3 B.

City of Sunfish Lake, MN

Cash Requirements

As of Jan 31, 2016

Filter Criteria includes: 1) Invoices Due (no discount available). Report order is by ID. Report is printed in Detail Format.

Vendor ID Vendor	Invoice/CM #	Date	Date Due	Amount Due	Disc Amt	Age
A TO Z A TO Z HOME INSPECTION L	20160111-SFL	1/11/16	1/11/16	5,713.00		20
A TO Z A TO Z HOME INSPECTION L				5,713.00		
DEPARTMENTOFLABOR/IN DEPARTMENT OF LABOR & I	4TH QTR 2015	1/15/16	1/15/16	149.26		16
DEPARTMENTOFLABOR/IN DEPARTMENT OF LABOR & I				149.26		
IAGOCATH CATHERINE IAGO	012016	1/19/16	1/19/16	240.63		12
IAGOCATH CATHERINE IAGO				240.63		
IAGOCATHW2 CATHY IAGO	815	1/31/16	1/31/16	681.61		
IAGOCATHW2 CATHY IAGO				681.61		
IAGOCONSULTINGLLC IAGO CONSULTING LLC	827	1/31/16	1/31/16	462.50		
IAGOCONSULTINGLLC IAGO CONSULTING LLC				462.50		
INTERNALREVSVC INTERNAL REVENUE SERVI	1098	1/31/16	1/31/16	875.99		
INTERNALREVSVC INTERNAL REVENUE SERVI				875.99		
LANOUEANN ANN P. LANOUE	100	1/31/16	1/31/16	1,004.88		
LANOUEANN ANN P. LANOUE				1,004.88		
LEVANDER LEVANDER, GILLEN & MILL	DEC15LEGAL	1/1/16	1/1/16	4,556.00		30
LEVANDER LEVANDER, GILLEN & MILL				4,556.00		
LILLIE LILLIE SUBURBAN NEWSPA	JAN10LEGAL	1/15/16	1/15/16	41.25		16
LILLIE LILLIE SUBURBAN NEWSPA				41.25		
LIVINGSCULPTURE LIVING SCULPTURE TREE &	JAN2016	1/20/16	1/20/16	450.50		11
LIVINGSCULPTURE LIVING SCULPTURE TREE &				450.50		

City of Sunfish Lake, MN
Cash Requirements
As of Jan 31, 2016

Filter Criteria includes: 1) Invoices Due (no discount available). Report order is by ID. Report is printed in Detail Format.

Vendor ID Vendor	Invoice/CM #	Date	Date Due	Amount Due	Disc Amt	Age
METRO CITIES METRO CITIES	80	1/13/16	1/13/16	294.00		18
METRO CITIES METRO CITIES				294.00		
MNDEPTREVENUE MN DEPARTMENT OF REVE	839	1/22/16	1/22/16	290.00		9
MNDEPTREVENUE MN DEPARTMENT OF REVE				290.00		
NORTHWEST NORTHWEST ASSCOC CONS	22162-1	1/5/16	1/5/16	28.00		26
	22162-2	1/5/16	1/5/16	56.00		26
	22162-3	1/5/16	1/5/16	282.10		26
	22162-4	1/5/16	1/5/16	699.72		26
	22163	1/5/16	1/5/16	2,744.48		26
NORTHWEST NORTHWEST ASSCOC CONS				3,810.30		
O'LEARYDAN DAN O'LEARY	REIMBURSE	11/27/15	11/27/15	500.00		65
	CORRECTCK7303	1/20/16	1/20/16	50.00		11
O'LEARYDAN DAN O'LEARY				550.00		
POLICE CITY OF WEST ST. PAUL	803	1/22/16	1/22/16	8,145.83		9
POLICE CITY OF WEST ST. PAUL				8,145.83		
ST. ANNES ST. ANNE'S EPISCOPAL CHU	791	1/17/16	1/17/16	220.00		14
ST. ANNES ST. ANNE'S EPISCOPAL CHU				220.00		
WSB WSB & ASSOCIATES	01011-990 204	1/12/16	1/12/16	609.00		19
	02182-150 6	1/12/16	1/12/16	53.50		19
	02182-190 1	1/12/16	1/12/16	582.00		19
WSB WSB & ASSOCIATES				1,244.50		
XCEL XCEL ENERGY	484836506	1/4/16	1/4/16	37.49		27
XCEL XCEL ENERGY				37.49		
Report Total				28,767.74		

A to Z Home Inspection LLC

4835 - 37th Avenue South
Minneapolis, MN 55417
Mike Andrejka 612.597.9667
Mike.BuildingOfficial@yahoo.com

Invoice Date:	1/11/2016
Invoice Number:	20160111-SFL
Amount Due:	$ 5,713.00

Amount due upon receipt of invoice

Payable to: ***A to Z Home Inspection LLC***

Bill To: **City of Sunfish Lake**

Sunfish Lake, MN 55077

Issued	Permit #	Permit Fee	Plan Review Fee	State Surcharge	Total
6	***September***	$ 2,437.25	$ -	$ 100.00	$ 2,537.25
10	***October***	$ 2,998.50	$ -	$ 123.76	$ 3,122.26
5	***November***	$ 860.25	$ -	$ 23.50	$ 883.75
5	***December***	$ 845.25	$ -	$ 22.00	$ 867.25
26	***Sub-Total***	***$ 7,141.25***	***$ -***	***$ 269.26***	***$ 7,410.51***
		x 80%	*x 100%*		
Total Due Building Official		***$ 5,713.00***	***$ -***	***$ -***	***$ 5,713.00***

