		\$ 471,183
Relief Association		\$ 108,000
Equip. Depreciation		\$ 111,358
Total Expense		<u>\$ 663,470</u>

Billing Formula

	<u>2014</u>	<u>%</u>	<u>Calls 12/13</u>	<u>%</u>	<u>Averages</u>
Mendota Hts	\$1,865,666,700	84.31	445	83.54	83.365
Sunfish Lake	168,467,100	7.23	26	4.38	6.020
Lilydale	163,305,000	7.00	53	10.00	8.405
Mendota	<u>33,965,700</u>	<u>1.46</u>	<u>16</u>	<u>2.08</u>	<u>2.210</u>
	\$2,331,404,500	100.00	540	100.00	100.00

Billings

Sunfish Lake	\$39,941	$\div 2 = 19,970.50$
Lilydale	\$55,765	
Mendota	\$14,663	

Total \$110,369



EXECUTIVE
CONTRACTORS
INC

PO Box 2473
Inver Grove Heights, MN 55076

Invoice

Date	Invoice #
12/1/2016	551

Bill To
Sunfish Lake

Terms	Job No.
Net 30	

Serviced	Description	Hours	Amount
11/23/2016	Plowing	5	425.00

Remit to: Executive Contractors Inc
PO Box 2473
Inver Grove Heights, MN 55076

Total \$425.00

If this invoice is not paid in full within 30 days from the date of service, it will incur interest at the rate of 18% per annum, plus all cost of collection including reasonable attorney's fees and court costs.



EXECUTIVE
CONTRACTORS
INC

PO Box 2473
Inver Grove Heights, MN 55076

Invoice

Date	Invoice #
12/14/2016	553

Bill To
Sunfish Lake

Terms	Job No.
Net 30	

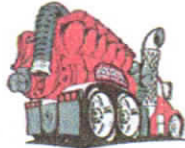
Serviced	Description	Hours	Rate	Amount
12/4/2016	Plowing	3	85.00	255.00
12/11/2016	Plowing	12	85.00	1,020.00
12/12/2016	Plowing	1	85.00	85.00
12/15/2016	L8000 Salt Truck	1.5	75.00	112.50
12/15/2016	Price of Salt / Sand Ton	2	70.00	140.00

Remit to: Executive Contractors Inc
PO Box 2473
Inver Grove Heights, MN 55076

Total \$1,612.50

If this invoice is not paid in full within 30 days from the date of service, it will incur interest at the rate of 18% per annum, plus all cost of collection including reasonable attorney's fees and court costs.

Goliath Hydro-Vac Inc.
 612-727-DIGG (3444)
 Fax # 952-461-0322
 24937 Revere Ave
 Elko, Mn 55020



Invoice

Bill To
WSB & Associates Attn: Jim Stremel 701 Xenia Ave. S. Suite 300 Mpls., MN. 55416

Date	Invoice #
9/30/2016	22853
PO # & Job #	

Driver	Start Time	Finish Time	Terms	Foreman
Mario/Jetter 12V	7:00 am	5:30 pm	Due on receipt	

Item	Job Description & Address	Rate	Quantity	Amount
Vac Truck Services	Charleston Ave West St. Paul Mn (Jet and Vac pipe)	265.00	10.5	2,782.50
Dumping Fee M	1 dumping fees M	200.00	1	200.00
roject # _____ Accounting Use: _____ Account Code _____ Phase # _____ _____				

It's been a pleasure working with you!

Total	\$2,982.50
Payments/Credits	\$0.00
Balance Due	\$2,982.50

Web Site	E-mail
www.goliathhydrovac.com	ap@goliathvac.com

Goliath Hydro-Vac Inc.
 612-727-DIGG (3444)
 Fax # 952-461-0322
 24937 Revere Ave
 Elko, Mn 55020



Invoice

Bill To
WSB & Associates Attn: Jim Stremel 701 Xenia Ave. S. Suite 300 Mpls., MN. 55416

Date	Invoice #
9/27/2016	22887
PO # & Job #	

Driver	Start Time	Finish Time	Terms	Foreman
Jason/Pete/Gumaro/Van Jet	12:30 pm	7:00 pm	Due on receipt	

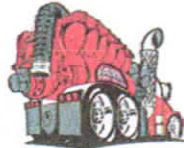
Item	Job Description & Address	Rate	Quantity	Amount
Vac Truck Services	Charleston Ave West St. Paul Mn (Jet and Vac pipe) 12:30 pm -6:00 pm	285.00	5.5	1,567.50
Overtime Rate w/hose	6:00 pm - 7:00 pm	300.00	1	300.00
Dumping Fee	2 dumping fees 1- G 1- Ham	200.00	2	400.00
Project # _____ Phase # _____ Accounting Use: _____ Account Code _____				

It's been a pleasure working with you!

