



Item 7b.

Sunfish Lake Engineer's Report for September 6, 2016

By: Don Sterna, PE, City Engineer

Date: August 30, 2016

1. Engineering Activities Undertaken in the Month of August.

The following Engineer's Report reflects the activities undertaken this past month, along with the anticipated engineering activity for the month of September.

- A. Charlton Road Update** – No specific additional activity took place in August, however I did receive an email from the Police Chief regarding parking concerns. I also received an email regarding speed limit concerns on Charlton Road as well from a resident. There is a provision in the State Law that we would investigate where we could legally lower the enforceable speed limit to 25 MPH. I would recommend that this be included in any requested action that the City Council would like to proceed with on Charlton Road.
- B. TH 110 Casing Pipe Decision** – MnDOT is requesting a decision from the City regarding if the City wants to proceed with adding the 24" HDPE open cut casing pipe into MnDOT's TH 110 improvements for next year. The construction cost is estimated to be around \$25,000 with an additional \$2,000 of administration costs for MnDOT to administer the work. I would budget \$30,000 for the construction and administration of this casing pipe. If the City Council approves to move forward, WSB would prepare a one page plan and specification that would be added into MnDOT's plan in September.
- C. Building and Site Reviews** – Over the past month we have had one minor site review and final inspection.
 - The minor site review was for plans for an accessory structure at 55 Salem Church Road. The plans were previously submitted, but needed some additional information. It is now approved from an engineering standpoint.
 - The final site inspection was for the site improvements at 240 Salem Church Road.

2. Public Works' Activities Undertaken in the Month of August.

- A. 2016 Crack Seal and Seal Coat Project** – The contractor completed the seal coating along Salem Church Road from Delaware Avenue to Roanoke in mid-August. The remaining loose seal coating rocks will be swept the week of September 5th. Once the street is swept, then the roadway will be restriped. This work is scheduled to be fully completed in September.

3. Anticipated Engineering Activities for the Month of September.

- A. **Charlton Road Potential Improvements** – Continue coordination with the Charlton Road Task Force to develop a strategy for improvements along Charlton.
- B. **Snow Plowing Quotes** – We will be requesting our annual snow plowing quotes in the month of September for formal action at the October Council meeting.
- C. **Charlton Road Grading** – I have requested that Charlton Road be regarded in mid-September to prepare the surface for the upcoming winter months.
- D. **2017 City Improvement Project Discussion** – Distribute the draft Feasibility Report with the proposed assessments with the goal to have the draft report ready for review and discussion for the October Council meeting.

4. Public Works' Activities Planned for in the Month of September.

At this time, there are no planned City Public Works activities for the month of September.

The above constitutes the Engineering Report for the City of Sunfish Lake for September 6, 2016.

Respectfully submitted,

WSB & Associates, Inc.



Donald W. Sterna, PE
City Engineer