Issued	Permit #	Permit Fee	Plan Review Fee	State Surcharge	Total
12/15/2015	B-15-23	$ 445.25	$ -	$ 14.00	$ 459.25
12/9/2015	P-15-16	$ 100.00	$ -	$ 1.00	$ 101.00
12/9/2015	M-15-29	$ 95.00	$ -	$ 1.00	$ 96.00
12/7/2015	P-15-15	$ 110.00	$ -	$ 5.00	$ 115.00
12/1/2015	M-15-28	$ 95.00	$ -	$ 1.00	$ 96.00
11/20/2015	B-15-22	$ 280.25	$ -	$ 8.00	$ 288.25
11/20/2015	M-15-27	$ 95.00	$ -	$ 5.00	$ 100.00
11/5/2015	M-15-26	$ 95.00	$ -	$ 1.00	$ 96.00
11/5/2015	B-15-21	$ 295.00	$ -	$ 8.50	$ 303.50
11/5/2015	M-15-25	$ 95.00	$ -	$ 1.00	$ 96.00
10/21/2015	B-15-20	$ 177.00	$ -	$ 4.50	$ 181.50
10/24/2015	B-15-19	$ 339.25	$ -	$ 10.00	$ 349.25
10/22/2015	M-15-24	$ 95.00	$ -	$ 1.00	$ 96.00
10/19/2015	B-15-18	$ 118.00	$ -	$ 2.50	$ 120.50
10/12/2015	B-15-17	$ 177.00	$ -	$ 4.76	$ 181.76
10/7/2015	M-15-23	$ 95.00	$ -	$ 5.00	$ 100.00
10/7/2015	P-15-14	$ 80.00	$ -	$ 5.00	$ 85.00
10/7/2015	B-15-16	$ 413.00	$ -	$ 12.50	$ 425.50
10/7/2015	B-15-15	$ 147.50	$ -	$ 3.50	$ 151.00
10/7/2015	B-15-14	$ 1,356.75	$ -	$ 75.00	$ 1,431.75
9/20/2015	P-15-13	$ 110.00	$ -	$ 5.00	$ 115.00
9/9/2015	M-15-22	$ 95.00	$ -	$ 5.00	$ 100.00
9/9/2015	P-15-12	$ 80.00	$ -	$ 1.00	$ 81.00
9/8/2015	B-15-13	$ 951.75	$ -	$ 43.00	$ 994.75
9/8/2015	B-15-12	$ 368.75	$ -	$ 11.00	$ 379.75
9/1/2015	B-15-11	$ 831.75	$ -	$ 35.00	$ 866.75

Minnesota Department of Labor and Industry
Construction Codes and Licensing Division
443 Lafayette Road North
St. Paul, MN 55155-4341
Phone: (651) 284-5068 Fax: (651) 284-5749
www.doli.state.mn.us

Quarterly Building Permit Surcharge Report

Population of jurisdiction is 20,000 or less

Quarter ending: December	Year: 2015

Reporting Unit/Municipality	County	Telephone	
City of Sun Fish Lake	Dakota	651.768.7542	
Address	City	State	ZIP code
7378 Jordon Ave S	Cottage Grove	MN	55016-3645
Building Official	Certification number	Telephone	
Andrejka, Michael J.	1815	651.450.2551	

Permits based on fixed-fees, part 1

Report permits in this section if the fee for each permit is less than $2,010.00

Permit type	No. of Permits	Times $1.00 each	Surcharge report
Building	0	Times $1.00 each	$0.00
Electrical	0	Times $1.00 each	$0.00
Mechanical	7	Times $1.00 each	$7.00
Plumbing	4	Times $1.00 each	$4.00
Other	0	Times $1.00 each	$0.00
		Total part 1	**$11.00**

Permits based on fixed-fees, part 2

Report permits in this section if the fee for each permit is more than $2,010.00

Permit type	No. of Permits	Total fees	Times 0.0005	Surcharge report
Building	0	$0.00	Times 0.0005	$0.00
Electrical	0	$0.00	Times 0.0005	$0.00
Mechanical	0	$0.00	Times 0.0005	$0.00
Plumbing	0	$0.00	Times 0.0005	$0.00
Other	0	$0.00	Times 0.0005	$0.00
			Total part 2	**$0.00**
			Total part 1 and 2	**$11.00**

Building permits based on valuation

Construction value range	No. of Permits	Total valuation	Surcharge amount
1,000,000 or less	10	$286,020.00	$143.01
1,000,001 to 2,000,000	0	$0.00	$0.00
2,000,001 to 3,000,000	0	$0.00	$0.00
3,000,001 to 4,000,000	0	$0.00	$0.00
4,000,001 to 5,000,000	0	$0.00	$0.00
5,000,001 or more	0	$0.00	$0.00
		Building permit surcharge:	**$143.01**

Surcharge report summary

Total surcharges:	**$154.01**
Retention:	**-$25.00**
Adjustments/amendment:	**$20.25**

2015 SFL Petty Cash — Receipts to Treasurer 9/1/15

Balance 9/1/15 $ 96.05
9/5/15 Stamps Police Ofc. Meet Mailing — 70
$ 26.05
9/5/15 Police Ofc. Printing — 21
$ 5.05
10/1/15 Stamps — 1.10
$ 3.95
10/6/15 Pens — 2.79
$ 1.16

10/6/15 Ending Balance $ 1.16
10/7/15 Petty Cash Disbursement + 138.57
10/7/15 Start Amount $ 139.73
10/29/15 Stamps — 14.28
$ 125.45
11/4/15 Office Supplies — 30.37
$ 95.08
11/24/15 Office Supplies Paper 10
$ 85.08
11/25/15 Stamps — 1.32
$ 83.76
1/14/16 Stamps — 9.80
$ 73.96 Balance 1/19/16

(1/19/16 Receipts to Treasurer $ 160.66)

stamps 96.50
Supplies 43.16
printing 21.00

SFL Stamps

COTTAGE GROVE PO
COTTAGE GROVE, Minnesota
550163944
2663650042-0096
01/14/2016 (800)275-8777 03:30:12 PM

Sales Receipt

Product Description	Sale Qty	Unit Price	Final Price
(Forever) Summer Harvest PSA Bklt/20	1	$9.80	$9.80
Total:			$9.80
Paid by: Cash			$20.00
Change Due:			-$10.20

Order stamps at usps.com/shop or call 1-800-Stamp24. Go to usps.com/clicknship to print shipping labels with postage. For other information call 1-800-ASK-USPS.

****
****

Get your mail when and where you want it with a secure Post Office Box. Sign up for a box online at

SFL

COTTAGE GROVE PO
COTTAGE GROVE, Minnesota
550163944
2663650042-0098
11/25/2015 (800)275-8777 02:48:49 PM

Sales Receipt

Product Description	Sale Qty	Unit Price	Final Price
SAINT PAUL MN 55118 Zone-1 First-Class Mail Letter 1.20 oz. Expected Delivery: Fri 11/27/15			$0.71
Customer Postage			-$0.49
Issue Postage:			$0.22
22c (Ndn) Penguins PSA	5	$0.22	$1.10
Total:			$1.32
Paid by: Cash			$1.32

Order stamps at usps.com/shop or call 1-800-Stamp24. Go to usps.com/clicknship to print shipping labels with postage. For other information call 1-800-ASK-USPS.