Total	\$2,267.50
Payments/Credits	\$0.00
Balance Due	\$2,267.50

Web Site	E-mail
www.goliathhydrovac.com	ap@goliathvac.com

Goliath Hydro-Vac Inc.
 612-727-DIGG (3444)
 Fax # 952-461-0322
 24937 Revere Ave
 Elko, Mn 55020



Invoice

Bill To
WSB & Associates Attn: Jim Stremel 701 Xenia Ave. S. Suite 300 Mpls., MN. 55416

Date	Invoice #
9/26/2016	22888
PO # & Job #	

Driver	Start Time	Finish Time	Terms	Foreman
Jason/Mario/Gumaro/Van Je			Due on receipt	

Item	Job Description & Address	Rate	Quantity	Amount
Vac Truck Services	Charleston Ave W. St. Paul Mn (Jet and Vac pipe) 4 hr min	285.00	4	1,140.00
Dumping Fee	1 dumping fee G	200.00	1	200.00
Project # _____ Phase # _____ Accounting Use: _____ Account Code _____				

It's been a pleasure working with you!

Total	\$1,340.00
Payments/Credits	\$0.00
Balance Due	\$1,340.00

Web Site	E-mail
www.goliathhydrovac.com	ap@goliathvac.com

Mike Hovey

2030 Charlton Road
Sunfish Lake, MN 55118
Phone (651) 554-0433
mhovey@hmcc.com

TO

Ann Lanoue
City of Sunfish Lake
2035 Charlton Road
Sunfish Lake, MN 55118
Phone (651) 338-3756

INVOICE

12292016

INVOICE # 01052016

DATE ~~January 5, 2016~~

Dec 29, 2016

FOR Web Services

Description

Amount

Web Master service for ~~2015~~ 2016

\$360.00

Total

\$360.00

Make all checks payable to Mike Hovey

Payment is due within 30 days.

If you have any questions concerning this invoice, contact Mike Hovey | mhovey@hmcc.com

THANK YOU FOR YOUR BUSINESS!

Catherine Iago
City Administrator, City of Sunfish Lake
City Clerk, City of Sunfish Lake

12/26/2016 16:31

INVOICE

Services rendered for the month of December 2016

City Administrator

City Administrator monthly services per Independent Contractor Agreement Addendum dated 2/2/2016

\$ 481.75

\$ 481.75

City Clerk

City Clerk monthly services per Employment Agreement Addendum dated 2/2/2016

\$ 1,124.17

\$ 1,124.17

City FICA 7.65%

86.00

Total Cost City Clerk-month

1,210.17

Calculation of net Check-City Clerk

Monthly services per employment agreement

1,124.17

Less Federal Income tax withheld

\$ (175.00)

Less FICA withheld- 7.65%

(86.00)

Less State tax withheld

(140.00)

Total Withholdings

(401.00)

Net check

\$ 723.17

City of Sunfish Lake

City of Burnfish Lake	Wages and related withholdings
City of Burnfish Lake	of compensation and related withholdings

City of Dunflish Lake **Wages and related**
Detail of compensation and related withholdings

Detail of contribution and income	Paid Fixed	Annual	Monthly
Independent-Logo Consulting, LLC		4,567	372.24
Contractor-Administrator		4,566	371.69
		4,563	371.08
		4,560	370.47
		10,732	894.33
Wages-City Clerk		10,845	903.72
Withholding		11,170	930.83
FICA-7.65%		12,850	1,070.19
Federal Income Tax			
State Income Tax			
Local Income Tax			
Net Contribution			
Total Withholding			
Net Check			

Wages-Treasurer, Laroze	67.63
Withholding	68.68
	1,341.95
Per hour	18.000

Taxable Wedges minus PERA

	Consolidated
	Wages
	Withholding
	FICA
	Federal Income Tax
	State Income Tax
	Pera
	Total Withholdings
	Net Check

Unemployment not required only payment when a claim is filed

PERA
PERA withholding
PERA-City contribution ? 75% State only
Total PERA contribution
IRS
non FICA withholding
Annual FICA withholding
non withholding
annual withholding
PERA-city contribution
Total IRS deposit
State
non withholding
annual withholding
State

Ann P. Lanoue, CPA (Inactive)
City Treasurer

8010 Corey Path
Inver Grove Heights, MN 55076
651-338-3756
alanoue@comcast.net

12/26/2016 16:37

INVOICE

City of Sunfish Lake

Accounting services for December 2016 per Employment Addendum dated 2/2/2016

1,605.84

Postage expense

13.54

Supplies - printing @ \$.10 per page

28.50

1,647.88

1,647.88

Less Federal income tax withheld

300.00

Less FICA

122.85

Less PERA withheld 0% (Exempt)

-

Less State tax withheld

150.00

Total Withholdings

(572.85)

Net check

1,075.03

Reconciliation to Treasurer Expense

Services

1,605.84

City FICA 7.65%

122.85

City Pera-0%

-

Total Treasurer

1,728.69



Statement

Date: 12/1/2016

Page: 1 of 1

Vendor ID#: 16741

Bill To:

Sunfish Lake
7378 Jordon Ave S
Cottage Grove, MN 55016-3645

Invoice	Invoice Date	Description (Identifies only first line of the order)	Invoice Total	Remaining Balance
247371	11/9/2016	2016 Regional Meetings Ordered By: Molly Park	\$45.00	\$45.00

0 - 30 Days	31 - 60 Days	61+ Days	Total Outstanding
\$ 45.00	\$ 0.00	\$ 0.00	\$ 45.00

Please Remit To:

League of Minnesota Cities
145 University Ave W
St Paul, MN 55103-2044

Questions:

Email: billing@lmc.org
Phone: (651) 281-1200

**LEVANDER,
GILLEN &
MILLER, P.A.**

ATTORNEYS AT LAW

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

Page: 1
November 30, 2016
Client # 18305E

PREVIOUS BALANCE	FEES	EXPENSES	COSTS	PAYMENTS	BALANCE
18305-00000 General Business					
6,322.62	2,141.50	146.32	6.25	-2,742.00	\$5,874.69
18305-00021 Street Improvement Project 2017: 2016-02 & 2016-03					
1,786.00	582.00	0.00	0.00	0.00	\$2,368.00
<u>8,108.62</u>	<u>2,723.50</u>	<u>146.32</u>	<u>6.25</u>	<u>-2,742.00</u>	<u>\$8,242.69</u>

2294.08
582.00
2876.08
270.00
3146.08
Plus correction
Avg stmt

LEVANDER,
GILLEN &
MILLER, P.A.

ATTORNEYS AT LAW

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

Page: 1
November 30, 2016
Client # 18305-00000E
Statement # 310

General Business

For Services Through 11/25/16

		RATE	HOURS	
10/31/2016	Prepare easement vacation resolution, notice of completion of vacation and City Attorney memo; draft of new drainage and utility easements.	130.00	1.50	195.00
	Preparation for meeting with Mayor.	130.00	0.60	78.00
	Meeting with Mayor.	130.00	1.00	130.00
	Preparation of materials for meeting with Council.	130.00	0.50	65.00
11/01/2016	Preparation for Sunfish Lake Council meeting.	130.00	2.00	260.00
	Sunfish Lake Council meeting.	130.00	1.30	169.00
11/02/2016	Follow-up on Sunfish Lake Council agenda matters.	130.00	1.00	130.00
11/14/2016	Review Sunfish Lake minutes; revisions to minutes.	130.00	0.50	65.00
11/17/2016	Telephone conference with councilmember Dick Williams.	130.00	0.30	39.00
	Telephone conference with Coss attorney.	130.00	0.30	39.00
11/18/2016	Telephone conference with Mayor Molly Park.	130.00	0.30	39.00
	Telephone conference with Coss attorney.	130.00	0.40	52.00
11/21/2016	Telephone call from Sunfish Lake Planner.	130.00	0.30	39.00
	Timothy J. Kuntz		10.00	1,300.00
10/31/2016	Prepare Memo to Mayor and Councilmembers re 2250 Delaware Avenue vacation of easements; prepare Resolution Providing for Vacation of Certain Public Drainage and Utility Easements Located Within Lots 1, 2, and 3, Block 1, Angell Acres; prepare new Permanent Drainage and Utility Easement between the City and 2250 Delaware LLC; prepare Notice of			