****
****

Get your mail when and where you want it with a secure Post Office

SFL Office Supplies

Office DEPOT
OfficeMax

OFFICE DEPOT STORE 6302
1450 Mendota Road
Inver Grove Heights, MN 55077
11/24/2015 15.4.9 11:24 AM
STR 6302 REG 4 TRN 8917 EMP 282483

SALE

Product ID	Description	Total
994353	PAPER,COPY PLU	
	2 @ 7.99	15.98
	Promotion	-5.98
	You Pay	10.00SS
	Subtotal:	10.00
	Total:	10.00
	Cash:	20.00
	CHANGE:	(10.00)

****

CATHERINE IAGO 319917489

Please create your online rewards account at officedepot.com/rewards. You must complete your account to claim your rewards and view your

SFL Office Supplies

Office DEPOT
OfficeMax

OFFICE DEPOT STORE 6703
9010 Jamaica Ave S
Cottage Grove MN 55016
11/04/2015 15.4.9 11:55 AM
STR 6703 REG 1 TRN 2300 EMP 317109

SALE

Product ID	Description	Total
410222	COPYHOLDER,ISP	13.99 SS
6826465	Rollerball .7	7.99 SS
950582	PEN,PILOT,PV5,	3.91 SS
605015	COMPASS,PNCIL,	0.91 SS
207316	BDR,ODP,RR,1.5	
	2 @ 1.19	2.38
	You Pay	**2.38**SS
207379	BDR,ODP,RR,1.5	1.19 SS
	Subtotal:	30.37
	Total:	30.37
	Visa 5049	30.37

AUTH CODE 004302

SFL

SAINT PAUL PARK
619 3RD ST
SAINT PAUL PARK
MN
550711818
2683700061
10/29/2015 (800)275-8777 12:22 PM

Product Description	Sale Qty	Final Price
71c (Ndn) Wedding Cake PSA (Unit Price:$0.71)	6	$4.26
22c (Ndn) Penguins PSA (Unit Price:$0.22)	1	$0.22
(Forever) Summer Harvest PSA Bklt/20 (Unit Price:$9.80)	1	$9.80

Total $14.28

Cash $20.00
Change ($5.72)

Order stamps at usps.com/shop or call 1-800-Stamp24. Go to usps.com/clicknship to print shipping labels with postage. For other information call 1-800-ASK-USPS.

SFL Pens

Office DEPOT
OfficeMax

OFFICE DEPOT STORE 6703
9010 Jamaica Ave S
Cottage Grove MN 55016
10/06/2015 15.2.5 11:40 AM
STR 6703 REG2 TRN 2949 EMP 753407

SALE

Product ID	Description		Total
1268775	Rollerball 0.7		
	2 @ 2.59	5.18	
	Clearance	-2.58	
	You Pay		2.60SS

Subtotal: 2.60
Sales Tax: 0.19
Total: 2.79
Cash: 20.00

SFL

SAINT PAUL PARK
619 3RD ST
SAINT PAUL PARK
MN
550711818
2683700061
10/01/2015 (800)275-8777 10:52 AM

Product Description	Sale Qty	Final Price
22c (Ndn) Penguins PSA (Unit Price:$0.22)	5	$1.10

Total $1.10

Cash $1.10

Order stamps at usps.com/shop or call 1-800-Stamp24. Go to usps.com/clicknship to print shipping labels with postage. For other information call 1-800-ASK-USPS.

****
Get your mail when and where you want it with a secure Post Office Box. Sign up for a box online at usps.com/poboxes.
****

SFL MAILING / PAPER

Office DEPOT
OfficeMax

OFFICE DEPOT STORE 6703
9010 Jamaica Ave S
Cottage Grove MN 55016
09/05/2015 15.2.5 6:25 PM
STR 6703 REG3 TRN 1377 EMP 306274

SALE

Product ID	Description		Total
676453	PAPER,PREMIUM	7.29	
	Instant Savings	-1.29	
	Promotion		
	You Pay		6.00SS
166955	BW DS Letter		
	50 @ 0.14	7.00	
	You Pay		7.00SS
861873	CUTTING,HRZNTL		1.50 SS
167865	65lb Bright Le		
	50 @ 0.07	3.50	
	You Pay		3.50SS
676453	PAPER,PREMIUM	7.29	
	Instant Savings	-1.29	
	Promotion	-3.00	
	You Pay		3.00SS

SFL – Police Offer mailing

SIGNAL HILLS POST OFFICE
3 SIGNAL HILLS CTR
SAINT PAUL
MN
551182314
2683530022
09/05/2015 (800)275-8777 10:57 AM

Product Description	Sale Qty	Final Price
35c (Ndn) Coastal Birds PSA Coil of 10 0 (Unit Price:$35.00)	2	$70.00
Total		$70.00
Credit Card Remitd (Card Name:VISA) (Account #:XXXXXXXXXXXX2359) (Approval #:02401C) (Transaction #:497)		$70.00

Order stamps at usps.com/shop or call 1-800-Stamp24. Go to usps.com/clicknship to print shipping labels with postage. For other information call 1-800-ASK-USPS.

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Petty Cash SFL

Wells Fargo Bank
Transaction Receipt

Store #0009656 12

Cash Chk

Check Amount(s) $138.57

Check(s) Total $138.57

Fee Total $0.00

Cash Paid to Customer $138.57

Transaction # 032 0039
10:57AM 10/07/15

Thank you, KRISTI

SFL Office Supplies

Office DEPOT
OfficeMax

OFFICE DEPOT STORE 6384
1271 Promenade Place
Eagan, MN 55121
651-686-6606

01/12/2016 15.5.5 1:08 PM
STR 6384 REG 3 TRN 3937 EMP 326266

SALE

Product ID	Description	Total
1403011 Pocket FC Lgl		
2 @ 19.99	39.98	
Promotion		
Coupon - 77203065	-8.00	
You Pay		**31.98**SS
329085 BOX,FF,LGL,4/P	29.99	
Promotion		
Coupon - 77203065	-5.99	
You Pay		**24.00**SS
1403011 Pocket FC Lgl	19.99	
Promotion	-19.99	
You Pay		**0.00**SS
329085 BOX,FF,LGL,4/P	29.99	
Promotion		
Coupon - 77203065	-6.00	
You Pay		**23.99**SS
329085 BOX,FF,LGL,4/P	29.99	
Promotion	-29.99	
You Pay		**0.00**SS

Coupon Number - 77203065

Subtotal:	79.97
Total:	79.97
Visa 5049:	79.97

AUTH CODE 012918
TDS Swiped
****
Tax Exemption Number 000608687238

Total Savings:
$69.97

****

1/19/16
Reimbursement to CATHY IAGO for office supplies
Cathy Iago

Catherine Iago
City Administrator, City of Sunfish Lake
City Clerk, City of Sunfish Lake

1/26/2016 13:46

INVOICE

Services rendered for the month of January 2016

City Administrator			
City Administrator monthly services per Independent Contractor Agreement Addendum dated 1/6/2015			**$ 462.50**
City Clerk			
City Clerk monthly services per Employment Agreement Addendum dated 1/6/2014			$ 1,079.17
City FICA 7.65%			82.56
Total Cost City Clerk-month			**1,161.73**
Calculation of net Check-City Clerk			
Monthly services per employment agreement			1,079.17
Less Federal Income tax withheld	$	(175.00)	
Less FICA withheld- 7.65%		(82.56)	
Less State tax withheld		(140.00)	
Total Withholdings			(397.56)
	Net check		$ 681.61