City of Sunfish Lake

General Business

Page: 2
November 30, 2016
Client # 18305-00000E
Statement # 310

		RATE	HOURS	
	Completion of Vacation of Drainage and Utility Easements; prepare e-mail correspondence sending agenda items relating to 2250 Delaware Avenue vacation of easements; prepare hard copies of agenda items for distribution at Council meeting.	85.00	1.50	127.50
11/01/2016	Prepare PDF attachment of background materials and photographs received from attorney for Virginia Coss; prepare e-mail correspondence to City consultants sending same; prepare copies of materials received from attorney for Virginia Coss for distribution to City consultants at Council meeting; prepare execution copies of resolutions to be considered by Council at November 1st meeting; prepare distribution copies of agenda items for Council meeting; prepare and assemble files and materials for Council meeting.	85.00	1.60	136.00
11/02/2016	Meeting to review and discuss November 1st Council meeting and follow-up related to same; meet with City Clerk to obtain signed copies of resolutions from meeting; prepare e-mail correspondence re employment contract amendments for January Council meeting; prepare memo re issues pertaining to Coss/Brackey dispute; prepare e-mail correspondence to Ryan Grittman re 2250 Delaware Avenue; prepare e-mail correspondence to Jenny Boulton, Steve Apfelbacher and Jessica Cook re Project 2017-01.	85.00	1.30	110.50
11/15/2016	Prepare e-mail correspondence to City Clerk re revisions to Council meeting minutes for November meeting; prepare execution copies of resolutions from November meeting to be signed by City Clerk; prepare list of 2016 ordinances and resolutions; review Council meeting minutes for January through November to compile list of 2016 ordinances and resolutions; meet with City Clerk to sign resolutions from November meeting.	85.00	1.50	127.50
11/21/2016	Conference to discuss letter received from attorney for Virginia Coss; prepare e-mail correspondence to City Clerk re adding agenda item to December Council meeting re Coss; prepare e-mail correspondence forwarding letter received from attorney for Coss.	85.00	0.70	59.50
11/22/2016	Review notes related to items needed for December Council meeting including levy resolutions and Council meeting and Planning Commission meeting dates.	85.00	0.30	25.50
11/23/2016	Prepare Resolution adopting the general fund operating budget for 2017;			

City of Sunfish Lake

General Business

Page: 3
November 30, 2016
Client # 18305-00000E
Statement # 310

prepare Resolution setting not-to-exceed
tax levy for collection in the year 2017; prepare City Attorney Memo re two
budget Resolutions; prepare Resolution setting Council meeting dates for
2017; prepare Resolution setting Planning Commission meeting dates for
2017; prepare Resolution re planning application deadlines for 2017;
prepare City Attorney Memo re three Resolutions related to meeting
dates; prepare e-mail correspondence to Ann Lanoue re budget
resolutions; prepare e-mail correspondence to Ryan Gritman re planning
commission resolutions; prepare e-mail correspondence to Cathy Iago re
Resolution setting Council meeting dates for 2017; prepare Notice of
Vacation for 2250 Delaware and Permanent Drainage and Utility
Easement for 2250 Delaware for recording; record documents
electronically with Dakota County; review list of 2016 resolutions related to
variances, CUP's to be recorded with Dakota County; prepare e-mail
correspondence to Cathy Iago re 2016 resolutions to be recorded; prepare
six certification cover pages to be signed by City Clerk for 2016
resolutions to be recorded.

RATE HOURS

85.00	3.00	255.00
	9.90	841.50

Leah M. Rose

FOR CURRENT SERVICES RENDERED

19.90	2,141.50
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Photocopy(s)

146.32

TOTAL EXPENSES THROUGH 11/25/2016

146.32

10/27/2016 DCA Title - copy fee

6.25

TOTAL COSTS

6.25

PREVIOUS BALANCE

\$6,322.62

11/03/2016 Payment Received

-2,742.00

BALANCE DUE

<u>\$5,874.69</u>

City of Sunfish Lake

Street Improvement Project 2017: 2016-02 & 2016-03

Page: 4
November 30, 2016
Client # 18305-00021E
Statement # 2

		RATE	HOURS	
10/26/2016	Preparation of project documents including five resolutions and memos.	130.00	2.00	260.00
11/02/2016	Follow-up on schedule and document preparation for street project.	130.00	1.30	169.00
	Timothy J. Kuntz		3.30	429.00
10/26/2016	Prepare Memo to Mayor and Councilmembers re five Council resolutions related to Project 2017-01; revise Resolution Combining City Project No. 2016-02 (Roanoke Road) And City Project No. 2016-03 (Salem Church Road) Into One Project To Be Named: 2017-01 Street Improvement Project (Roanoke Road Overlay And Salem Church Road Reconstruction); revise Resolution Receiving The Feasibility Report Of The Consulting Engineer And Calling For A Public Improvement Hearing Concerning The 2017-01 Street Improvement Project (Roanoke Road Overlay And Salem Church Road Reconstruction); revise Resolution Appointing Don Sterna And WSB & Associates, Inc., Steve Apfelbacher And Ehlers And Associates, Inc. And Jenny Boulton And Kennedy & Graven To Assist The City With 2017-01 Street Improvement Project (Roanoke Road Overlay And Salem Church Road Reconstruction); revise Resolution Approving a Preliminary Financing Plan In Order To Prepare A Public Hearing Notice For The 2017-01 Street Improvement Project (Roanoke Road Overlay And Salem Church Road Reconstruction); revise Resolution Approving the Project Schedule For 2017-01 Street Improvement Project (Roanoke Road Overlay And Salem Church Road Reconstruction); prepare Background Memo related to financing for Project 2017-01 together with report prepared by Ehlers and Associates; prepare e-mail correspondence sending agenda items related to Project 2017-01; prepare hard copies of same for distribution to Mayor, Council and Consultants.	85.00	1.80	153.00
	Leah M. Rose		1.80	153.00
	FOR CURRENT SERVICES RENDERED		5.10	582.00
	PREVIOUS BALANCE			\$1,786.00
	BALANCE DUE			<u>\$2,368.00</u>
	TOTAL BALANCE DUE			<u>\$8,242.69</u>

Tabs3 Summary Accounts Receivable Report LeVander, Gillen & Miller, P.A.