City of Sunfish Lake

Wages and related withholdings

City of Sunfish Lake

Detail of compensation and related withholdings

Earned Paid	Annual	Monthly	Earned Paid	Dec Jan	(Inc retro) Jan Feb	Feb Mar	Cum'l 1st qtr
Independent-"Iago Consulting, LLC							
Contractor-Administrator	4,467	372.24		462.50	462.50		925.00
	4,556	379.69					-
	4,693	391.08					
	5,550	462.50					
Wages-City Clerk	10,632	886.00		1,079.17	1,079.17		2,158.34
Withholding	10,845	903.72					-
	11,170	930.83					
FICA-7.65%	12,950	1,079.17		82.56	82.56	-	165.11
Federal Income Tax				175.00	175.00		350.00
State Income Tax				140.00	140.00		280.00
Pera-Iago-exempt							-
Total Withholdings				397.56	397.56	-	795.11
Net Check				681.61	681.61	-	1,363.23
	Per hour						
Wages-Treasurer- Lanoue		67.63		1,541.66	1,541.66		3,083.32
Withholding		69.66					-
	18,500	1,541.66					
FICA-7.65%				117.94	117.94	-	235.87
Federal Income Tax				300.00	300.00		600.00
State Income Tax				150.00	150.00		300.00
Pera-Lanoue Exempt							-
Total Withholdings				567.94	567.94	-	1,135.87
Net wages				973.72	973.72	-	1,947.45
Postage				11.90	11.90		23.80
Supplies				23.50	23.50		47.00
Net check				1,009.12	1,009.12	-	2,018.25

Taxable Wages-minus PERA

	Dec Jan	Jan Feb	Feb Mar	Cum'l 1st qtr
Consolidated				
Wages	2,620.83	2,620.83	-	5,241.66
Withholding	475.00	475.00	-	950.00
FICA	200.49	200.49	-	400.99
Federal Income Tax	475.00	475.00	-	950.00
State Income Tax	290.00	290.00	-	580.00
Pera	-	-	-	-
Total Withholdings	965.49	965.49	-	1,930.99
Net Check	1,655.34	1,655.34	-	3,310.67
Unemployment-not required-only payment when a claim is filed				
PERA				
PERA-Withholding	-	-	-	-
PERA-City contribution-7.25%-Blair only	-	-	-	-
Total PERA contribution	-	-	-	-
IRS				
Iago Fica withholding	82.56	82.56	-	165.11
Lanoue Fica withholding	117.94	117.94	-	235.87
				-
Iago withholding	175.00	175.00	-	350.00
Lanoue withholding	300.00	300.00	-	600.00
				-
FICA-city contribution	200.49	200.49	-	400.99
Total IRS deposit	**875.99**	**875.99**	**-**	**1,751.97**
State				
Iago withholding	140.00	140.00	-	280.00
Lanoue withholding	150.00	150.00	-	300.00
Due State	**290.00**	**290.00**	**-**	**580.00**

Ann P. Lanoue, CPA (Inactive)
City Treasurer
8010 Corey Path
Inver Grove Heights, MN 55076
651-338-3756
alanoue@comcast.net

1/26/2016 13:51

INVOICE

City of Sunfish Lake

Accounting services for January 2016 per Employment Addendum dated 1/6/2015		1,541.66
Postage expense		12.66
Supplies - printing @ $,10 per page		18.50
		1,572.82
		1,572.82
Less Federal Income tax withheld	300.00	
Less FICA	117.94	
Less PERA withheld 0% (Exempt)	-	
Less State tax withheld	150.00	
Total Withholdings		(567.94)
	Net check	1,004.88
Reconciliation to Treasurer Expense		
Services		1,541.66
City FICA 7.65%		117.94
City Pera-0%		-
Total Treasurer		1,659.60

LeVander,
Gillen &
Miller, P.A.

ATTORNEYS AT LAW

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

December 31, 2015
Client # 18305E

PREVIOUS BALANCE	FEES	EXPENSES	COSTS	PAYMENTS	BALANCE
18305-00000 General Business					
3,292.00	4,018.50	0.00	368.00	0.00	$7,678.50

4386.50

633 SOUTH CONCORD STREET • SUITE 400 • SOUTH SAINT PAUL, MINNESOTA 55075 • 651-451-1831 • FAX 651-450-7384
OFFICE ALSO LOCATED IN WISCONSIN
WWW.LEVANDER.COM

LEVANDER,
GILLEN &
MILLER, P.A.

ATTORNEYS AT LAW

December 31, 2015
Client # 18305-00000E
Statement # 299

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

General Business

For Services Through 12/25/15

		RATE	HOURS	
11/30/2015	Preparation of background information for upcoming meeting with church for lease agreement.	130.00	0.40	52.00
	Telephone conference with City Clerk concerning upcoming agenda items.	130.00	0.30	39.00
	Meeting with church representative concerning modification to lease.	130.00	1.30	169.00
12/01/2015	Review of Sunfish Lake agenda items and background materials.	130.00	1.00	130.00
	Telephone conference with Sunfish Lake Mayor.	130.00	0.30	39.00
	Telephone conference with Nate concerning survey, septic system plan and Septic Agreement for Hurley property.	130.00	0.40	52.00
	Additional telephone conference with Nate concerning Septic Agreement for Hurley property.	130.00	0.30	39.00
	Telephone conference with Sunfish Planner concerning public hearing process for amendment for fee schedule.	130.00	0.40	52.00
	Preparation for Sunfish Lake Council meeting.	130.00	0.80	104.00
	Special meeting with Sunfish Lake concerning consultant evaluations.	130.00	0.30	39.00
	Regular Sunfish Lake Council meeting and follow-up.	130.00	2.50	325.00
12/02/2015	Follow-up to Sunfish Lake agenda items.	130.00	1.00	130.00
	Legal research on zoning prohibitions for solar use systems.	130.00	1.00	130.00
	Review changes needed to ordinance to comply with MS4 Permit.	130.00	0.60	78.00

633 SOUTH CONCORD STREET • SUITE 400 • SOUTH SAINT PAUL, MINNESOTA 55075 • 651-451-1831 • FAX 651-450-7384
OFFICE ALSO LOCATED IN WISCONSIN
WWW.LEVANDER.COM

City of Sunfish Lake

December 31, 2015
Client # 18305-00000E
Statement # 299

General Business

		RATE	HOURS	
12/04/2015	Review of Sunfish Lake Lease Agreement with church; memos to Planner.	130.00	1.00	130.00
12/07/2015	Review planner's report on site plan approval application.	130.00	0.50	65.00
	Review memo concerning Kurt Hagen nonconforming property.	130.00	1.00	130.00
	Memo on public hearing process and published notice for ordinance amendment.	130.00	0.40	52.00
12/09/2015	Telephone call from landowner, Kurt Hagan; legal research concerning rights of non-conforming lot to rebuild after demolition.	130.00	1.00	130.00
12/10/2015	Legal research on non-conforming lot; conference with City Planner; conference with landowner, Kurt Hagan.	130.00	1.50	195.00
	Follow-up telephone conference with City Planner on non-conforming lot.	130.00	0.50	65.00
	Telephone conference with Mayor concerning appointment of councilmember and upcoming agenda items and need for special meeting.	130.00	0.40	52.00
	Investigate facts concerning non-conforming lot; review statutory changes to entitlement rights to non-conforming lot.	130.00	2.00	260.00
12/14/2015	Telephone conference with City Clerk concerning agenda for special meeting and process to fill vacancy.	130.00	0.40	52.00
	Investigate process for special meeting and filling a vacancy.	130.00	0.50	65.00
12/16/2015	Review of Boyle trust documents in relationship to agreement with City for single family dwelling only.	130.00	0.70	91.00
12/17/2015	Telephone call from City Planner concerning planning schedule for January and February and for amendment of fee schedule.	130.00	0.30	39.00
	Timothy J. Kuntz		20.80	2,704.00
12/10/2015	Analysis of issues related to non-conforming uses and the ability of a property owner to rebuild a non-conforming house, including what types of City approvals are required.	130.00	0.50	65.00
	Bridget McCauley Nason		0.50	65.00

City of Sunfish Lake

General Business

		RATE	HOURS	
11/30/2015	Review and analysis of St. Anne's file to organize documents related to current lease agreement and previous agreements with respect to installation of automatic door openers; prepare copies of current lease with St. Anne's for meeting; review and organize documents for December 1st Council meeting; revise Agreement Relating to Identification of Primary and Secondary Locations for Subsurface Sewage Treatment Systems on Lot 7, Block 1, Knutson Addition between the City of Sunfish Lake and Thomas Hurley and Julie Hurley; prepare e-mail correspondence sending revised Agreement; prepare execution copies of resolutions for December 1st Council meeting; prepare distribution copies of agenda materials.	85.00	1.50	127.50
12/01/2015	Telephone call with Mayor re issues pertaining to Highway 110 improvements; conference call with engineer related to Agreement Relating to Identification of Primary and Secondary Locations for Subsurface Sewage Treatment Systems on Lot 7, Block 1, Knutson Addition between the City of Sunfish Lake and Thomas Hurley and Julie Hurley; revise Agreement and prepare e-mail correspondence attaching revised Agreement re same.	85.00	0.70	59.50
12/02/2015	Meeting to review and discuss December 1st Council meeting and follow-up required related to same; conference to discuss issues pertaining to MS4 ordinance amendment.	85.00	0.70	59.50
12/07/2015	Prepare e-mail correspondence to City Planner re issues pertaining to notice of hearing related to escrow amounts for various planning applications.	85.00	0.20	17.00
12/09/2015	Review resolutions from 2015 to determine which resolutions need to be recorded with Dakota County; review City Council meeting minutes from October and November to obtain resolution information; review and revise 2015 resolution chart; prepare e-mail correspondence to City Clerk re resolutions for 2015 to be recorded; review employment addenda from 2015; prepare e-mail correspondence to City Clerk re preparation of 2016 employment addenda and compensation increases; prepare certification cover pages to be signed by City Clerk for 2015 resolutions to be recorded with Dakota County; prepare letter to Dakota County enclosing resolutions from 2015 to be recorded.	85.00	2.00	170.00
12/14/2015	Revise e-mail correspondence to Michael Boyle re issues pertaining to Land Use Agreement for 2566 Delaware Avenue; telephone call with City Clerk re resolutions to be recorded for 2015; prepare e-mail			

		RATE	HOURS	
	correspondence to City Clerk forwarding resolution related to Council meeting dates for 2015; conference to discuss agenda items for January City Council meeting.	85.00	1.70	144.50
12/15/2015	Prepare execution copies of resolutions for meeting with Mayor and City Clerk; revise chart containing 2015 resolutions; prepare e-mail correspondence to City Clerk re same; prepare e-mail correspondence to Brian Arnold re issues pertaining to Land Use Agreement for 2566 Delaware; telephone call with Brian Arnold re same; meeting with Mayor and City Clerk to sign resolutions and certifications from 2015.	85.00	2.00	170.00
12/16/2015	Review signed resolutions and certifications from 2015 to compile resolutions to be recorded; update chart re 2015 resolutions; prepare two e-mail correspondences to City Clerk re 2015 resolutions; prepare letter to Dakota County Recorder enclosing 2015 resolutions; telephone call with Mayor re Land Use Agreement for Boyle (2566 Delaware Ave); prepare Certification of Trust and Affidavit of Trustee for Boyle; prepare e-mail correspondence to Boyle attaching trust documents and outlining process for completing matter.	85.00	2.00	170.00
12/21/2015	Review signed resolutions to verify legal descriptions for recording purposes; prepare e-mail correspondence to City Planner re legal description for St. Anne's Church re resolution for CUP for AT&T antenna at St. Anne's.	85.00	0.50	42.50
12/22/2015	Review e-mail correspondence received from City Planner re legal description for St. Anne's Church related to resolution approving CUP for AT&T antenna at St. Anne's; revise resolution and prepare resolution for recording with Dakota County Recorder.	85.00	0.50	42.50
	Leah M. Rose		11.80	1,003.00
12/03/2015	Research and draft memorandum regarding restrictions on solar energy units.	85.00	2.00	170.00
	Aaron Price		2.00	170.00
12/02/2015	Begin analyzing and preparing requested changes to the Stormwater Management Ordinance.	85.00	0.30	25.50
12/04/2015	Prepare email correspondence to Michelle Barness regarding solar energy.	85.00	0.20	17.00

City of Sunfish Lake

December 31, 2015
Client # 18305-00000E
Statement # 299

General Business

		RATE	HOURS	
12/07/2015	Analyze and compare the revised Lease Agreement to the old Lease Agreement with St. Anne's Episcopal Church.	85.00	0.40	34.00
	Cindy Holzmer		0.90	76.50
	FOR CURRENT SERVICES RENDERED		36.00	4,018.50
12/23/2015	Dakota County Recorder - recording fees			368.00
	TOTAL COSTS			368.00
	PREVIOUS BALANCE			$3,292.00
	BALANCE DUE			$7,678.50

LEVANDER,
GILLEN &
MILLER, P.A.

ATTORNEYS AT LAW

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

December 31, 2015
Client # 93000E

PREVIOUS BALANCE	FEES	EXPENSES	COSTS	PAYMENTS	BALANCE
93000-10000 Criminal - DUI					
112.00	0.00	0.00	0.00	0.00	$112.00
93000-20000 Criminal - Traffic					
120.50	69.00	0.00	0.00	0.00	$189.50
93000-30000 Criminal - Violent Crime/Persons					
0.00	23.00	0.00	0.00	0.00	$23.00
93000-50000 Criminal - Miscellaneous					
82.50	77.50	0.00	0.00	0.00	$160.00
315.00	169.50	0.00	0.00	0.00	$484.50

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LeVander,
Gillen &
Miller, P.A.