	0-30	31-60	61-90	91-180	181-365	366+	Bal Due
18205.00000 E Sunfish Lake/City of RE: General Business	1,445.60	2,887.80 2617.80	0.00	0.00	0.00	0.00	4,333.40
93000.10000 E Sunfish Lake/City of (1) RE: Criminal - DUI	100.00	25.50	0.00	0.00	0.00	0.00	125.50
93000.20000 E Sunfish Lake/City of (1) RE: Criminal - Traffic	154.50	145.70	0.00	0.00	0.00	0.00	300.20
93000.50000 E Sunfish Lake/City of (1) RE: Criminal - Miscellaneous	57.50	23.00	0.00	0.00	0.00	0.00	80.50
93000 Sunfish Lake/City of (1)	312.00	194.20	0.00	0.00	0.00	0.00	506.20
TOTALS	1,757.60	3,082.00	0.00	0.00	0.00	0.00	4,839.60

- Diff # 270.00

**LEVANDER,
GILLEN &
MILLER, P.A.**

ATTORNEYS AT LAW

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

Page: 1
November 30, 2016
Client # 93000E

PREVIOUS BALANCE	FEES	EXPENSES	COSTS	PAYMENTS	BALANCE
93000-10000 Criminal - DUI 112.00	217.50	0.20	0.00	0.00	\$329.70
93000-20000 Criminal - Traffic 568.50	394.50	0.00	0.00	-157.00	\$806.00
93000-30000 Criminal - Violent Crime/Persons 80.50	0.00	0.00	0.00	0.00	\$80.50
93000-50000 Criminal - Miscellaneous 46.00	34.50	0.00	0.00	-23.00	\$57.50
<u>807.00</u>	<u>646.50</u>	<u>0.20</u>	<u>0.00</u>	<u>-180.00</u>	<u>\$1,273.70</u>

646.70

LEVANDER,
GILLEN &
MILLER, P.A.

ATTORNEYS AT LAW

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

Page: 1
November 30, 2016
Client # 93000-10000E
Statement # 246

Criminal - DUI

For Services Through 11/25/16

		RATE	HOURS	
10/28/2016	Review Guion omnibus hearing file; draft victim notice.	85.00	0.20	17.00
11/07/2016	Telephone calls from and to victim re Guion; research case status.	85.00	0.20	17.00
11/09/2016	Receive and review supplemental report from state patrol re Guion.	85.00	0.10	8.50
11/11/2016	Review Guion omnibus hearing disposition and email from prosecutor; prepare disclosure to defense attorney of victim's medical records.	85.00	0.20	17.00
11/22/2016	Telephone call from defense attorney re Vilchis continuance request; conduct MNCIS research.	85.00	0.10	8.50
	Tam Casey		0.80	68.00
11/09/2016	Review and analysis of police reports for charging decision in Rice case.	115.00	0.60	69.00
11/10/2016	Appearance in Dakota County District Court in Hastings for omnibus and admit-deny hearings in Guion case.	115.00	0.40	46.00
	Bridget McCauley Nason		1.00	115.00
10/26/2016	Appearance in Dakota County District Court in West St. Paul for pretrials.	115.00	0.30	34.50
	Ariel A. Pittner		0.30	34.50
	FOR CURRENT SERVICES RENDERED		2.10	217.50
	Photocopy(s)			0.20
	TOTAL EXPENSES THROUGH 11/25/2016			0.20
	PREVIOUS BALANCE			\$112.00
	BALANCE DUE			<u>\$329.70</u>