ATTORNEYS AT LAW

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

December 31, 2015
Client # 93000-10000E
Statement # 236

Criminal - DUI

For Services Through 12/25/15

PREVIOUS BALANCE	$112.00
BALANCE DUE	$112.00

Client # 93000-20000E
Statement # 245

Criminal - Traffic

		RATE	HOURS	
12/09/2015	Appearance in Dakota County District Court in West St. Paul for arraignments.	115.00	0.40	46.00
	Bridget McCauley Nason		0.40	46.00
12/10/2015	Appearance in Dakota County District Court in West St. Paul for arraignments.	115.00	0.20	23.00
	Bradley R. Hutter		0.20	23.00
	FOR CURRENT SERVICES RENDERED		0.60	69.00
	PREVIOUS BALANCE			$120.50
	BALANCE DUE			$189.50

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City of Sunfish Lake

December 31, 2015
Client # 93000-30000E
Statement # 123

Criminal - Violent Crime/Persons

		RATE	HOURS	
12/02/2015	Analysis of November prosecution summary and memo to file.	115.00	0.20	23.00
	Daniel J. Beeson		0.20	23.00
	FOR CURRENT SERVICES RENDERED		0.20	23.00
	BALANCE DUE			$23.00

Client # 93000-50000E
Statement # 225

Criminal - Miscellaneous

		RATE	HOURS	
12/04/2015	Review Brooks omnibus hearing disposition re jury trial set.	85.00	0.10	8.50
	Tam Casey		0.10	8.50
12/03/2015	Appearance in Dakota County District Court in Hastings for omnibus and admit-deny hearings regarding Brooks - aiding and abetting furnishing alcohol to minor.	115.00	0.40	46.00
12/11/2015	Draft e-mail regarding Brooks charge of aiding and abetting underage consumption, but hosting graduation party where underage drinking occurred.	115.00	0.20	23.00
	David S. Kendall		0.60	69.00
	FOR CURRENT SERVICES RENDERED		0.70	77.50
	PREVIOUS BALANCE			$82.50
	BALANCE DUE			$160.00
	TOTAL BALANCE DUE			$484.50

INVOICE

JANUARY 15, 2016	Date	Number PAGE 1 OF 1

LILLIE SUBURBAN NEWSPAPERS, INC.
DISPLAY RECEIVABLES
2515 EAST SEVENTH AVENUE
NORTH ST. PAUL, MINN 55109
DISPLAY BOOKKEEPING 651-748-7889
CLASSIFIED BOOKKEEPING 651-748-7890

Lillie News

ACCT NO 021048   DUE BY FEBRUARY 25, 2016

CITY OF SUNFISH
ATTN: ANN LANOUE
8010 COREY PATH
INVER GROVE HGTS   MN   55076

Amount Paid $________________

DATE	RATE	QTY	TYPE	DESCRIPTION	ZONES	RATE	AMOUNT
01/10	Z	5.50	I	1/10 NOTICE-AMEND SEC1201	F	7.5000	$41.25
						SALES TAX:	$0.00
						INVOICE TOTAL DUE:	$41.25

TERMS: NET 25 *****TOTAL DOES NOT REFLECT ANY PAYMENTS OR ADJUSTMENTS!!!*****

~~Lillie Suburban Newspapers, 2515 E 7th Ave, N St Paul MN 55109~~
(651) 748-7889 Fax (651) 777-8288
--- Please return TOP PART of this form with your payment ---
--- 1.5% Monthly service charge will be charged on overdue balances ---

METRO CITIES
Association of Metropolitan Municipalities

Invoice Number: 80

DESCRIPTION:	
2016 Membership Dues for the City of Sunfish Lake.	
CONTACT INFORMATION:	
Catherine Iago City Administrator-Clk	
INVOICE DATE:	
January 13, 2016	
DUE DATE:	**INVOICE TOTAL:**
February 12, 2016 *(30 days)* *Make checks payable to and mail to:* Metro Cities 145 University Ave. W. St. Paul, MN 55103-2044	Invoice amount: **$294**
STAFF CONTACT:	**OFFICE USE ONLY:**
Laurie Jennings Office Manager Phone: 651-215-4004 Email: Laurie@MetroCitiesMN.org	Date paid: ____________ Check number: ____________ Amount: ____________

NAC

NORTHWEST ASSOCIATED CONSULTANTS, INC.

4150 Olson Memorial Highway, Ste. 320, Golden Valley, MN 55422
Telephone: 763.231.2555 Website: www.nacplanning.com

INVOICE

Payable Upon Receipt - Unpaid Balances After 30 Days Subject to 1.5% Interest Per Month

CITY OF SUNFISH LAKE
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

January 05, 2016

In Reference To:

December 2015 Technical Assistance - Private Projects

Invoice No. 22162-1

	Hrs/Rate	Amount
15.05 VOTEL MINOR REVIEW - 2410 Delaware		
MB 12/3/15 Draft site inspection report and email	0.40 70.00/hr	28.00
Subtotal of this Project:	[0.40	28.00]
TOTAL AMOUNT DUE THIS INVOICE:	0.40	$28.00

NAC

NORTHWEST ASSOCIATED CONSULTANTS, INC.

4150 Olson Memorial Highway, Ste. 320, Golden Valley, MN 55422
Telephone: 763.231.2555 Website: www.nacplanning.com

INVOICE

Payable Upon Receipt - Unpaid Balances After 30 Days Subject to 1.5% Interest Per Month

CITY OF SUNFISH LAKE
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

January 05, 2016

In Reference To:

December 2015 Technical Assistance - Private Projects

Invoice No. 22162-2

	Hrs/Rate	Amount
15.06 GEHRIG/WERB MAJOR PLAN REVIEW - 2165 Charlton		
MB 12/2/15 Organize project files, property files, revised plans, etc.	0.80 70.00/hr	56.00
Subtotal of this Project:	[0.80	56.00]
TOTAL AMOUNT DUE THIS INVOICE:	0.80	$56.00

NAC

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Telephone: 763.231.2555 Website: www.nacplanning.com

INVOICE

Payable Upon Receipt - Unpaid Balances After 30 Days Subject to 1.5% Interest Per Month

CITY OF SUNFISH LAKE
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

January 05, 2016

In Reference To:

December 2015 Technical Assistance - Private Projects

Invoice No. 22162-3

15.07 HURLEY MAJOR PLAN REVIEW/VARIANCE - 27 Sunnyside Lane

		Hrs/Rate	Amount
MB	11/30-12/2/15 Correspondence re: revised plans/prepare for City Council meeting, prepare presentation boards and review report and resolutions/organize revised plans, emails, etc.	2.00 70.00/hr	140.00
MB	12/8-12/9/15 Post approval follow up/site inspection correspondence/email correspondence with Fire Chief, City Engineer, City Building Official and applicants re: emergency access on site given sprinkler system is not being installed	1.20 70.00/hr	84.00
MB	12/16/15 Correspondence re: emergency access issue	0.40 70.00/hr	28.00
MB	12/21/15 Correspondence re: irrigation from lake and emergency access issue	0.40 70.00/hr	28.00
	Expenses (mileage, communications, supplies, etc.)		2.10
Subtotal of this Project:		[4.00	282.10]
TOTAL AMOUNT DUE THIS INVOICE:		4.00	$282.10

NORTHWEST ASSOCIATED CONSULTANTS, INC.