City of Sunfish Lake

Criminal - Traffic

Page: 2
November 30, 2016
Client # 93000-20000E
Statement # 256

		RATE	HOURS	
10/27/2016	Conduct probation reviews re Coleman and Hetchler.	85.00	0.20	17.00
11/01/2016	Conduct MNCIS research to determine case status re Arevala; prepare file for probation violation hearing.	85.00	0.10	8.50
11/14/2016	Conduct probation review re Vanlerberghe.	85.00	0.10	8.50
	Tam Casey		0.40	34.00
11/17/2016	Appearance in Dakota County District Court in West St. Paul for arraignments.	115.00	0.50	57.50
	Bridget McCauley Nason		0.50	57.50
10/27/2016	Draft officer notices, subpoenas, and prepare file for upcoming jury trial re: Fields.	85.00	0.30	25.50
	Draft and send request for certified driving record for upcoming jury trial re: Fields.	85.00	0.20	17.00
11/01/2016	Draft and file motion to continue pending criminal court case re: Alem.	85.00	0.30	25.50
11/08/2016	Prepare 11/23/2016 pretrial criminal court calendar re: Ramquist.	85.00	0.30	25.50
11/16/2016	Prepare 12/14/2016 pretrial criminal court calendar re: Harris.	85.00	0.30	25.50
	Aaron Price		1.40	119.00
11/13/2016	Analyze and prepare cases for jury trial calendar.	115.00	0.20	23.00
11/14/2016	Appearance in Dakota County District Court in Hastings for jury trials (Fields).	115.00	0.10	11.50
	Bradley R. Hutter		0.30	34.50
10/26/2016	Appearance in Dakota County District Court in West St. Paul for arraignments.	115.00	0.40	46.00
11/08/2016	Analyze cases in preparation for pretrials and/or court trials.	115.00	0.20	23.00
11/09/2016	Appearance in Dakota County District Court in West St. Paul for arraignments.	115.00	0.40	46.00
11/10/2016	Appearance in Dakota County District Court in West St. Paul for			

November 30, 2016

Client # 93000-20000E

Statement # 256

City of Sunfish Lake

Criminal - Traffic

	RATE	HOURS	
arraignments.	115.00	0.30	34.50
Ariel A. Pittner		1.30	149.50
FOR CURRENT SERVICES RENDERED		3.90	394.50
PREVIOUS BALANCE			\$568.50
11/03/2016 Payment Received			-157.00
BALANCE DUE			<u>\$806.00</u>

Client # 93000-30000E
Statement # 126

Criminal - Violent Crime/Persons

PREVIOUS BALANCE	\$80.50
BALANCE DUE	<u>\$80.50</u>

Client # 93000-50000E
Statement # 236

Criminal - Miscellaneous

	RATE	HOURS	
10/28/2016 Analysis of October prosecution summary and memo to file.	115.00	0.30	34.50
Daniel J. Beeson		0.30	34.50

City of Sunfish Lake

Criminal - Miscellaneous

Page: 4

November 30, 2016

Client # 93000-50000E

Statement # 236

FOR CURRENT SERVICES RENDERED

RATE	HOURS	
	0.30	34.50

PREVIOUS BALANCE

\$46.00

11/03/2016 Payment Received

-23.00

BALANCE DUE

\$57.50

TOTAL BALANCE DUE

\$1,273.70

Living Sculpture Tree and Shrub Care, Inc.

Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

December 19, 2016

Invoice for Sunfish Lake City Forester Consultant Through 12-15-2016

11/18	Prepared burning permit for McCue – 0.5 hr	\$27.50
11/22	Checked Sunfish Lake water outlet and spoke with Engineer Sterna about potential mid pipe blockage, checked trees throughout City after snowfall. – 1.5 hr	\$82.50
11/23	Gathered data for Tree City USA application – 3 hr	\$165.00
11/30	Cleared debris from Sunfish Lake water outlet – 0.5 hr	\$27.50
12/1	Organized materials for Annual Consultants Review and prepared Tree City USA application for Mayor's signature – 2 hr	\$110.00
12/6	Council meeting (December) preparation, Consultant Annual Review, and City Council meeting – 4.5 hr	\$247.50
12/12	Research for Treeways articles and SFL record keeping –2.5 hr	\$137.50
12/13	Research for Treeways articles and SFL record keeping –2 hr	\$110.00
12/12	Writing Treeways articles and SFL record keeping –4.5 hr	\$247.50
12/14	Prepared burning permit for O'Hagan – 0.5 hr	<u>\$27.50</u>
Total Due		\$1182.50

Regards,

Jim Naves

**INVOICE**

Invoice No:
Invoice Date:
Page:

0001062030
12/15/16
1 of 1

Please Remit To:

Metropolitan Council
Environmental Services
PO Box 856513
Minneapolis MN 55485-6513
United States

Customer Number:

7308

Payment Terms:

Due 30 dys

Due Date:

1/14/17

Bill To:

CITY OF SUNFISH LAKE
CATHY IAGO
737B Jordan Ave S
Cottage Grove MN 55016
United States

AMOUNT DUE:**\$ 1,650.00 USD**

Amount RemittedFor account questions: metcar@metc.state.mn.us

Line	Identifier	Description	Quantity	UOM	Unit Amt	Original
						Net Amount
1	CAMP	Citizen-Assist-Monitor-Prj	1.00	EA	1,650.00	1,650.00

Subtotal:

1,650.00

Contract: 16R026

Quantity of lake sites: 3 at \$550.
2016 Citizen-Assisted Monitoring Program

For questions about this bill, please contact Brian Johnson at 651-602-8743 or Brian.Johnson@metc.state.mn.us.