4150 Olson Memorial Highway, Ste. 320, Golden Valley, MN 55422
Telephone: 763.231.2555 Website: www.nacplanning.com

INVOICE

Payable Upon Receipt - Unpaid Balances After 30 Days Subject to 1.5% Interest Per Month

CITY OF SUNFISH LAKE
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

January 05, 2016

In Reference To:

December 2015 Technical Assistance - Private Projects

Invoice No. 22162-4

		Hrs/Rate	Amount
15.08 SPAULDING MINOR REVIEW - 45 Windy Hill Road			
MB	12/2-12/3/15 Application acceptance/email correspondence with applicants/forward plan materials to staff/forward electronic files to engineer/initial review of plan set	1.60 70.00/hr	112.00
MB	12/7-12/9/15 Correspondence with City Forester re: previous plan approvals and tree screening requirements/review property files and previous planning/review Forester reports/compose detailed email to applicant re: additional submission requirements/discuss with City Engineer/create property owner notice and site map/discuss with staff	2.40 70.00/hr	168.00
MB	12/9/15 Full review of submitted plan set/compose planning report and final approval conditions	2.50 70.00/hr	175.00
MB	12/16/15 Correspondence and review related to revised plans or follow up submittals	1.20 70.00/hr	84.00
MB	12/21-12/23/15 Correspondence with City Engineer re: final approval/review engineer report and integrate comments into report/finalize report and exhibits/email applicant approval materials/other correspondence re: revised plans	1.70 70.00/hr	119.00
	Secretarial	0.30 47.50/hr	14.25
	Expenses (mileage, communications, supplies, etc.)		27.47
Subtotal of this Project:		[9.70	699.72]

NORTHWEST ASSOCIATED CONSULTANTS, INC.

4150 Olson Memorial Highway, Ste. 320, Golden Valley, MN 55422
Telephone: 763.231.2555 Website: www.nacplanning.com

		Amount
TOTAL AMOUNT DUE THIS INVOICE:	9.70	$699.72

NORTHWEST ASSOCIATED CONSULTANTS, INC.

4150 Olson Memorial Highway, Ste. 320, Golden Valley, MN 55422
Telephone: 763.231.2555 Website: www.nacplanning.com

INVOICE

Payable Upon Receipt - Unpaid Balances After 30 Days Subject to 1.5% Interest Per Month

CITY OF SUNFISH LAKE
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

January 05, 2016

In Reference To:

December 2015 Technical Assistance - City Projects

Invoice No. 22163

		Hrs/Rate	Amount
GENERAL			
AB	12/16-12/18/15 Discuss review fees and escrows with staff	0.60 131.50/hr	78.90
AB	12/28/15 Review Tom Korte emails and forward to staff	0.20 131.50/hr	26.30
BK	12/7/15 Email to City of Afton re: solar regulation experiences and receive response re: Afton solar installations, forward to Michelle Barness	0.80 114.50/hr	91.60
BK	12/9/15 Discuss with staff re: fee schedules in comparison to other cities, Elko New Market fees	0.30 114.50/hr	34.35
MB	11/30-12/2/15 Miscellaneous emails, project organization, administration discussion, planning packets, etc./correspondence with City Clerk re: minutes and current planning items, etc.	0.90 61.50/hr	55.35
MB	11/30-12/2/15 Correspondence and pre-application meeting with Paul McGinley and Alan Spaulding re: 45 Windy Hill Road/follow up	1.40 61.50/hr	86.10
MB	11/30-12/2/15 Prepare for City Council meeting/review planning memos and prepare boards/attend consultant review meeting/attend City Council meeting/follow up	6.50 61.50/hr	399.75
MB	12/2/15 Correspondence with City Attorney re: process for fee schedule amendment	0.40 61.50/hr	24.60

NORTHWEST ASSOCIATED CONSULTANTS, INC.

4150 Olson Memorial Highway, Ste. 320, Golden Valley, MN 55422
Telephone: 763.231.2555 Website: www.nacplanning.com

		Hrs/Rate	Amount
RG	12/7-12/9/15 Researched other cities for solar panels and if complaint issues/other issues	2.10 47.50/hr	99.75
MB	12/7-12/10/15 Correspondence with Kurt Hagen and Tim Kuntz re: redevelopment of non-conforming shoreland parcel at 5865 South Robert Trail/review State Statutes and Sunfish Lake Ordinance	2.40 61.50/hr	147.60
MB	12/8-12/9/15 Miscellaneous administration, emails, project organization, etc.	0.60 61.50/hr	36.90
MB	12/9-12/10/15 Correspondence with City Clerk and staff re: City Council and Planning Commission terms/review files and City website/email terms to Clerk	1.10 61.50/hr	67.65
MB	12/7-12/9/15 Work related to alternative energy ordinance/research solar installations in other communities/discuss with staff/correspondence with City Attorney/correspondence with State of Minnesota	1.70 61.50/hr	104.55
MB	12/8-12/10/15 Research current planning and engineering charges/review site and building review practices, fees in other communities/correspondence with City Engineer re: fee schedule amendment/correspondence with City Treasurer re: escrow charges	5.90 61.50/hr	362.85
MB	12/14-12/17/15 Miscellaneous administration, emails, project organization, planning packets/correspondence with City Clerk re: current planning items	5.50 61.50/hr	338.25
MB	12/15-12/16/15 Follow up on resident inquiry re: in-home occupation of massage/review ordinance, review past amendment to home occupations/discuss history with staff/respond	1.50 61.50/hr	92.25
MB	12/15-12/17/15 Work related to alternative energy ordinance/discuss requirements with State of MN and Brian Ross of Great Plains Institute/correspondence re: meeting presentation, etc.	3.00 61.50/hr	184.50