ANY UNPAID BALANCE OVER 30 DAYS FROM DATE OF INVOICE WILL BE SUBJECT TO A FINANCE CHARGE AT THE RATE OF 1.5% PER MONTH (18% PER YEAR)

PAYMENTS ACCEPTED VIA CHECK, CREDIT CARD, OR ACH/EFT

> CHECK: use the remit address at the top of this invoice

> CARD: visit <http://metcar.metc.state.mn.us/>> EFT/ACH: provide your EFT/Direct Deposit enrollment form to metcar@metc.state.mn.us**Amount Due:****\$ 1,650.00**

This form can either be printed and then filled out by hand or filled out online and then printed.

To fill this form out online, be sure the lines which are to be filled out are highlighted in gray: if they are not, click on the "Highlight Fields" button in the upper right-hand corner of this form. Once the lines are highlighted, click inside of each one and type in the appropriate information.

Office of the State Auditor CTAS Version 8 Order Form

City or Town Name:	City of Sunfish Lake
Entity Type (check one):	☒ City ☐ Town
County:	Dakota
Primary Contact Name:	Ann P. Lanoue
Title:	City Treasurer
Street Address*:	8010 Corey Path
City/Town:	Inver Grove Heights
State:	MN
Zip Code:	55076
Phone Number*:	651-338-3756
E-mail Address*:	alanoue@comcast.net

* -- Please provide the street address, e-mail address, and telephone numbers for the work location at which you conduct local government business.

THIS INFORMATION IS PUBLIC; IT WILL BE AVAILABLE ON REQUEST.

CTAS Version 8 Price: \$300.00 per entity.

***Please make check payable to:* Minnesota State Auditor**

<i>Remit Check with this form to:</i>	Office of the State Auditor
	Suite 500
	525 Park Street
	St. Paul, MN 55103-2139



NORTHWEST ASSOCIATED CONSULTANTS, INC.

4150 Olson Memorial Highway, Ste. 320, Golden Valley, MN 55422
Telephone: 763.231.2555 Website: www.nacplanning.com

INVOICE

Payable Upon Receipt - Unpaid Balances After 30 Days Subject to 1.5% Interest Per Month

CITY OF SUNFISH LAKE
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

December 01, 2016

In Reference To:
November 2016 Technical Assistance - City Projects

Invoice No. 22679

	<u>Hrs/Rate</u>	<u>Amount</u>
<u>GENERAL</u>		
RG 11/1/16 Prepare for City Council meeting/prepare presentation	1.50 50.00/hr	75.00
RG 11/1/16 Attend staff meeting and City Council meeting	4.50 50.00/hr	225.00
RG 11/2-11/4/16 Draft second letter re: lighting compliance at 1 Grieve Glen Lane	2.20 50.00/hr	110.00
RG 11/3/16 Prepare 2017 application schedule	2.40 50.00/hr	120.00
RG 11/7-11/10/16 Prepare 2017 application schedule/review with staff and revise	3.10 50.00/hr	155.00
RG 11/9/16 General administration, phone calls, emails, follow up, etc.	0.60 50.00/hr	30.00
RG 11/14-11/17/16 Draft staff memo City Council re: consultant review and planning review for 2016 (NO CHARGE)	7.90	N/C
RG 11/14-11/15/16 Phone calls from property buyer re: garage questions for 10 Hamen Court	1.30 50.00/hr	65.00
RG 11/21-11/22/16 General administration, phone calls, emails, ordinance research, etc.	1.40 50.00/hr	70.00
Secretarial	0.60 43.00/hr	25.80



NORTHWEST ASSOCIATED CONSULTANTS, INC.

4150 Olson Memorial Highway, Ste. 320, Golden Valley, MN 55422
Telephone: 763.231.2555 Website: www.nacplanning.com

CITY OF SUNFISH LAKE

Page 2

	<u>Hrs/Rate</u>	<u>Amount</u>
Expenses (mileage, communications, supplies, etc.)		32.18
Subtotal of this Project:	[25.50	907.98]
TOTAL AMOUNT DUE THIS INVOICE:	25.50	\$907.98

INVOICE

AGENCY: 98-1 RJF a Marsh & McLennan Agency LLC

Invoice#: 1648445
Invoice Date: 12/19/2016
DATE DUE: 01/14/2017
AMOUNT DUE: \$262.00

City of Sunfish Lake
8010 Corey Path
Inver Grove Heights, MN 55076-3358



Policy Number/DBA	Installment#/Date	State	Description	Amount Due
71928.202-City of Sunfish Lake	0 01/14/2017	MN	MN Special Comp Fund Assessment	3.00
71928.202-City of Sunfish Lake	0 01/14/2017	MN	Installment - Work Comp	259.00
Total				262.00

- Payments received after the due date may be subject to a late payment / reinstatement fee of up to \$25.
- Checks or electronic payments returned for non-sufficient funds (NSF) may be subject to a fee of up to \$40.
- A policy may be canceled "flat" with no coverage if the initial payment on the policy term is returned for NSF.

Avoid installment fees of up to \$5.00 and pay by electronic check at sfmic.com/epay

*Please send by 01/10/2017 to allow sufficient mailing time. Make all checks payable to "SFM". All payments must be received in our office by the due date to avoid cancellation. To pay online, go to: sfmic.com/epay. If you have questions concerning this invoice, please call (952) 838-4200. **Thank you for your business.***

RETURN THIS PORTION WITH PAYMENT TO ENSURE PROPER CREDIT

City of Sunfish Lake
8010 Corey Path
Inver Grove Heights, MN 55076-3358

Invoice#: 1648445
Invoice Date: 12/19/2016
Policy Number: 71928.202
DATE DUE: 01/14/2017
AMOUNT DUE: \$262.00

To pay online, go to: sfmic.com/epay

SFM
P.O. BOX 583178
MINNEAPOLIS, MN 55458-3178





Building a legacy – your legacy.

701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: 763-541-4800
Fax: 763-541-1700

December 19, 2016

Ann Lanoue
City of Sunfish Lake
8010 Corey Path
Inver Grove Heights, MN 55076

Re: November, 2016 Invoices

Dear Ann:

Enclosed are the invoices for professional engineering services during the month of November for the City of Sunfish Lake.

If you have any questions, please contact me at 763/541-4800.

Sincerely,

WSB & Associates, Inc.

Donald W. Sterna, PE
Vice President

Enclosure(s)

cc: Mayor Molly Park

kc



701 Xenia Avenue South, Suite 300 | Minneapolis, MN 55416 | (763) 541-4800

City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

December 19, 2016
Project No: 01011-990
Invoice No: 215

Miscellaneous City Engineer Services

Professional Services from November 1, 2016 to November 30, 2016

Professional Personnel

	Hours	Rate	Amount	
Project Management/Coordination				
Sterna, Donald	4.00	158.00	632.00	
Administrative				
Hoff, Rochelle	.25	75.00	18.75	
Engineer's Report and Feasibility Study.				
Totals	4.25		650.75	
Total Labor				650.75

Field Services Billing

City Council Meeting	3.0 Meetings @ 50.00	150.00	
Total Field Services		150.00	150.00

Total this Invoice \$800.75

Comments: _____

Approved by: _____

Reviewed by: Donald Sterna
Project Manager: Donald Sterna



MAILING ADDRESS	ACCOUNT NUMBER	DUE DATE
SUNFISH LAKE, CITY OF ATTN ANN LANOUE 8010 COREY PATH INVER GROVE HEIGHTS MN 55076-3358	51-6522337-8	01/03/2017
	STATEMENT NUMBER	STATEMENT DATE
	526531022	12/05/2016
		AMOUNT DUE
		\$97.40

39.63

QUESTIONS ABOUT YOUR BILL?

See our website: xcelenergy.com
 Email us at: Customerservice@xcelenergy.com
 Please Call: 1-800-481-4700
 Hearing Impaired: 1-800-895-4949
 Fax: 1-800-311-0050
 Or write us at: XCEL ENERGY
 PO BOX 8
 EAU CLAIRE WI 54702-0008

SUMMARY OF CURRENT CHARGES (detailed charges begin on page 2)

Other Recurring Charges	\$39.63
Current Charges	\$39.63

ACCOUNT BALANCE

Previous Balance	\$57.77
No Payments Received	\$0.00
Balance Forward	\$57.77
Current Charges	\$39.63
Amount Due	\$97.40

002265 1/2

RETURN BOTTOM PORTION WITH YOUR PAYMENT • PLEASE DO NOT USE STAPLES, TAPE OR PAPER CLIPS



ACCOUNT NUMBER	DUE DATE	AMOUNT DUE	AMOUNT ENCLOSED
51-6522337-8	01/03/2017	\$97.40	39.63

Please see the back of this bill for more information regarding the late payment charge. Pay on or before the date due to avoid assessment of a late payment charge.
 Make your check payable to XCEL ENERGY

JANUARY						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

AB 01 002265 74259 B 12 E



SUNFISH LAKE, CITY OF
 ATTN ANN LANOUE
 8010 COREY PATH
 INVER GROVE HEIGHTS MN 55076-3358



XCEL ENERGY
 P.O. BOX 9477
 MPLS MN 55484-9477

31 51010317 65223378 0000000396300000009740