NAC
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		Hrs/Rate	Amount
MB	12/15-12/17/15 Correspondence re: 5865 South Robert Trail home project/provide ordinance and application materials/review preliminary plans and respond/review model solar ordinance and amend draft ordinance	1.10 61.50/hr	67.65
MB	12/15-12/16/15 Research re: fee schedule amendment/correspondence with Mayor Park on current planning items/correspondence re: AT&T CUP extension request	1.20 61.50/hr	73.80
MB	12/21-12/23/15 Miscellaneous administration, emails, project organization, etc.	4.20 61.50/hr	258.30
MB	12/22/15 Correspondence and research re: potential home addition at 331 Salem Church Road	1.00 61.50/hr	61.50
	Secretarial	0.20 40.50/hr	8.10
	Expenses (mileage, communications, supplies, etc.)		43.88
Subtotal of this Project:		[42.60	2,744.48]
TOTAL AMOUNT DUE THIS INVOICE:		42.60	$2,744.48

SUNFISH LAKE
DAN O'LEARY

7303

Check Number: 7303
Check Date: Dec 1, 2015

Check Amount: $500.00

Item to be Paid - Description	Discount Taken	Amount Paid
REIMBURSE	S/B 50.00	500.00

Land Use Training

VOID

7303

SUNFISH LAKE
C/O ANN P. LANOUE
8010 COREY PATH
INVER GROVE HTS., MN 55076

Check Number: 7303

Wells Fargo Bank, N.A.
Minneapolis, MN 55479
17-1/910

Dec 1, 2015

Memo:

500.00

DATE AMOUNT

Five Hundred and 00/100 Dollars

PAY TO THE ORDER OF
DAN O'LEARY
10 WINDY HILL RD
SUNFISH LAKE, MN 55018

...rity features. Details on back.

⑈007303⑈ [redacted]

WSB
& Associates, Inc.
engineering · planning · environmental · construction

701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: (763) 541-4800
Fax: (763) 541-1700

January 12, 2016

Ann Lanoue
City of Sunfish Lake
8010 Corey Path
Inver Grove Heights, MN 55076

Re: December, 2015 Invoices

Dear Ann:

Enclosed are the invoices for professional engineering services during the month of December for the City of Sunfish Lake.

If you have any questions, please contact me at 763/541-4800.

Sincerely,

WSB & Associates, Inc.

Donald W. Sterna, PE
Vice President

Enclosure(s)

cc: Mayor Molly Park

kc

WSB & Associates, Inc.
engineering · planning · environmental · construction

701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: (763) 541-4800
Fax: (763) 541-1700

City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

January 12, 2016
Project No: 01011-990
Invoice No: 204

Miscellaneous City Engineer Services

Professional Services from December 01, 2015 to December 31, 2015

Professional Personnel

	Hours	Rate	Amount	
Design				
Sterna, Donald	3.00	153.00	459.00	
Totals	3.00		459.00	
Total Labor				**459.00**

Field Services Billing

City Council Meeting			
	3.0 Meetings @ 50.00	150.00	
Total Field Services		**150.00**	**150.00**
	Total this Invoice		**$609.00**

Comments:

Approved by:

Reviewed by: Donald Sterna
Project Manager: Donald Sterna

WSB & Associates, Inc.
engineering · planning · environmental · construction

701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: (763) 541-4800
Fax: (763) 541-1700

City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

January 12, 2016
Project No: 02182-150
Invoice No: 6

27 Sunnyside Ln.

Professional Services from December 01, 2015 to December 31, 2015

Professional Personnel

	Hours	Rate	Amount	
Project Management/Coordination				
Eckman, Eric	.50	107.00	53.50	
Totals	.50		53.50	
Total Labor				**53.50**
		Total this Invoice		**$53.50**

Billings to Date

	Current	Prior	Total
Labor	53.50	3,375.00	3,428.50
Totals	**53.50**	**3,375.00**	**3,428.50**

Comments:

Approved by:

Reviewed by: Donald Sterna
Project Manager: Eric Eckman

WSB & Associates, Inc.
engineering · planning · environmental · construction

701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: (763) 541-4800
Fax: (763) 541-1700

City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

January 12, 2016
Project No: 02182-190
Invoice No: 1

45 Windy Hill Road

Professional Services from December 01, 2015 to December 31, 2015

Professional Personnel

	Hours	Rate	Amount	
Project Management/Coordination				
Eckman, Eric	1.50	107.00	160.50	
Plan Review				
Eckman, Eric	3.50	107.00	374.50	
Hoschka, Stacy	.50	94.00	47.00	
Totals	5.50		582.00	
Total Labor				**582.00**

Total this Invoice **$582.00**

Billings to Date

	Current	Prior	Total
Labor	582.00	0.00	582.00
Totals	**582.00**	**0.00**	**582.00**

Comments:

Approved by:

Reviewed by: Donald Sterna
Project Manager: Donald Sterna

NORTHERN STATES POWER COMPANY

Xcel Energy®
RESPONSIBLE BY NATURE®

MAILING ADDRESS	ACCOUNT NUMBER	DUE DATE
SUNFISH LAKE, CITY OF ATTN ANN LANOUE 8010 COREY PATH INVER GROVE HEIGHTS MN 55076-3358	51-6522337-8	02/01/2016

STATEMENT NUMBER	STATEMENT DATE	AMOUNT DUE
484836506	01/04/2016	$94.29

QUESTIONS ABOUT YOUR BILL?

See our website: xcelenergy.com
Email us at: Customerservice@xcelenergy.com
Please Call: 1-800-481-4700
Hearing Impaired: 1-800-895-4949
Fax: 1-800-311-0050
Or write us at: XCEL ENERGY
PO BOX 8
EAU CLAIRE WI 54702-0008

SUMMARY OF CURRENT CHARGES (detailed charges begin on page 2)

Other Recurring Charges	$37.49
Current Charges	**$37.49**

ACCOUNT BALANCE

Previous Balance	$56.80
No Payments Received	$0.00
Balance Forward	**$56.80**
Current Charges	$37.49
Amount Due	**$94.29**

pd 1/19/16

INFORMATION ABOUT YOUR BILL

Interim electric rates became effective Jan. 1, 2016. See the enclosed bill insert for details. Questions? Contact us at 1-800-481-4700 or inquire@xcelenergy.com.

001846 1/2

RETURN BOTTOM PORTION WITH YOUR PAYMENT • **PLEASE DO NOT USE STAPLES, TAPE OR PAPER CLIPS**

Xcel Energy®

ACCOUNT NUMBER	DUE DATE	AMOUNT DUE	AMOUNT ENCLOSED
51-6522337-8	02/01/2016	~~$94.29~~	37.49

Please see the back of this bill for more information regarding the late payment charge. Pay on or before the date due to avoid assessment of a late payment charge. Make your check payable to XCEL ENERGY

FEBRUARY						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29					

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SUNFISH LAKE, CITY OF
ATTN ANN LANOUE
8010 COREY PATH
INVER GROVE HEIGHTS MN 55076-3358

XCEL ENERGY
P.O. BOX 9477
MPLS MN 55484-9477

31 51020116 65223378 0000000374900000009429